

PHONE SYSTEM:

The phone number at School One is (908) 322-7731. From a touchtone phone, the following options may be selected:

To reach the:	Press:
Main Office	1
Principal's Office	2
Attendance Line	3
Nurse	4
Dial by Name Directory	6

(If you do not have a touchtone phone, remain on the line and office personnel will help you.) **To leave a message for a teacher, please use either the Dial by Name Directory or enter the room number for the teacher's classroom.** To use the Dial by Name Directory, use the keys on the telephone key pad to enter the first three letters of the person's last name who you are calling (press 1 for "Q" or "Z"). **In the event of an emergency, please call the Main Office at Extension 1.**