

## **TELEPHONE MESSAGES TO AND FROM HOME:**

While we fully understand that there will be times when a student must call home or circumstances require a child to receive a message, it will only be allowed in a **bona fide emergency situation**. Since one of our goals is to instill responsibility in our students, they should be prepared for school with all of their instructional materials, such as homework, musical instruments, library books, snack, and roller blades.

In the event that a student forgets any one of the above, or should fail to bring his/her lunch or milk money to school, the child will be given permission to call home on the first and second occurrence; but on the third incident, other arrangements will have to be made. This will also hold true for a child who brings lunch to school. We will permit one or two incidences, but on the third occurrence, other provisions will be made.

Parents should make all necessary arrangements for their child's dismissal from school and after-school plans in the morning **BEFORE** their child leaves for the day. We realize that **occasionally** an emergency arises and parents must get a message to their child during the school day, but we request that these interruptions be kept to a **minimum**. Classroom instruction will be interrupted only for true emergency messages. There is also a concern about messages received at the end of the day when there is no guarantee that the student will receive them on time.

We understand that this policy may be difficult to adjust to in the beginning; however, we believe that it will instill in each child a level of responsibility, and will minimize disruptions in the instructional program.