

## BOARD OF EDUCATION MEETINGS

**Date of Adoption:** October 17, 2002

Board of Education meetings shall be a primary means of sharing information with community members and inviting their comments and suggestions. Regular and special meetings of the Board of Education are open to the public and representatives of the media, except when, by resolution at a public meeting, the Board excludes the public from those parts of a meeting which deal with matters held confidential in accordance with law.

The Board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The length of time scheduled for public discussion shall be stated in the agenda, together with any time limit proposed for individual speakers.

The Board will not permit unnecessary or undesirable identification of district students at public or Board of Education meetings, particularly when the student is subject to disciplinary action, or has been identified as having a disability. A special confidential file shall be kept of the names of students with disabilities on whose behalf the Board must take public action. An unidentifiable coding shall be used when referring to the student.

Advanced announcement of all regular, scheduled special, and specifically called meetings of the Board is made through newspapers.

In a regular meeting by September 30 of each year, the Superintendent shall report to the Board the number of students graduated and the number of students denied graduation from the prior 12th grade class. This report shall include the number of students graduated under the special education and special review assessment procedures outlined in administrative code.

In a regular Board meeting by October 30 of each year, the chief school administrator shall provide a quality assurance report which includes information on the following topics:

- Implementation of school-level plans;
- Achievement of performance objectives;
- Each school report card, including student performance results and student behavior data;
- Professional development activities;
- Condition of school facilities;
- Status of mandated program reviews;
- Community support data as detailed in the administrative code.

Other items presented at Board meetings must include, but are not limited to:

- Presentation of audit report;
- Presentation of budget;
- Dropout statistics; other demographic data;
- Mandated inservice programs.

Scotch Plains-Fanwood Public Schools

**Legal References:**

NJSA 10:4-6 et.seq.	Open Public Meetings Act
NJSA 18A:10-6	Board Meetings, Public
NJSA 18A: 22-10	Fixing Day, etc. for Public Hearing
NJSA 18A:23-5	Meeting of Board
NJAC 6:3-1.6	Reporting and Staffing of School Districts
NJAC 6:8-2.1	Reporting Requirements
NJAC 6:8-2.2	School-level Planning

**Cross Reference:**

Policy 9322, Public Comments Before the Board

**Supersedes:**

Policy 1220, Community Relations Committee, dated October 19, 1978  
Policy 1100/1120, Communications with the Public/Board of Education Meetings,  
dated February 14, 1980