

LENDING OF DISTRICT-OWNED EQUIPMENT

Date of Adoption: January 27, 2005

The Board believes that district-owned equipment is a valuable resource that may be loaned for staff, student or community use, provided that such use does not interfere with the educational program of the schools.

The Board may lend specific items of equipment to recognized organizations in the following priority order: school sponsored groups; organizations whose activities are directly related to the schools, such as PTA, boosters, etc.; Departments or agencies of the municipal governments; and other community organizations. A written request must be submitted by the user for consideration by the Superintendent and/or designee. (See attached 1330.1E Request Form).

The user of district owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use and shall be responsible for its safe return.

Scotch Plains-Fanwood Public Schools

Supersedes Policy 1330.1, Personal Use of District Equipment, dated April 19, 1979.