

**REGULATIONS:
PROCEDURES FOR QUALITY ASSURANCE ANNUAL REPORT**

Date of Adoption: November 23, 1993

1. Annually, by October 29 (for 1993) and by September 30 (for 1994 and thereafter), the Superintendent of Schools shall provide to the public, at a regularly scheduled Board of Education meeting, a report of data from the prior school year on each of the seven areas listed below. This report is referred as the Quality Assurance Annual Report.
2. The district must report on the status of all seven areas, a through g below, each year. However, "Community Support," items g, 1, 2 and 3, must be implemented at least once during the seven year monitoring cycle. Requirements for each section of the QAAR are specified below:
 - a. Implementation of School-level Plans: name of each school, the principal's name, the time period during which the plan will be implemented and a list of pupil performance objectives approved by the County Superintendent.
 - b. Achievement of Performance Objectives: a list of the prior year's pupil performance objectives by school and the results of the school's progress in meeting those objectives. The report on the attainment of district objectives is due by October 29, 1993 and on the school objectives by September 30, 1994 and annually thereafter.
 - c. School Profile: includes a summary of district achievement data in reading, writing and mathematics for Grade 4 (norm referenced), 8 (Early Warning Test), and 11 (High School Proficiency Test).
 - d. Professional Development Activities: one to two paragraph summary of activities conducted for the prior school year.
 - e. Condition of School Facilities: substandard approvals, cost and status of major building projects or renovations, a comprehensive maintenance summary, the status of long range facility plan approval, and the status of required annual health and safety reviews.
 - f. Status of Mandate Program Reviews: current status of all applicable reviews and a description of any required corrective action.
 - g. Community Support:
 1. demographic data
 2. results of comprehensive community survey
 3. status of resources and linkage to social services agencies
 4. status of community environmental conditions that could impact upon the educational program

5. plan to address any barriers to community participation that might exist
6. outline of community involvement activities planned for the current school year
7. outline of the prior school year's community involvement activities and an evaluation of progress made in improving parental involvement

The acceptance of the report by the district Board of Education shall be noted in the Board minutes.

Scotch Plains-Fanwood Public Schools