

**REGULATIONS:
PARKING OF MOTOR VEHICLES**

Date of Adoption: February 22, 2007

SCHOOL ONE

Parking Regulations:

1. Parking is prohibited in the front of the building between the hours of 8 a.m. to 4 p.m.
2. Parking for all staff members is provided in the parking area adjoining the driveway.
3. Numbered and reserved parking spaces in the school parking lot have all been designated for School One staff members.
4. Parents and visitors are to refrain from entering or parking in the staff parking lot between the hours of 7:00 a.m. and 4:00 p.m., even for a brief period of time.
Parents and visitors are requested to make use of spaces available on the street. However, drivers should note that (1) parking is not permitted directly in front of the building and (2) a town ordinance prohibits parking or standing on Willow Avenue across from the school, and on the southbound side of Willow Avenue between Midway and Madison Avenues.
5. Drivers who drop off and pick up children at entrance and dismissal times are to follow the guides provided in our published Parent/Student Handbook. (see "Arrival and Dismissal").
6. All drivers who come to the school at any time should approach the area with extreme care and caution.

Driving Regulations:

1. Drivers should follow a one-way pattern by turning off Park Avenue onto Madison Avenue, and then turning right onto Willow Avenue, or by turning off Midway Avenue onto Willow Avenue.
2. Drivers should always line up in single file. It may take several minutes for the cars to approach the front of the school depending on traffic flow from adjoining streets. Please be patient and do not attempt to get ahead of those who are waiting their turn. This creates an unsafe condition that can result in an accident or can place children in jeopardy.
3. Parking is prohibited in the front of the school between the hours of 8 a.m. to 4 p.m. Parents who need to park their cars and come into the school should park on Madison Avenue or on one of the side streets.
4. Drivers should not park or stand in the area in front of the building that is reserved for school buses. This area is marked on the pavement with yellow lines, and by two signs stating, "Bus Loading Zone."
5. After dropping off or picking up their children, drivers should leave the single file line of cars and proceed cautiously north on Willow Avenue.

6. All drivers approaching the school at any time during the day should drive with extreme care. The area in front of the building, marked as a “Drop Off” zone allows the school community the opportunity to drop off their children. This area must not be abused; parents are not to stop or park their vehicles in this area.

There is no parking or standing allowed on the opposite side of Willow Avenue across from the school. Parents should not use this area to pick up or drop off their children. Doing so could be extremely dangerous if a child should suddenly run across the street.

7. Drivers should never block driveways or park in the signed no parking areas.

EVERGREEN SCHOOL

1. Parents are not to enter the parking lots or circle between the hours of 8 a.m. and 3:30 p.m.
2. Parking is limited to Evergreen staff and visiting district personnel.
3. Vehicles must be parked in areas provided by white lines.
4. Students are not to play in parking areas.
5. Vehicles should be locked while unattended.

BRUNNER SCHOOL

1. Teachers, parents and visitors are urged to use extreme caution when parking their cars due to the heavy pedestrian traffic around the school. The erratic behavior of student pedestrians must be regarded as the guideline to car movement when entering or leaving school property.
2. Parents and visitors should park in the spaces in front of Brunner School. If all spots are filled, parents and visitors should park on the side streets.
3. Staff parking is located to the left of Brunner School adjacent to the walkway onto school property. These parking spaces are for staff only.
4. There are no drop off or pick up zones at Brunner School. If there are no parking spaces available cars must be parked on the side streets. Please observe all municipal parking signs on the side streets.

J. ACKERMAN COLES SCHOOL

1. Sufficient space has been provided for off-street parking for all Coles School staff, and all staff must utilize the off-street parking facilities.
2. The only vehicles permitted in the front driveway area of the Coles School are buses when they are discharging and boarding pupils at the entrance and dismissal times of school.
3. A small area for vehicular parking near the receiving door to the school will be utilized for those personnel who in the event of an emergency must have their vehicles readily available. (cont'd.)

4. Curbside parking/standing along Aberdeen Road and Kevin Road is reserved solely for parents when they are discharging and boarding youngsters at the dismissal and entrance times of school.

McGINN SCHOOL

Parking Regulations:

- All cars must enter the upper lot from the driveway closest to Trenton Avenue.
- Arrows have been painted in the lot to show the one-way traffic pattern.
- Visitors may park in "Unreserved" spaces.
- Visitors should not block other cars already in the lot. If no spaces are available, park on one of the side streets.
- Visitors are restricted from parking in the lower lot. This lot is for teachers and other support personnel.
- Cars must turn left onto Roosevelt Avenue when exiting Visitor/Parent Lot during designated times. (See signs)
- At no time should cars be parked on either side of Roosevelt Avenue in front of the school- Do not park on crosswalks.
- Pedestrians crossing Roosevelt Avenue to and from the parking lot should use the crosswalk. Be especially careful of the heavy traffic and poor visibility in this area.
- Drivers should never park in the loading zone for school buses.

Driving Regulations: Front Approach - Drop Off

- Turn off Martine Avenue at Evelyn Street.
- Turn left on to Roosevelt Avenue.
- Stop on the right side of the street in the drop-off zone below the crosswalk.
- The "drop-off" zone runs from the path along side of the swim club to the kindergarten crosswalk. The area beyond the crosswalk is reserved for buses.
- Line up in single file in the drop-off zone, taking care to leave as quickly as possible.
- Do not wait until your car is first in line to release your child. Cars should unload at all points along the drop-off zone.
- Leaving the school, proceed up Roosevelt Avenue and turn left on to Trenton Avenue.
- If you need to unload items from your car, or leave your car, park in the upper lot.
- Do not stop or park on crosswalks.
- Do not park cars on either side of the street in front of the school.
- Leaving the school, proceed up Roosevelt Avenue.
- Turn left on to Trenton Avenue.

Rear Approach: Maple View Ct.

- Proceed from Hetfield Avenue on to Maple View Court
- Follow a one-way pattern down Maple View Court
- Drop off students at the back path
- Continue around the corner to Maple Hill Road
- Do not stop or park on crosswalks.

Rear Approach: Algonquin Dr.

- Stay on the right side of High View Court going toward school
- Turn left on to Algonquin Drive
- Do not park in the "NO PARKING" areas

Rear Approach – Pick Up

- Drivers waiting to pick up children on Maple View Court or Maple Hill Road should park in single file on the school side of the street.
- Do not park in "No Parking" areas.
- The curve from Maple View Court on to Maple Hill Road is one way.
- Do not park on cross walks. We teach our children that these are the only places where they should be crossing; let's keep them safe.
- Drivers should not drive into, park, or pick up children in the Algonquin Circle because of congestion and poor visibility in this area.

Pick-Up on Side Streets: Jersey, Elizabeth, etc.

Park single file on the right side of these streets, facing Hetfield Avenue. This allows traffic to move away from the congested area at the back path.

PARK MIDDLE SCHOOL

1. Staff members are requested to correctly park their vehicles within the parking limits.
2. **There are no designated or reserved parking spaces, all parking is on a first-come first-serve basis.**
3. The parking area is for the exclusive use of persons in the employ of the Scotch Plains-Fanwood Board of Education and for parents conducting business with the school.
4. Staff members are asked not to park their vehicles on the **paved area on the Madison Avenue side of the school or to the rear of the school.** This must remain open for access by emergency vehicles.
5. Staff are requested to lock their vehicles while they are in the parking area.

TERRILL MIDDLE SCHOOL

1. During school hours and school related activities the designated parking spaces in the front of the school are reserved for administrators, secretaries, nurse and visitors.
2. Teachers are asked to park in the undesignated spaces in the front of the school and in the side parking lot of the school.
3. "No Parking" regulations are enforced along the curb at the front of the school and this lane is kept open for school bus loading and unloading.

SCOTCH PLAINS-FANWOOD HIGH SCHOOL

Attached is a copy of Scotch Plains-Fanwood High School Motor Vehicle Registration Form. Parking decals are issued to the staff (black) and to the students (blue). The three-part Motor Vehicle Registration form is filed in the office as follows:

1. White copy numerically according to permit number.
2. Yellow copy alphabetically and numerically according to license plate number.
3. Pink copy given to staff member or student.

The permit is also listed next to the student's name on the class lists.

STUDENT PARKING REGULATIONS

A student must meet the following requirements to park on school property:

1. The student must be a senior.
2. The student must have a valid driver's license, which must be displayed when the student's completed Motor Vehicle Registration Form is submitted to the Assistant Principal's office. A student who does not have a valid license or who fails to complete the form is ineligible for a permit.
3. The parking permit must be displayed on the vehicle.
4. Students can park in the student lot in those spaces that don't have a number and between white lines. Numbered spaces and yellow lines are reserved for staff.
5. Student on campus parking is first come, first serve.

Scotch Plains-Fanwood Public Schools

Supersedes Regulations 3515.2-R dated April 17, 1980 and as amended July 1, 1984.

Attached Exhibit - HS Motor Vehicle Registration Form