

# The Scotch Plains-Fanwood Public Schools

Evergreen and Cedar Streets  
SCOTCH PLAINS, NEW JERSEY 07076  
908-232-6161

## *PUPIL TRANSPORTATION*

### *DESIGNATION OF ALTERNATE DISCHARGE LOCATION*

NAME OF STUDENT \_\_\_\_\_

ADDRESS \_\_\_\_\_

The undersigned, being a parent/guardian of the above named student, confirms that if he/she is not present at the time the school bus arrives at the end of the school day, the student may be discharged as follows:

NAME OF ALTERNATE \_\_\_\_\_

ADDRESS \_\_\_\_\_  
(Must be close to student's residence)

RELATIONSHIP TO STUDENT \_\_\_\_\_ PHONE # \_\_\_\_\_

If no one is available to receive the student, it is understood that the student will be discharged as instructed below and the parent/guardian will be responsible for transporting the student home from that location.

In district student will be returned to his/her school.

Out of district student will be returned to the Office of Pupil Services.

DATE \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian