SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS
Interview Summary Form

TO: Director of Personnel **DATE:**

RE: (position, school): **Job ID#:**

Please indicate the date interviewed and rating for the candidates interviewed.

Please complete interview rating form on those interviewed and transmit it to me together with this tracking form recommending finalists.

Thank you.

Rating: 1 = Lowest 5 = Highest
Ranking: 1 = First Choice 2 = Second Choice 3 = Third Choice

NAME	Phone	Interview by	Date of Interview	Overall Rating	Priority Ranking	Comments
				5	1=First Choice	
				1	1=First Choice	
				1	1=First Choice	
				1	1=First Choice	
				1	1=First Choice	
				1	1=First Choice	