

SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION

Open Agenda Meeting

October 11, 2018

7:00 p.m. Public Session

(7:30 p.m. Executive Session)

CALL TO ORDER AND ROLL CALL: p.m

MEMBERS PRESENT

_____ Mrs. Amy Boroff
_____ Ms. Deb Brody
_____ Dr. Cynthia Clancy
_____ Mr. Evan Murray
_____ Ms. Stephanie Suriani
_____ Ms. Tonya Williams
_____ Ms. Amy Winkler
_____ Dr. Karen Kulikowski, Vice President
_____ Ms. Nancy Bauer, President

OTHERS PRESENT

_____ Margaret W. Hayes, Ed.D., Superintendent of Schools
_____ Deborah S. Saridaki, Business Administrator/
Board Secretary
_____ Joan Mast, Ed.D., Assist Superintendent/
Curriculum, Instruction & Technology
_____ Casper P. Boehm, Jr., Esq., Board Attorney
_____ Peter Pitucco, Director of Human Resources
_____ Lisa Rebimbas, Director of Special Services

PLEDGE OF ALLEGIANCE

INSTRUCTIONAL UPDATES

Recognitions - 7:00 p.m., Evergreen School Multipurpose Room

- Celebration of Newly Tenured Teacher and Administrators Recognition
- Recognition of National Principals' Month

MOTION FOR EXECUTIVE SESSION:

MOTION: **WHEREAS**, the Board of Education must discuss subjects concerning personnel, litigation and negotiations; and,

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

IT IS THEREFORE RESOLVED that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

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EXECUTIVE SESSION REPORT

BOARD PRESIDENT’S ANNOUNCEMENT:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to the The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the Annual Notice of Regularly Scheduled Meetings as adopted March 29, 2018.

INSTRUCTIONAL UPDATES - continued

- 2017-2018 School Self Assessments for HIB
- School Safety Data System (SSDS) and HIB for reporting period of January-June 2018

October 18

- District Assessment Report

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 2 MINUTES PER SPEAKER.)

COMMITTEE REPORTS

- Curriculum
- Facilities
- Finance
- Shared Services
- Negotiations Update
- Policy

LETTER TO THE BOARD

1-LET Email received from Mr. Keith Stewart on September 26, 2018. (referred to Executive Session)

SUPERINTENDENT’S REPORT

1-S Out-of-District Placements – none at this time

2-S Harassment, Intimidation and Bullying Report

MOTION: Move that the Board of Education affirms the Superintendent’s decisions in the one September 2018 HIB case based on the reports shared with the Board during the September 25, 2018 Executive Session.

*3-S Field Trip Approvals

MOTION: Move that the Board of Education approves the following school trips:

- The high school men’s choir (approx. 32) will travel to Rowan University, Glassboro, NJ on October 24, 2018 to participate in the Young Men’s Festival of Song
- High school students (approx. 20) in Junior State of America (JSA) will participate in the JSA Spring State on Saturday, April 6 - Sunday, April 7, 2018 at the new location Hilton Hotel in Parsippany, New Jersey.
- High school students in AP Environmental Science (approximately 10 students) will travel to Pequest Trout Hatchery, Oxford, New Jersey on December 12, 2018. Pequest Hatchery provides all of the trout eggs for the NJ Trout in the Classroom program, including those for SPFHS. This is an opportunity to expand on the program and enrich student knowledge about their role in ecological management and conservation.

4-S Curriculum Approval – pending Curriculum Committee Meeting on October 15

5-S October 15 Enrollment Numbers

MOTION: Move that the Board of Education acknowledges the receipt of the report presented by the Superintendent on the October 15, 2018 enrollment numbers.

6-S Presentation of District Strategic Plan Goals for 2018-2019

MOTION: Move that the Board of Education acknowledges the District Goals as presented by the Superintendent on October 18, 2018.

7-S Approval of SSDS and HIB for reporting period of January-June 2018 submission to NJDOE

MOTION: Move that the Board of Education approves the SSDS and HIB Reports presented to the Board of Education from the time period of January 1 to June 30, 2018.

8-S Approval of Harassment, Intimidation and Bullying Self-Assessments for 2017-2018

MOTION: Move that the Board of Education approves of the Harassment, Intimidation and Bullying Self-Assessments for 2017-2018 presented on October 11, 2018 to the Board.

PERSONNEL AGENDA

1-PERS Approval of Superintendent's Personnel Report (Roll Call Vote)

MOTION: Move that the Board of Education approve the Superintendent's recommendations for personnel on the Personnel Report dated October 11, 2018 in the areas noted below:

1. Appointments
2. Change of Status
3. Leaves of Absence
4. Co-Curricular Appointments – 2018-2019 SY
5. Coaching Appointments
6. Temporary Transfer
7. Auxiliary Employment
8. Substitute Staff – as needed for 2018-2019 SY

BUSINESS FUNCTIONS

*1-BUS Approval of Staff Training

MOTION: Move that the Board of Education approves the Superintendent's recommendations for staff training reimbursements on the report dated October 11, 2018.

2-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledge receipt of the following disbursement listings for the month of September 2018:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Middle Schools (Park and Terrill)
- High School Student Activity

3-BUS Receipt of Fire/Security Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools Security and Fire Drill Reports for the September 2018.

4-BUS Related Services Vendors - none at this time

5-BUS Tentative Budget Calendar 2019-2020

MOTION: Move that the Board of Education acknowledges receipt of the 2019-2020 Tentative Budget Calendar.

6-BUS Comprehensive Maintenance Plan and M-1

MOTION: Move that the Board of Education authorizes submission of the 2018-2020 Comprehensive Maintenance Plan and M-1 Reports as presented by the Business Administrator.

7-BUS 2018-2019 Nonpublic School Technology Initiative Program Participating Schools

MOTION: Move that the Board of Education approves the 2018-2019 Nonpublic School Technology Initiative Program Agreements for the following participating schools located within this district:

Name
Union Catholic High School
St. Bartholomew Academy
Christopher Academy
Scotch Plains Baptist Christian Day
Jewish Community Center
Wonder Years Academy

*8-BUS Vendor for Gymnastics Meet

MOTION: Move that the Board of Education approves the following vendor in conjunction with Gymnastics Meet:

<u>VENDOR</u>	<u>POSITION</u>	<u>COST</u>
Natalie Capoccia	Interim Coach	Up to 8 hours at an hourly rate of \$42

9-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of September 30, 2018, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b). Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the period ending September 30, 2018.

10-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of September 22, 2018 through October 12, 2018 in the amount of \$

BOARD POLICIES

*1-POL Approval of Board Policies

MOTION: Move that the Board of Education approves the second reading and adoption of the following board policies:

R 2431.1	Emergency Procedures for Athletic Practices and Competitions (M) Revised
P & R 3160/4160	Physical Examination (M) Revised
P & R 3218/4218	Substance Abuse (M) Revised
P 5300	Automated External Defibrillators (AEDS) (M) Revised
R 5300	Automated External Defibrillators (AEDS) (M) New
P & R 5310	Health Services (M)
P & R 5330	Administration of Medication (M)
P & R 5330.01	Administration of Medical Marijuana (M) New
P & R 5600	Student Discipline/Code of Conduct (M)
P 6470	Payment of Claims (M) Revised
P & R 7510	Use of School Facilities Revised
P 8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods Revised
P & R 8441	Care of Injured and Ill Persons (M) Revised

NEW BOARD BUSINESS

OTHER BOARD BUSINESS

1-OBB (a) Request to Attend Workshops

(b) Workshop Reports

*2-OBB School Physician – revision pending

APPROVAL OF MINUTES

MOTION: Move that the Board of Education approves the minutes listed below:

1. September 13, 2018 – Open Agenda Board Meeting - Executive Session
2. September 13, 2018 - Open Agenda Board Meeting
3. September 25, 2018 – Regular Public Meeting - Executive Session
4. September 25, 2018 - Regular Public Meeting

PUBLIC COMMENTS AS PER REGULATION 9322-R (MAXIMUM 2 MINUTES PER SPEAKER).

GOOD OF THE ORDER

ADJOURNMENT

MOTION: Move to adjourn

UPCOMING SCHEDULED MEETINGS

Saturday, October 13 – Board Self-Assessment – 9 a.m. – Administration Bldg.
Tuesday, October 16 – Candidates’ Night – 7:30 p.m. – Administration Bldg.
Thursday, October 18 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.
Thursday, November 15 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.
Thursday, November 29 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.