

**SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS**  
**512 Cedar Street**  
**Scotch Plains, New Jersey 07076**

**Conditions for Bidding for the Sale of used Computers**

Bid must be made utilizing the Scotch Plains-Fanwood Board of Education computers list and bidding Form.

Bid must be accompanied by a deposit, either a Certified Check or a Bank Check (personal checks will not be accepted) equal to 10% of the total amount of bid, which will be used toward purchase price if bid is accepted. Unsuccessful bidder will have deposit returned within 10 days of bid.

Envelope must be clearly marked: "Bid for the Sale of Used Technology – December 2019" and may be delivered or mailed to the Scotch Plains-Fanwood Board of Education, 512 Cedar Street, Scotch Plains, New Jersey 07076, Attention: Mrs. Deborah S. Saridaki, School Business Administrator.

The Board shall be the sole determiner of the acceptance and award of bids. In the event of a tie, items will be re-bid.

Bidder must bid at least the amount of minimum bid of \$20,400 for the lot of Chromebooks.

Payment in full must be received within five (5) days of notification of award or bid will be forfeited.

All of the Computers and their power supplies must be claimed and removed from premise within ten (10) days of award.

All bids must be received no later than **December 17, 2019** at 3:00 P.M.. All bids are to be mailed to:

Ms. Deborah Saridaki  
Business Administrator  
Scotch Plains-Fanwood Board of Education  
512 Cedar Street  
Scotch Plains, New Jersey 07076  
Phone # 908-232-6161 x4013

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**BID PROPOSAL FORM**

Due Date: **December 17, 2019 3:00 P.M.**

For the Purchase of 1,020 Dell Model 3120 Chromebooks. Of these, a minimum of 900 will have a charger included.

**Name of Company** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, State, Zip Code** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Fax Number** \_\_\_\_\_

**Email** \_\_\_\_\_

**Total Price \$** \_\_\_\_\_

\_\_\_\_\_  
**Authorized Agent Name & Title (please print)**

\_\_\_\_\_  
**Agent's Signature & Date**