

SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION
Regular Public Meeting Agenda
November 17, 2022
(7:15 p.m. Executive Session)
8:00 p.m. Public Session

CALL TO ORDER AND ROLL CALL: p.m.

MEMBERS PRESENT _____ Ms. Nancy Bauer
 _____ Mrs. Amy Boroff
 _____ Ms. Deb Brody
 _____ Mrs. Karen Mitchell
 _____ Ms. Stephanie Suriani
 _____ Ms. Tonya Williams
 _____ Ms. Amy Winkler
 _____ Mr. Evan Murray, Vice President
 _____ Dr. Karen Kulikowski, President

OTHERS PRESENT _____ Joan Mast, Ed.D., Superintendent of Schools
 _____ Robert A. McGarry, Ed.D., Assistant Superintendent of
 Curriculum and Instruction
 _____ Christopher Jones, Business Administrator/Board Secretary
 _____ Jeanne Cleary, Director of Operations and Special Projects
 _____ James Canellas, Assistant Business Administrator/
 Assistant Board Secretary
 _____ Peter N. Pitucco, Director of Human Resources
 _____ Lisa Rebimbas, Director of Special Services
 _____ Douglas Silvestro, Esq., Board Attorney
 _____ Jada Montgomery, Student Representative

MOTION FOR EXECUTIVE SESSION

WHEREAS, the Board of Education must discuss subjects concerning Personnel and Legal Matters; and,

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

IT IS THEREFORE RESOLVED that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

MEMBERS PRESENT

- _____ Ms. Nancy Bauer
- _____ Mrs. Amy Boroff
- _____ Ms. Deb Brody
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- _____ Dr. Karen Kulikowski, President

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION REPORT

SUPERINTENDENT’S REPORT

BUSINESS ADMINISTRATOR’S REPORT

STUDENT BOE REP REPORT

BOARD PRESIDENT’S ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded the *Union County Hawk*, the *Star Ledger*, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings as adopted April 28, 2022.

INSTRUCTIONAL UPDATES

- Recognition of Varsity Girls Gymnastics Team
- Recognition of Coaches of the Year
- Presentation of District Testing Report by Dr. Robert McGarry
- 2021-2022 School Safety Data System (SSDS) and HIB for January to June 2021 presented by Dr. Rebimbas
- Self-Assessment Scores from July 1, 2021-June 30, 2022 presented by Ms. Lakendra McFadden, Student Assistant Specialist and District Anti-Bullying Coordinator
- Annual Audit Presentation

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

Speakers: State your full name and the town in which you reside.

PLEASE NOTE: Board Members should not be approached. In addition, Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent's office.

COMMITTEE REPORTS

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Strategic Planning
- Student Activities and Athletic
- Wellness and Equity

LETTER TO THE BOARD

Two emails were received from the public. The appropriate administrator responded.

BOARD MOTIONS

SUPERINTENDENT REPORT

- *1-S Move that the Board of Education acknowledges receipt of the October 2022 monthly enrollment numbers.

*2-S Move that the Board of Education approves the following SY 2022-2023 Out of District Placement and changes in Out of District placement:

<u>Case #</u>	<u>Classified</u>	<u>Placement</u>	<u>Cost SY</u>	<u>Notes</u>
21-11	ERI	Lamberts Mill Academy	Pro-rated Tuition \$45,448	Change of Placement - Previously approved at \$62,540 (New Total Cost \$54,827.95)
20-21	ERI	Center School	Pro-rated Tuition \$52,000	Previously approved \$75,000 per settlement agreement
09-08	AUT	Westlake (UCESC)	Additional Cost 1:1 Aide Pro-rated \$45,414	Tuition previously approved

*3-S Move that the Board of Education approves the superintendent’s decisions in the following HIB case discussed in Executive Session on October 20, 2022 that was determined to be HIB.

050-2223-01

*4-S Move that the Board of Education approves the following field trip:

- Monique Gilbari requests to take (15) Jr. and Sr. HS French students to Vannes, Paris France with she and one other teacher as the chaperones. The cost is \$2700 per student and they will require a school bus to and from Newark Airport. Vannes is in the Brittany region of France. Prior to travel, students will have already hosted their French pen pals/counterparts who are scheduled to be at SPF from March 17, 2023-March 29, 2023. The goal of the exchange is to share cultural practices and perspectives,make global connections and improve language proficiency.

*5-S Move that the Board of Education approves the following New Course/Program Proposals for the 2023-2024 School Year:

- AP Psychology
- American Popular Culture (semester elective)

PERSONNEL REPORT

*1-PERS Move that the Board of Education approves the Superintendent's recommendations for personnel on the Personnel Report dated November 17, 2022 in the areas noted below: (Roll Call Vote)

1. Retirements
2. Resignations/Terminations
3. Appointments
4. Change of Status
5. Leave of Absence
6. Sixth Period Assignments
7. Appointments
8. Co-Curricular Appointments
9. Job Descriptions
10. Auxiliary Athletic Events Personnel 2022-2023 School Year
11. Auxiliary Employment
12. Substitute Staff - as needed for the 2022-2023 School Year
13. Volunteers - 2022-2023 School Year

BUSINESS REPORT

*1-BUS Move that the Board of Education accepts the Audit as presented by Nisivoccia & Co., LLP, Randolph, NJ in the 2021-2022 Auditor's Management Report.

*2-BUS Move that the Board of Education approves the staff training report dated November 17, 2022.

*3-BUS Move, that pursuant to N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), and based upon the recommendation of the School Business Administrator /Board Secretary, the Board of Education, by this resolution and without advertising for bids, authorizes purchases of security cameras and associated infrastructure from Open Systems Integrators, Inc. for \$309,874.68. The award of contract is based upon the pricing as obtained through the competitive bid ESCNJ 19/20-38. Funding is provided by the School Security grant, \$257,248, and the 2021-2022 Excess Extraordinary Aid, \$52,626.68.

*4-BUS Move that the Board of Education approves the disposal of approximately 400 books from Coles library that are obsolete, outdated, and not checked out for more than ten years and 337 books from Evergreen that are obsolete, outdated, and not checked out for more than five years.

*5-BUS Move that the Board of Education approves the disposal of assets:

School	Item Description	SPF Tag	Approx. Age
School One	Carpet extractor	289	25
Coles	wet vac	n/a	25
Coles	burnisher	n/a	25
Coles	burnisher	n/a	20
Coles	Carpet extractor	n/a	30+
Coles	side by side	n/a	25
Terrill	K'A'rcher Burnisher	n/a	20

*6-BUS Move that the Board of Education approves the Budget Review Process - Budget Assumptions and Guidelines 2022-2023.

*7-BUS Move that the Board of Education approves the Nonpublic Technology Initiative for the JCC in the amount of \$2,195.

*8-BUS Move that the Board of Education approves the Shared (Interlocal) Services agreement between Scotch Plains-Fanwood Board of Education and Township of Scotch Plains for the purpose of sharing the services of a Class II or Class III Special Officer for the 22-23 and 23-24 school years at a rate of \$32.50/hr and \$35.00/hr.

*9-BUS Move that the Board of Education approves the Brunner PTA purchase of Imagination Playground Big Blue Block Set in the amount of \$9,890.

*10-BUS Move that the Board of Education approves the establishment of a \$450 impressed balance fund to serve as a cash box advance for high school sporting events for the Operating account. The Athletic Director will be charged with safeguarding the funds. The amount to be returned to the Operating account on June 30, 2023.

*11-BUS Move, that pursuant to N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), and based upon the recommendation of the School Business Administrator /Board Secretary, the Board of Education, by this resolution and without advertising for bids, authorizes roof repair services from Weatherproofing Technologies, Inc. for \$16,600. The award of contract is based upon the pricing as obtained through the competitive bid ESCNJ-AEPA 21-D. Funds will be withdrawn from the Maintenance Reserve.

*12-BUS Move that the Board of Education approves the highest bidder for the bid awards for the MacBook Air to Limitless USA in the amount of \$45,261.80, for the iPads to Total Technology Results in the amount of \$8,092, and for the Chromebooks to Imaan International Inc. in the amount of \$5,100. The Used Computer Technology Bids were held on November 10, 2022. Bids results follow:

<u>MacBook Air Bidders</u>	<u>Address</u>	<u>Amount</u>
Limitless USA	3950 Ponderosa Way, Las Vegas, NV 89118	\$45,261.80
Cal State Electronics, Inc dba Total Technology Results	295 Hill Street, San Marcos, CA 92078	38,700.00
Imaan International Inc.	2000 International Parkway, Suite 101, Fredericksburg, VA 22406	25,390.00
<u>iPad Bidders</u>	<u>Address</u>	<u>Amount</u>
Cal State Electronics, Inc dba Total Technology Results	295 Hill Street, San Marcos, CA 92078	\$8,092.00
Imaan International Inc.	2000 International Parkway, Suite 101, Fredericksburg, VA 22406	7,650.00
Limitless USA	3950 Ponderosa Way, Las Vegas, NV 89118	7,200.18
<u>Chromebook Bidders</u>	<u>Address</u>	<u>Amount</u>
Imaan International Inc.	2000 International Parkway, Suite 101, Fredericksburg, VA 22406	\$5,100.00
Limitless USA	3950 Ponderosa Way, Las Vegas, NV 89118	720.18

*13-BUS Move that the Board of Education approves the following resolution authorizing the district to solicit competitive contracting proposals from prospective vendors for the provision of before/after care services:

WHEREAS, the residents of the Scotch Plains-Fanwood School District (“District”) would greatly benefit from the availability of consistent and reliable before and after school care services for their children; and

WHEREAS, the Scotch Plains-Fanwood Board of Education (“Board”) intends to publicly advertise for proposals from vendors experienced in and capable of providing experienced, qualified and highly recommended before/after care services to students in the District; and

WHEREAS, the Board anticipates that a contract with such a vendor would be awarded for an initial year with the option for annual renewals; and

WHEREAS, the Board has considered and balanced the benefits of retaining an experienced company to provide before/after care services against the absence of such options being made available to the parents and students of the District; and

WHEREAS, the Board estimates that the total value of the contract would be in excess of \$40,000.00, with the majority of fees for such services likely to be paid directly by the parents utilizing the service; and

WHEREAS, the contract shall be awarded in accordance with the competitive contracting procedures pursuant to N.J.S.A. 18A:18A-4.1 through 4.5; and

WHEREAS, the Board estimates that it will incur minimal but as yet unknown direct costs as a result of the contract;

NOW, THEREFORE, BE IT RESOLVED that the Business Administrator/Board Secretary is hereby authorized to solicit competitive contracting proposals from prospective vendors for the provision of before/after care services to District students as a concession pursuant to N.J.S.A. 18A:18A-2 and -4.1 and N.J.A.C. 5:34-9.4.

*14-BUS Move that the Board of Education approves the submission and acceptance of \$69,483 carryover funds to 2022-2023 IDEA Basic from 2021-2022.

*15-BUS Move that the Board of Education approves the following theater vendor:

Name	Title	Stipend To Be Paid From Proceeds
Kara Drake	Repertory Theater Choreographer	\$2,500

*16-BUS Move that the Board of Education approves the following related services vendors for 2022-2023 School Year:

SY 22-23			
Agency	Type of Service	Evaluation Cost	Estimated Total Amount
MUJC	Transition Assessments (Basic, Advanced, Community)	\$620.00/\$1,670.00, \$2,260.00	\$10,000.00
ABA Solutions	ABA Assessments, Behavior Support &	\$125.00 BCBA / \$70.00 BT	\$40,000.00
	Consultation/Staff Training, Class Consultation, PBIS (Positive Behavior Intervention Supports) Systems for Classroom or Entire School, 1:1 ABA Therapy, Staff Trainings/Professional Development, Parent/Family Trainings, Staffing Services.		

*17-BUS Move that the Board of Education acknowledges receipt of the district schools Security and Fire Drill Reports for the month of October 2021.

*18-BUS Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of September 30, 2022, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the period ending September 30, 2022.

*19-BUS Move that the Board of Education acknowledges receipt of the following disbursement listings dated September 30, 2022:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Park and Terrill Middle Student Activity
- High School Student Activity

*20-BUS Move that the Board of Education approves bills for the period of October 18, 2022 through November 15, 2022 in the amount of \$ (to be released Tuesday)

BOARD POLICIES

*1-POL Move that the Board of Education approves the second reading and adoption of the following Board Policies:

P 1511	Board of Education Website Accessibility (M)	Revised
P 2415	Every Student Succeeds Act (M)	Revised
P & R 5513	Care of School Property (M)	Revised
P 5722	Student Journalism (M)	New
P & R 2432	School Sponsored Publications	Abolished

NEW BOARD BUSINESS

OTHER BOARD BUSINESS

1-OBB Liaison Reports

- Affordable Housing
- Garden State Coalition (GSCS)
- Municipal Alliance Committee (MAC)
- NJ School Boards Association
- PTA Council
- Presidents Council Meeting
- Special Education Parent Advisory Group (SEPAG)
- Truth, Racial Healing, and Transformation (TRHT)
- Union Co. Educational Services Commission (UCESC)
- Union Co. School Boards Assoc.

2-OBB Request to Attend Workshops and Workshop Reports

***APPROVAL OF MINUTES**

Move that the Board of Education approves the Minutes listed below:

1. October 2, 2022 - Board Self-Evaluation
2. October 6, 2022- Open Agenda Meeting - Executive Session
3. October 6, 2022 - Open Agenda Meeting
4. October 20, 2022 - Regular Public Meeting - Executive Session
5. October 20, 2022 - Regular Public Meeting

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PLEASE NOTE: Board Members should not be approached. In addition, Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent's office.

UPCOMING SCHEDULED MEETINGS

Wednesday, November 30 - Coffee with the Superintendent - 10 a.m. - Media Center at Terrill Middle
Thursday, December 15 - Regular Public Meeting - 7:30 p.m. - Administration Building

GOOD OF THE ORDER

MOTION TO ADJOURN