

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Regular Public Meeting Agenda**  
**December 16, 2021**  
**(7:00 p.m. Executive Session)**  
**7:30 p.m. Public Session - High School Auditorium**

**CALL TO ORDER AND ROLL CALL:     p.m.**

**MEMBERS PRESENT**

- \_\_\_\_\_ Ms. Nancy Bauer
- \_\_\_\_\_ Mrs. Amy Boroff
- \_\_\_\_\_ Ms. Deb Brody
- \_\_\_\_\_ Mrs. Karen Mitchell
- \_\_\_\_\_ Ms. Stephanie Suriani
- \_\_\_\_\_ Ms. Tonya Williams
- \_\_\_\_\_ Ms. Amy Winkler
- \_\_\_\_\_ Mr. Evan Murray, Vice President
- \_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**

- \_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools
- \_\_\_\_\_ Robert A. McGarry, Ed.D., Assistant Superintendent of Curriculum and Instruction
- \_\_\_\_\_ Christopher Jones, Business Administrator/Board Secretary
- \_\_\_\_\_ Jeanne Cleary, Director of Operations and Special Projects
- \_\_\_\_\_ James Canellas, Assistant Business Administrator/Assistant Board Secretary
- \_\_\_\_\_ Peter N. Pitucco, Director of Human Resources
- \_\_\_\_\_ Lisa Rebimbas, Director of Special Services
- \_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**WHEREAS**, the Board of Education must discuss subjects concerning Personnel and Legal Matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

_____	Ms. Nancy Bauer
_____	Mrs. Amy Boroff
_____	Ms. Deb Brody
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_____	Ms. Stephanie Suriani
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_____	Ms. Amy Winkler
_____	Mr. Evan Murray, Vice President
_____	Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**ADDITIONS** - added after Friday, December 10, 2021

16-BUS	Special Ed Transportation
17-BUS	Methfessel & Werbel, P.C., as special counsel to the Board
18-BUS	Long Range Facility Plan
19-BUS	Private Oral Therapy
20-BUS	Classroom Aide Sidebar Agreement
21-BUS	High School Drop Down Schedule/Sixth Period
22-BUS	Demographer Facility Analysis

**SUPERINTENDENT’S REPORT**

**BUSINESS ADMINISTRATOR’S REPORT**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to the *Times*, now known as the *Union County Hawk*, the *Star Ledger*, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings as adopted September 1, 2021.

**INSTRUCTIONAL UPDATES**

- Nettingham Middle School Blue Notes
- Recognition of Girls Gymnastics Team’s Winning Season

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

**Speakers: Please slowly and clearly state your full name and the town in which you reside.**

**PLEASE NOTE: Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent’s office.**

### **COMMITTEE REPORTS**

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Strategic Planning
- Student Activities and Athletic
- Wellness and Equity

### **LETTER TO THE BOARD**

Eight letters and emails were received from the public. The appropriate administrator responded.

### **BOARD MOTIONS**

### **CURRICULUM REPORT**

\*1-C Move that the Board of Education approves the following SY2021-2022 Out of District Placement and changes in Out of District placement:

<b>Case</b>	<b>Classification</b>	<b>Placement</b>	<b>Cost</b>
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13-03	AUT	DLC	Tuition - \$69,593.60, Aide - \$50,702.22 Total Cost - \$120,295.82 Previously Approved \$105,949.68
20-19	MD	Banyan School	1:1 Aide Cost - \$26,460, additional Previously Approved Tuition - \$40,073.04
21-11	ERI	Cranford Achieve.	Tuition - \$41,557.16

\*2-C Move that the Board of Education approves the superintendent’s decisions in the following HIB cases discussed in Executive Session on November 18, 2021. One of the cases was determined to be HIB.

105-2021-01  
060-2122-03

\*3-C Move that the Board of Education acknowledges receipt of the Bi-Annual Report of Gifts to District Schools submitted by Evergreen and McGinn.

\*4-C Move that the Board of Education approves the submission of the Five Year Preschool Program Operational Plan, Early Childhood Program Aid (ECPA) and Early Launch to Learning Initiative (ELLI) districts grant to the New Jersey Department of Education.

\*5-C Move that the Board of Education approves the changes to and addition of the following courses:

<b>Course Name</b>	<b>Action</b>
CADD I	Changed to Drafting & Design
CADD IV	Changed to Architectural Design
Robotics	Proposed New Course
Supplemental Reading Comprehension I and II	Proposed New Course
Supplemental Reading Decoding I and II	Proposed New Course

## **PERSONNEL REPORT**

\*1-PERS Move that the Board of Education approves the Superintendent’s recommendations for personnel on the Personnel Report dated December 16, 2021 in the areas noted below: (Roll Call Vote)

1. Retirements
2. Resignations/Terminations
3. Appointments
4. Change of Status
5. Leaves of Absence
6. Longevity

7. Sixth Period Assignments
8. Co-Curricular Appointments
9. Auxiliary Employment
10. Auxiliary Athletic Personnel
11. Substitute Staff

**BUSINESS REPORT**

\*1-BUS Move that the Board of Education approves the staff training report dated December 16, 2021.

\*2-BUS Move that the Board of Education approves the Nonpublic School Security and Technology Initiative Program Agreements for the following participating schools within this district:

Scotch Plains Baptist Day School Security	\$1,400
Scotch Plains Baptist Day School Technology	320
JCC of Central New Jersey Technology	800

\*3-BUS Move that the Board of Education approves the following related service vendor for 2021 ESY:

<b>Related Service</b>	<b>Service Provider</b>	<b>Rate</b>
Occupational Therapy	True North Theraplay	\$ 83/hour
Home Instruction	Learnwell	54/hour
Home Instruction	Stepping Forward	75/hour
Home Instruction	Educere	249-\$1,249/Course
Neurological Evaluation	Dr. Kavita Sinha	425/evaluation-revised
Educational/Psychological	UCESC	420/evaluation

\*4-BUS Move that the Board of Education approves the lease purchase of 15 bundle packs of ten, 10.2-inch iPads, Wi-Fi, 64GB with Logitech Combo 3 case, and 4-Year AppleCare+ in the amount of \$70,942.50. Educational Services Commission of New Jersey (ESCNJ), Apple Contract # 1062153, CID #676274, CLM #288313, Customer BID #: ESCNJ 18/19-67 (Expires 5/12/2023). Purchased in October 2021.

\*5-BUS Move that the Board of Education approves the lease purchase of a bundle pack of ten, 10.2-inch iPad Wi-Fi 64GB with case, smart connector keyboard and 4-Year AppleCare+ in the amount of \$4,729.50. Educational Services Commission of New Jersey (ESCNJ), Apple Contract # 1062153, CID #676274, CLM #288313, Customer BID #: ESCNJ 18/19-67 (Expires 5/12/2023).

\*6-BUS Move that the Board of Education approves the lease purchase of 120 bundle packs of ten, 10.2-inch iPads, Wi-Fi, 64GB with case, smart connector keyboard and 4-Year AppleCare+ in the amount of \$567,540.00. Educational Services Commission of New Jersey (ESCNJ), Apple Contract # 1062153, CID #676274, CLM #288313, Customer BID #: ESCNJ 18/19-67 (Expires 5/12/2023).

\*7-BUS Move that the Board of Education approves Purchasing Agreement with Alliance for Competitive Energy Services (ACES).

\*8-BUS Move that the Board of Education approves the following Change Orders and Final Payment for the SPFHS HVAC Project:

Bid	1,935,000.00
Contingency	125,000.00
Alt 2 - 148, 149, Trainer Office	85,000.00
Alt 3 Gymnasium	270,000.00
Alt 4 Band and Choral Room	223,000.00
Alt 5 Health, Attendance SPED	135,000.00
<b>Total Initial cost</b>	<b>2,773,000.00</b>
<b>Item</b>	<b>Amount</b>
Electrical	4,870.95
Time Only	-
Maintenance	48,272.84
Dance Studio	56,441.79
2nd Floor	16,922.26
Platform	9,790.00
December 30, 2019 Credit	(5,000.00)
<b>Total Change Orders</b>	<b>131,297.84</b>
Reduction of Contingency	12,600.00
- Approved 1/3/19 Meeting	
Contingency	(125,000.00)
<b>Net Change Orders</b>	<b>18,897.84</b>
<b>Total (initial plus COs)</b>	<b>2,791,897.84</b>

To complete the project, request for an additional \$18,900 to be withdrawn from Capital Reserve. (previously approved at the 3/28/19 meeting)

\*9-BUS Move that pursuant to N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), and based upon the recommendation of the School Business Administrator /Board Secretary, the Board of Education, by this resolution and without advertising for bids, authorizes purchases of goods and services from Dyntek relating to hardware, software, maintenance, and professional services for

telecom up to \$100,000. The award of contract is based upon the following pricing as obtained through the competitive Bid NJSBA #E-8801-ACES-CPS.

\*10-BUS Move that the Board of Education approves the disposal of books at Brunner and Terrill Middle School libraries as requested.

\*11-BUS Move that the Board of Education approves the Insurance Archeology Group (IAG) Historic Research Proposal for professional fees in the estimated amount of \$12,500 for Phase 1.

\*12-BUS Move that the Board of Education acknowledges receipt of the district schools Security and Fire Drill Reports for the month of November 2021.

13-BUS Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Funds Reports, and Budget Adjustments - shifted to January 20 meeting.

14-BUS Move that the Board of Education acknowledges receipt of the following disbursement listings dated November, 2021 - shifted to January 20 meeting.

\*15-BUS Move that the Board of Education approves bills for the period of November 13, 2021 through December 10, 2021 in the amount of \$4,560,306.33.

\*16-BUS Move that the Board of Education approves the following purchases:

- a) The purchase of Special Education Transportation for Out-of-District students through the Union County Educational Services Commission at a cost of \$3,320,074.31. Funds to be withdrawn as follows:
  - \$1,235,643.00 withdrawn from 2020-2021 Excess Extraordinary Aid
  - \$2,084,431.31 withdrawn from the operating account
- b) The purchase of Special Education Transportation for Out-of-District students management fee through the Union County Educational Services Commission at a cost of \$84,421. Funds to be withdrawn as follows:
  - \$46,299 withdrawn from 2020-2021 Excess Extraordinary Aid
  - \$38,122 withdrawn from the operating account

\*17-BUS Move that the Board of Education appoints Methfessel & Werbel, P.C., as special counsel to the Board, relative to the continued and future handling of the litigation in the matter of C.L. v. Scotch Plains-Fanwood Board of

Education, UNN-3737-21, at an hourly rate of \$185.00 for partners/counsel, \$160.00 for associates and \$65.00/hour for paralegals.

\*18-BUS Move that the Board of Education approves amending the Long Range Facility Plan to include the following:

- Enrollment growth expansion
- Pre-K enrollment expansion
- District wide drainage

\*19-BUS Move that the Board of Education approves agreement between Scotch Plains-Fanwood Public Schools and Center for Pediatric Therapy therapist (parent) for reimbursement of private oral therapy for 45 minutes once a week at the rate of \$148.

\*20-BUS Move that the Board of Education approves the Sidebar Classroom Aide Stipend Agreement where the Classroom Aides will receive additional compensation at the rate of \$50.00 per day for assigned coverage of said teaching duties.

\*21-BUS Move that the Board of Education approves the Sidebar High School Drop Down Schedule/Sixth Period for a Special Education Teacher Stipend Agreement where the teacher will be compensated at the sixth period teaching rate for providing supplemental reading instruction for a small group of students based on the IEP at the end of the school day.

\*22-BUS Move that the Board of Education approves the Ross Haber and Associates Proposal to perform a demographic facility analysis for the district in the amount of \$6,500 for Professional Services. Funds will be withdrawn from the Capital Reserve.

## **BOARD POLICIES**

## **NEW BOARD BUSINESS**

## **OTHER BOARD BUSINESS**

1-OBBS Liaison Reports

- Affordable Housing



- Garden State Coalition (GSCS)
- Municipal Alliance Committee (MAC)
- NJ School Boards Association
- PTA Council
- Presidents Council Meeting
- SP-F Shared Services
- Truth, Racial Healing, and Transformation (TRHT)
- Union Co. Educational Services Commission (UCESC)
- Union Co. School Boards Assoc.

2-OBB Request to Attend Workshops and Workshop Reports

**\*APPROVAL OF MINUTES**

Move that the Board of Education approves the Minutes listed below:

1. November 11, 2021- Open Agenda Meeting - Executive Session
2. November 11, 2021 - Open Agenda Meeting
3. November 18, 2021 - Regular Public Meeting - Executive Session
4. November 18, 2021 - Regular Public Meeting

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**UPCOMING SCHEDULED MEETINGS**

January 6 - Annual Organization Meeting – Administration Bldg. - 7:30 p.m.  
January 20 - Regular Public Meeting - High School Auditorium - 7:30 p.m.

**GOOD OF THE ORDER**

**MOTION TO ADJOURN**