

COLES ELEMENTARY SCHOOL FAMILY DIRECTORY & ONLINE STORE

Welcome to our amazing online mobile directory and online store via MobileArq. There are **BIG BENEFITS** to being a part of our Family Directory including: **ONLINE PURCHASES**, **CLASS LISTS** with phone numbers and addresses which can be accessed **ON THE GO!**

IF YOU ARE A.... BRAND NEW FAMILY TO OUR SCHOOL:

Please complete the information requested in the link below for the **2019-2020** school year:

https://coles.mobilearq.com//parent_register_school_directory.html

1. Name
2. Contact information
3. Child's name and the child's Grade/Class for **2019-2020** school year

Divorced, separated and related families of incoming students will need to enter their information separately. Related families will be linked in the directory through the shared child.

When the directory is updated for the **2019-2020** school year by MobileArq (anticipated by **September 23rd**), you will be sent an email with login information to access your directory account.

IF YOU ARE A.... RETURNING FAMILY WITH A NEW INCOMING STUDENT(S):

If you are a returning parent with an incoming student, e.g., kindergartner, then, please enter your information and the name of your incoming child and the child's Grade/Class for **2019-2020** school year to the online form at the link below: https://coles.mobilearq.com//parent_register_school_directory.html

Please use the same email address that is associated with your name in the **2018-2019** directory,

Once you complete the information and the directory is updated for the **2019-2020** school year by MobileArq (anticipated by **September 23rd**), we will connect your new incoming child(ren) to your family in the **2019-2020** directory.

IF YOU ARE A... RETURNING FAMILY WITHOUT ANY NEW INCOMING STUDENTS:

If you are returning parent with a child(ren) already in our school, then your information already exists in the directory. You can continue to access the directory.

After **September 23rd**, please access your MobileArq app or via your desktop (<http://coles.mobilearq.com>) to confirm that the correct grade/class information is displayed for your child(ren) for the **2019-2020** school year.

The information provided will be used for the sole purpose of compiling a directory for the parent body of **Coles Elementary**.

If you have any questions, please contact Kim Russo at KimRusso@ymail.com or support@mobilearq.com.

Thank you.
MobileArq/Coles PTA