

SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION

Open Agenda Meeting

December 15, 2016

7:00 p.m. Public Session

(7:30 p.m. Executive Session)

CALL TO ORDER AND ROLL CALL: p.m

MEMBERS PRESENT: _____ Ms. Deb Brody
_____ Dr. Cynthia Clancy
_____ Dr. Karen Kulikowski
_____ Mr. Evan Murray
_____ Ms. Charlotte Schirmer
_____ Ms. Tonya Williams
_____ Ms. Amy Winkler
_____ Jeanne Cleary, Vice President
_____ Nancy Bauer, President

PLEDGE OF ALLEGIANCE

BOARD PRESIDENT’S ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at Cedar Street and Evergreen Avenue, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to the The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the Annual Notice of Regularly Scheduled Meetings as adopted March 24, 2016.

MOTION FOR EXECUTIVE SESSION:

MOTION: WHEREAS, the Board of Education must discuss subjects concerning personnel, litigation and negotiations; and,
WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,
WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,
IT IS THEREFORE RESOLVED that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

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EXECUTIVE SESSION REPORT:

ADDITIONS TO THE AGENDA:

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 2 MINUTES PER SPEAKER.)

INSTRUCTIONAL UPDATE:

December 15

- Boys and Girls Varsity Soccer Team Recognition – 7:00 p.m. Evergreen Multipurpose Room
- Art Presentation-Enriching Imagery in Writing Through Art
- EVVRS and HIB Fall Reports presented by Lisa Rebimbas and Cailin Frantz

December 22

- SPFHS Music Ensembles – Chamber Choir

COMMITTEE REPORTS:

- Strategic Planning
- Curriculum
- Finance
- Facilities
- Shared Services
- Negotiations Update
- Policy

SUPERINTENDENT’S REPORT:

***1-S Out-of-District Placements**

MOTION: Move that the Board of Education approves the following students for out-of-district placements for the 2016-2017 school year:

Student Case No: 2016-19
Classification: Autistic
Age: 5.4
Placement: First Children School,
Fanwood
Tuition Cost: \$45,696 (128 days x \$357/diem)
Date of Placement: 12/5/16
Transportation: To and from school provided by Scotch Plains-Fanwood
Reason for Placement: Student requires an out-of-district therapeutic educational placement

2-S Harassment, Intimidation, and Bullying Report

MOTION: Move that the Board of Education affirms the Superintendent’s decisions in the seven November Harassment, Intimidation and Bullying cases reported in Executive Sessions on November 17 and 29, 2016.

***3-S Field Trip Approvals**

MOTION: Move that the Board of Education approves of the following field trip:

- Terrill Middle School Jazz Band (seventh and eighth grade) approx. 40 students and 20 Chaperones, to travel to Chatham Middle School on Thursday, April 20, 2017 to perform three styles of Jazz for adjudication and feedback on how to better perform their selections.

4-S EVVRS and HIB Fall Reports

MOTION: Move that the Board of Education acknowledges the Superintendent’s EVVRS and HIB Reports presented to the Board of Education from the time period of January 1 to June 30, 2016 on all acts of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses.

5-S Gifts to Schools Report

MOTION: Move that the Board of Education acknowledges receipt of the Bi-Annual Report of

Gifts to District Schools submitted by Coles, School One and Brunner.

6-S Creative Summer Workshop Classes for 2017

MOTION: Move the Board of Education approves the following classes for the Creative Summer Workshops (CSW) 2017:

**Creative Summer Workshops 2017 -
Courses for BOE Approval**

| Workshop Title | Recommended Grade Level | Length |
|---|------------------------------------|---------------|
| Kindergarten Express | K | 2 hours |
| Getting Ready to Read | 1 | 1 hour |
| Keeping in Step Grade 1 | 1 | 1 hour |
| Puppetry | 1-4 | 1 hour |
| Arts and Crafts | 1-4 | 1 hour |
| Keeping in Step Grade 2 | 2 | 1 hour |
| Math Mania | 2-3 | 1 hour |
| Drawing and Sketching | 2-4 | 1 hour |
| Fantasy Illustrations | 2-4 | 1 hour |
| Keeping in Step Grade 3 | 3 | 1 hour |
| Yoga for Youth | 3-5 | 1 hour |
| Budding Fashion Design | 3-6 | 1 hour |
| Creative Writing | 3-6 | 1 hour |
| Chrome for Kids | 3-6 | 1 hour |
| Power of Positivity | 4-6 | 1 hour |
| Instrumental Music Program | 4-9 | 4 hours/day |
| Digital Video Production | 5-8 | 2 hours |
| Game Design 101 | 5-8 | 1 hour |
| Public Speaking | 5-8 | 1 hour |
| Studio Video Production | 5-8 | 2 hours |
| Tae Kwon Do - Middle School (self-contained) | 5-8 | 1.5 hours |
| Drawing and Sketching | 5-9 | 1 hour |
| Fantasy Illustrations | 5-9 | 1 hour |
| Theatre Workshop | 5-12 | 2 hours |

Creative Summer Workshops 2017 - Courses for BOE Approval

| Workshop Title | Recommended Grade Level | Length |
|---|------------------------------------|---------------|
| Jazz, Broadway, and Contemporary Dance | 6-8 | 2 hours |
| Intro to Architectural Design | 6-9 | 1 hour |
| Tae Kwon Do - High School (self-contained) | 9-12 | 1.5 hours |

PERSONNEL AGENDA:

* 1-PERS Approval of Superintendent's Personnel Report (Roll Call Vote)

MOTION: Move that the Board of Education approve the Superintendent's recommendations for personnel on the Personnel Report dated December 15, 2016 in the areas noted below:

1. Resignation
2. Appointments and Auxiliary Employment
3. Transfer/Reassignments
4. Leave of Absences

BUSINESS FUNCTIONS:

*1-BUS Approval of Staff Training

MOTION: Move that the Board of Education approve the Superintendent's recommendations for staff training reimbursements on the report dated December 15, 2016.

2-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledge receipt of the following disbursement listings dated for the month of November, 2016 :

- Creative Summer Workshop
- Cafeteria

- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- High School Student Activity

3-BUS Receipt of Security/Fire Drill Reports

MOTION: Move that the Board of Education acknowledge receipt of the district schools' Security and Fire Drill Reports for the month of November, 2016.

4-BUS Renewal of Honeywell Service Agreement

MOTION: Move that the Board of Education approves the renewal of the Honeywell's Service Agreement #40102821 for the period of March 2017 through February 2018 at an annual fee of \$13,253 (\$131 increase).

5-BUS Contract Renewal with Jersey Professional Management (JPM)

MOTION: Move that the Board of Education approves the 2017 contract with Jersey Professional Management (JPM) to schedule, coordinate, facilitate, and establish an agenda and record minutes, plus significant in-between telephone and in-person consulting, facilitation and promotion of shared services meetings and subcommittee meetings with the Township of Scotch Plains and the Borough of Fanwood at a fee not to exceed \$2,350 per entity totaling \$7,050 (\$120 increase after no increase last year).

6-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of November 30, 2016, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies

Report for the month ending November 30, 2016.

7-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of November 23, 2016 to December 15, 2016.

BOARD POLICIES:

1-POL Approval of Board Policies

MOTION: Move that the Board of Education approves second and final reading on December 22 for adoption of the following board policies:

- P1220 - Employment of Chief School Administrator
- P1310 - Employment of School Business Administrator
- P3111 - Creating Positions
- P3125 - Employment of Teaching Staff Members
- P3125.2 - Employment of Substitute Teachers
- P3126 - District Mentoring Program
- P3141 - Resignation
- P & R 3240 - Professional Development for Teachers and School Leaders
- P & R 3244 - In-Service Training (Abolish)
- Bylaw 0152 Board Officers
- P2415.30 Title I – Educational Stability for Children in Foster Care

2-POL Approval of Board Policies

MOTION: Move that the that the Board of Education approves first reading December 22, 2016 for adoption of the following board policies:

- P3159 - Teaching Staff Member/School District Reporting Responsibilities
- P3231 - Outside Employment as Athletic Coach
- P4159 - Support Staff Member/School District Reporting Responsibilities
- P5305 - Health Services Personnel
- P5350 - Student Suicide Prevention
- R5350 - Student Suicide

NEW BOARD BUSINESS:

OTHER BOARD BUSINESS:

- 1-OBB (a) Request to Attend Workshops
 (b) Workshop Reports

APPROVAL OF MINUTES:

MOTION: Recommend that the Board of Education approve the minutes listed below:

1. November 17, 2016 - Open Agenda Meeting - Executive Session
2. November 17, 2016 - Open Agenda Meeting
3. November 29, 2016 - Regular Board Meeting – Executive Session
4. November 29, 2016 - Regular Board Meeting

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 2 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING BUSINESS FUNCTIONS AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

GOOD OF THE ORDER

ADJOURNMENT:

MOTION: Move that the Board of Education adjourn.

Motion: Move to adjourn

UPCOMING SCHEDULED MEETINGS:

Thursday, December 22, 2016 – Regular Public Meeting
Thursday, January 5, 2017 – 2017 Annual Organization Meeting
Thursday, January 19, 2017 – Open Agenda Meeting
Thursday, January 26, 2017 – Regular Public Meeting
Thursday, February 16, 2017 – Open Agenda Meeting
Thursday, February 23, 2017 – Regular Public Meeting