



School One Parent Teacher Association

Record of Deposit _____

Event: _____ Date: _____

Breakdown of Deposit		# of Coins / Bills	Cash Amount
Coins	Pennies		
	Nickels		
	Dimes		
	Quarters		
	Dollars		
Bills	Ones		
	Twos		
	Fives		
	Tens		
	Twenties		
	Fifties		
	Hundreds		
Sub-Total Cash			
Total Checks Please attach a list of each check and include issuer, check \$ and amount			
Total Deposit			

Signature of Committee Member X _____

Signature of Treasurer (amount verified)
X _____

Explain any discrepancy (Committee Member Signature Required after explanation)

Members Make the Difference!

Today's PTA Parents Are...Empowered • Informed • Responsible