

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Regular Public Meeting Agenda**  
**September 24, 2019**  
**(7:30 p.m. Executive Session)**  
**8:00 p.m. Public Session**

**CALL TO ORDER AND ROLL CALL**

**p.m.**

**MEMBERS PRESENT**

\_\_\_\_\_ Ms. Nancy Bauer  
\_\_\_\_\_ Mrs. Amy Boroff  
\_\_\_\_\_ Ms. Deb Brody  
\_\_\_\_\_ Dr. Cynthia Clancy  
\_\_\_\_\_ Ms. Stephanie Suriani  
\_\_\_\_\_ Ms. Tonya Williams  
\_\_\_\_\_ Ms. Amy Winkler  
\_\_\_\_\_ Mr. Evan Murray, Vice President  
\_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**

\_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools  
\_\_\_\_\_ Deborah S. Saridaki, Business Administrator/Board Secretary  
\_\_\_\_\_ Regina L. Botsford, Interim Assistant Superintendent/  
Curriculum, Instruction & Technology  
\_\_\_\_\_ Peter N. Pitucco, Director of Human Resources  
\_\_\_\_\_ Lisa Rebimbas, Director of Special Services  
\_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**MOTION:**       **WHEREAS**, the Board of Education must discuss subjects concerning personnel, HIB, and litigation; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

\_\_\_\_\_ Ms. Nancy Bauer  
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\_\_\_\_\_ Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at Cedar Street and Evergreen Avenue, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to the The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the Annual Notice of Regularly Scheduled Meetings as adopted March 28, 2019.

**INSTRUCTIONAL UPDATE**

Opening of Schools Presentation – Dr. Mast

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

### COMMITTEE REPORTS

- Community Relations
- Curriculum
- Facilities
- Finance
- Shared Services
- Negotiations Update
- Policy

### LETTERS TO THE BOARD

- 1-LET      Receipt of email dated Wednesday, Sept. 18 from Lucie Berse, a Coles parent regarding security vestibules installed in all the schools and a system for scanning IDs upon entering the schools. Mrs. Saridaki responded to parent.
- 2-LET      Receipt of email from Karyn Steele (SPF MAC) advertising the SPF High School Safety Bug Program on 9/20/19.

### SUPERINTENDENT'S REPORT

- \*1-S      Out of District Placement

MOTION:    Move that the Board of Education approves the following revised Out of District Placements in the 2019-2020 school year for:

Case #	15-15
Classification	OHI
Age	13
Placement	Montgomery Academy
Tuition Cost	\$65,260.80 – previously approved 30,600.00 – additional cost for 1:1 aide <b>\$95,860 - Total</b>
Recommended Date of Placement	9/5/19
Transportation	Transportation will be made available by the Scotch Plains-Fanwood Schools District
Reason for Placement	Student requires a therapeutic educational placement with a 1:1 aide

- \*2-S      Graduation Verification for the Class of 2019

MOTION:    Move that the Board of Education acknowledges the receipt of the Graduation Report of the Class of 2019.

\*3-S Field Trip

MOTION: Move that the Board of Education approves the following field trip requests for the 2019-2020 school year:

- High School Marching Band (135 Students) to attend US Bands Nationals Competition at J. Birney Crum Stadium on Saturday, November 2, 2019 in Allentown, PA. This experience fosters an environment of camaraderie, team work and musical excellence.
- 6th grade QUEST students from Terrill and Park (40 students) to travel to the Museum of Natural History, NYC to take part in “Energy Quest.” This program teaches about sustainable energy sources and global warming. The Museum currently has several exhibits about climate change which will enhance students’ knowledge of this topic and support their work in the classroom as they develop ideas for alternative energy.

**PERSONNEL AGENDA**

\*1-PERS Move that the Board of Education approves the Superintendent’s recommendations for personnel on the Personnel Report dated September 24, 2019 in the areas noted below:

1. Resignations/Terminations
2. Change of Status
3. Leave of Absences
4. Sixth Period Assignments
5. Degree Status Change
6. Co-Curricular Appointments – 2019-2020 School Year
7. Auxiliary Employment
8. Substitute Staff – as needed for 2019-2020 School Year

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**BUSINESS FUNCTIONS**

\*1-BUS Staff Training

MOTION: Move that the Board of Education approves the Superintendent's recommendations for staff training reimbursements on report dated September 24, 2019.

\*2-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledges receipt of the following disbursement listings for the month of September 2019:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Park and Terrill Middle Student Activity
- High School Student Activity

3-BUS Receipt of Fire/Security Drill Reports – none at this time

4-BUS Related Services – approved September 12

\*5-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of August 31, 2019, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the month August 31, 2019.

\*6-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of August 30, 2019 to September 20, 2019 in the amount of \$2,087,716.88.

7-BUS Rep Theatre – additional payment – approved September 12

\* 8-BUS Vendors for the 2019 High School Fall Play

MOTION: Move that the Board of Education approves the following vendors in conjunction with the 2019 High School Fall Play. These vendors will be paid from ticket proceeds:

<b><u>VENDOR</u></b>	<b><u>POSITION</u></b>	<b><u>COST</u></b>
Morgan Knight	Director	\$2,884
Joanne Sprague	Costume Designer	\$ 500
Tom Rowe	Lighting Designer	\$ 750

\* 9-BUS Cifelli & Son – General Construction Projects

MOTION: Move that the Board of Education approves the following construction projects to be completed by Cifelli & Son, 4 Coppola Street, Nutley, NJ 07110:

<b><u>SCHOOL</u></b>	<b><u>POSITION</u></b>	<b><u>PROPOSED COST</u></b>
High School	Install Concrete Sidewalk at Gate Entrance Install Hot Mix Asphalt Repair Strip	\$4,300
Terrill Middle	Install Concrete Apron Remove and Replace Concrete Curb Remove debris	\$2,200
School One	Remove and replace Hot Mix Asphalt Walkway Remove debris	\$8,900

Funds will be withdrawn from current operating budget.

\* 10-BUS Netting for Lacrosse

MOTION: Move that the Board of Education approves the purchase of additional pole ball safety netting for lacrosse from Sportsfield Specialties in the amount of \$2,800. Funds will be withdrawn from 2018-2019 Excess Extraordinary Aid.

\*11-BUS UCESC Agreements – Nonpublic Technology Aid

MOTION: Move that the Board of Education approves the Nonpublic School Technology Initiative Program Agreements and for the participating schools located within this district. Technology expenditure requests for the following schools total:

St. Bartholomew Academy	\$ 6,703.20
Christopher Academy	229.00
<b>Total</b>	<b>\$ 6,932.20</b>

\*12-BUS UCESC Agreements – Nonpublic Security Aid

MOTION: Move that the Board of Education approves the Nonpublic School Nonpublic Security Aid Program Agreements the participating school located within this district.

Christopher Academy	\$1,044.95
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**BOARD POLICIES**

**NEW BOARD BUSINESS**

**OTHER BOARD BUSINESS**

1-OBB (a) Request to Attend Workshops

(b) Workshop Reports

\*2-OBB Approval of Resolution for Week of Respect - October 7 – 11, 2019

MOTION: Move that the Board of Education adopts the following resolution:

**WHEREAS**, the Anti-Bullying Bill of Rights, P.L. 2010, c.122, was approved by the New Jersey Legislature in November 2010 and signed into law by Governor Chris Christie in January 2011; and

**WHEREAS**, the statute is intended to protect students from harassment and intimidation that would substantially interfere with their education; and

**WHEREAS**, in a 2009 survey by the National Centers for Disease Control, one in five New Jersey students indicated they had been the subject of bullying on school grounds during the previous year; and

**WHEREAS**, the Anti-Bullying Bill of Rights places expanded responsibilities on teachers, school administrators and board of education to protect students from incidents of bullying, harassment and intimidation; and

**WHEREAS**, the Anti-Bullying Bill of rights designates the week beginning with the first Monday in October as “Week of Respect” throughout New Jersey; and

**WHEREAS**, the law directs school districts to observe the “Week of Respect” through age-appropriate instruction in accordance with New Jersey’s core curriculum content standards; and

**WHEREAS**, the Scotch Plains-Fanwood Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with a safe and secure learning environment free from intimidation; and

**WHEREAS**, the Scotch Plains-Fanwood Board of Education supports the intent of the Anti-Bullying Bill of rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying.

**NOW, THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood board of Education declares October 7-11, 2019 as a “Week of Respect” in all district schools, and

**BE IT FURTHER RESOLVED** that the Week of Respect will be part of the Scotch Plains-Fanwood Public Schools’ ongoing efforts to foster respect among students and staff for the diverse cultures and personalities represented in our neighborhoods and school community, and

**BE IT FURTHER RESOLVED** that copies of this resolution be sent to Governor Phil Murphy, State Senator Nicholas P. Scutari, Assembly Representatives Linda S. Carter and James J. Kennedy, the New Jersey School Boards Association and the Union County School Boards Association.

\*3-OBB National School Lunch Week October 14-18, 2019

MOTION: Move that the Board of Education adopts the following resolution:

**WHEREAS**, school districts around the nation will celebrate National School Lunch Week from October 14-18, 2019; and

**WHEREAS**, this year’s theme for National School Lunch Week is “What’s On Your Playlist?” which spotlights the wide variety of flavors, dishes, delivery options, and tastes that can be customized in today’s school lunch; and

**WHEREAS**, the National School Lunch Program is dedicated to the health and well-being of our nation’s children; and

**WHEREAS**, the National School Lunch Program has been joined through the years by many other excellent food and physical activity programs for children; and there is evidence of continued need for education about nutrition in combination with physical activity and awareness of the value of school nutrition programs; and

**WHEREAS**, the Scotch Plains-Fanwood Board of Education recognizes that children who are provided breakfast and lunch daily are better prepared for the classroom environment, being able to focus on learning; and

**WHEREAS**, it is important for the Scotch Plains and Fanwood communities to understand that education, proper child nutrition and physical activity go hand in hand; and

**WHEREAS**, the State Board of Education continues to recognize and commends the men and women who accept and meet the daily challenge of providing school lunches to our children; and

**THEREFORE, BE IT RESOLVED** that the week of October 14-18, 2019 recognized as National School Lunch Week; and

**BE IT FURTHER RESOLVED** that National School Lunch Week be devoted to the recognition of everyone who contributes to the successful operation of our state’s school lunch food service programs; and

**BE IT FURTHER RESOLVED** that this special week serve as a fitting time to urge all Scotch Plains and Fanwood residents to become aware of and concerned about their children’s and their own nutrition habits in hope of achieving a more healthful community for today and the future.

\*4-OBB School Violence Awareness Week - October 21-25, 2019

**MOTION:** Move that the Board of Education adopts the following resolution:

**WHEREAS**, the Scotch Plains-Fanwood Board of Education encourages awareness and promotes education on effective methods to reduce and prevent youth violence, and recognize warning signs, and raise awareness of school safety and security issues and provide information that parents, community members, and educators can utilize to make schools safer and more secure, and

**WHEREAS**, district schools shall observe this week by organizing activities to prevent school violence including, but not limited to, age-appropriate opportunities for student discussion on conflict resolution, issues of student diversity, and tolerance.

**NOW, THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education proclaims the week of October 21-25, 2019 as School Violence Awareness Week.

\*5-OBV National Principal's Month (October) Resolution

**MOTION:** Move that the Board of Education approves the following resolution:

**WHEREAS**, the Scotch Plains-Fanwood Board of Education has declared the month of October 2019 as "National Principals Month" in coordination with the efforts of the National Association of Elementary School Principals, the American Federation of School Administrators, and the National Association of Secondary School Principals, working with the U.S. Congress, to designate "National Principals Month" and resolutions thereof;

**WHEREAS**, the vision, dedication, and determination of a principal provides the leading force behind any school reform effort;

**WHEREAS**, principals are expected to be educational visionaries, instructional leaders, assessment experts, disciplinarians, community builders, public relations experts, budget analysts, facility managers, special programs administrators, and guardians of various legal, contractual, and policy mandates and initiatives, as well as committed to the education and development of young people, the most valuable resource;

**WHEREAS**, principals will play a vital role in successful implementation of the Every Student Succeeds Act (ESSA);

**WHEREAS**, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, develop mission statements, and set performance goals and objectives for schools to achieve educational excellence;

**WHEREAS**, the Scotch Plains-Fanwood Board of Education honors such exemplary elementary public, private, and independent school leaders committed to serving students from pre-kindergarten to grade eight (pre-K–8) in their profession;

**WHEREAS**, the Scotch Plains-Fanwood Board of recognizes outstanding middle level and high school principals who have succeeded in providing high-quality learning opportunities for students, as well as their commendable contributions to the profession;

**WHEREAS**, to honor and recognize the contribution of all school principals and assistant principals at all grade levels to the success of students in New Jersey elementary and secondary schools; and to encourage residents of New Jersey to observe “National Principals Month” with appropriate ceremonies and activities that promote awareness of school leadership’s role in ensuring that every child has access to a high-quality education.

**NOW, THEREFORE, BE IT RESOLVED**, in honor of the service of all elementary, middle level, and high school principals, and to recognize the importance of their school leadership so that every child has access to a high-quality education, the month of October 2019, is hereby designated in the State of New Jersey to be “National Principals Month,” and the Scotch Plains-Fanwood Board of Education is especially proud to celebrate with our school principals Dr. David Heisey, Dr. Jocelyn Dumaresq, Dr. Kevin Holloway, Mr. Scott Bortnick, Dr. Karen Wetherell, Mrs. Colleen Haubert, Dr. Sasha Slocum, and Mr. Justin Fiory and commend their continued school leadership accomplishments.

\*6-OBB Newly Tenured Teachers

MOTION: Move that the Board of Education approves the following resolution wording:

**WHEREAS**, the Mission of the Scotch Plains-Fanwood Public Schools is to educate and empower our community of individual learners to be successful citizens of the world; and,

**WHEREAS**, the Scotch Plains-Fanwood Board of Education will always expect exceptional performance by staff, will always hire only the most qualified candidates, and will promote the maximum performance and achievement of every student and staff member; and,

**WHEREAS**, the following teachers are deserving of receiving tenure in the Scotch Plains-Fanwood Public Schools this year:

**NOW THEREFORE BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education recognizes and congratulates these newly tenured teachers and offers our support and best wishes as they continue to diligently work with our students in the Scotch Plains-Fanwood Public Schools.

**\*APPROVAL OF MINUTES**

MOTION: Move that the Board of Education approves the minutes listed below:

1. August 29, 2019- Regular Board Meeting - Executive Session
2. August 29, 2019 - Regular Board Meeting

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## **GOOD OF THE ORDER**

## **ADJOURNMENT**

MOTION: Move to adjourn

## **UPCOMING SCHEDULED MEETINGS**

Saturday, September 21 – Board Self-Evaluation Meeting – 9 a.m. – Administration Bldg.  
Tuesday, September 24 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.  
Tuesday, October 15 – Candidates Night – 7:30 p. m. – Administration Bldg.  
Thursday, October 17 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.  
Tuesday, October 29 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.