

SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION
Regular Public Meeting Agenda
October 29, 2019
8:00 p.m. Public Session
(7:30 p.m. Executive Session)

CALL TO ORDER AND ROLL CALL

p.m.

MEMBERS PRESENT

_____ Ms. Nancy Bauer
_____ Mrs. Amy Boroff
_____ Ms. Deb Brody
_____ Mrs. Karen Mitchell
_____ Ms. Stephanie Suriani
_____ Ms. Tonya Williams
_____ Ms. Amy Winkler
_____ Mr. Evan Murray, Vice President
_____ Dr. Karen Kulikowski, President

OTHERS PRESENT

_____ Joan Mast, Ed.D., Superintendent of Schools
_____ Deborah S. Saridaki, Business Administrator/Board Secretary
_____ Regina L. Botsford, Interim Assistant Superintendent/
Curriculum, Instruction & Technology
_____ Peter N. Pitucco, Director of Human Resources
_____ Lisa Rebimbas, Director of Special Services
_____ Douglas Silvestro, Esq., Board Attorney

MOTION FOR EXECUTIVE SESSION

MOTION: **WHEREAS**, the Board of Education must discuss subjects concerning personnel, HIB, and legal matters; and,

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

IT IS THEREFORE RESOLVED that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

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_____ Dr. Karen Kulikowski, President

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION REPORT

BOARD PRESIDENT’S ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was provided in written notice forwarded to The Star Ledger, The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings adopted on August 29, 2019.

INSTRUCTIONAL UPDATES

- Recognition of the SPF Gymnastics Team, 2019 Union County Champions as well as The Varsity Girls Tennis team for their win of the Mountain Conference Title.
- Annual Audit 2018-2019 Presentation by Ms. Kathi Mantell, of Nisivoccia & Co., Inc.
- District Assessment Report

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

COMMITTEE REPORTS

- Community Relations
- Curriculum
- Facilities
- Finance
- Shared Services
- Negotiations Update
- Policy

LETTERS TO THE BOARD

- 1-LET Email dated October 18, 2019 from Barbara Wahl Gates asking for an email chain on social media to be reviewed.
- 2-LET Email dated October 21, 2019 from John Dening requesting a copy of the Student Code of Conduct. Request was fulfilled by the Superintendent's office.

SUPERINTENDENT'S REPORT

- 1-S Out of District Placement – none at this time
- 2-S Harassment, Intimidation and Bullying Report – approved October 17, 2019
- 3-S Field Trip Approvals – none at this time

*4-S October 15 Enrollment Numbers

MOTION: Move that the Board of Education acknowledges the receipt of the report presented by the Superintendent on the October 15, 2019 enrollment numbers.

*5-S Approval of District Strategic Plan Goals for 2019-2020

MOTION: Move that the Board of Education acknowledges the receipt of District Goals as submitted by the Superintendent on September 20, 2019.

*6-S Approval of SSDS and HIB for reporting period of January-June 2019 submission to NJDOE

MOTION: Move that the Board of Education acknowledges the receipt of SSDS and HIB Reports for the time period of January 1 to June 30, 2019 as presented to the Board of Education on October 17, 2019.

7-S Approval of Harassment, Intimidation and Bullying Self-Assessments for 2018-2019 – approved October 17, 2019

8-S Approval of the Early Screening Inventory Use – approved October 17, 2019

PERSONNEL AGENDA

*1-PERS Approval of Superintendent's Personnel Report (Roll Call Vote)

MOTION: Move that the Board of Education approve the Superintendent's recommendations for personnel on the Personnel Report dated October 24, 2019 in the areas noted below:

1. Resignations/Terminations
2. Appointments
3. Change of Status
4. Leaves of Absence
5. Temporary Transfer
6. Auxiliary Employment
7. Substitute Staff – as needed for 2019-2020 School Year

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BUSINESS FUNCTIONS

*1-BUS Approval of Staff Training

MOTION: Move that the Board of Education approves the Superintendent’s recommendations for staff training reimbursements on the reports dated October 29, 2019.

*2-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledge receipt of the following disbursement listings for the month of September 2019:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Middle Schools (Park and Terrill)
- High School Student Activity

*3-BUS Receipt of Fire/Security Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools Security and Fire Drill Reports for the month of September 2019.

*4-BUS Related Services Vendors

MOTION: Move that the Board of Education approves the following vendors and costs for additional related services for the 2019-2020 school year:

Student	Service	Service Provider	Amount
Various Students	Related Services	Cambridge School	\$30,000

5-BUS Tentative Budget Calendar 2020-2021 – approved October 17, 2019

6-BUS Comprehensive Maintenance Plan and M-1– approved October 17, 2019

7-BUS Lease Purchases – approved October 17, 2019

*8-BUS 2019-2020 Nonpublic School Technology Initiative Program Participating Schools

MOTION: Move that the Board of Education approves the 2019-2020 Nonpublic School Technology Initiative Program Agreements for the following participating schools located within this district:

Name

Union Catholic High School

St. Bartholomew Academy

Christopher Academy

Scotch Plains Baptist Christian Day

Jewish Community Center

Wonder Years Academy

*9-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of September 30, 2019, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b). Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the period ending September 30, 2019.

*10-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of September 21, 2019 through October 25, 2019 in the amount of \$4,722,468.89.

11-BUS UCESC Agreements – Nonpublic Technology Aid – approved October 17, 2019

*12-BUS School Bus Purchase

MOTION: Move that the Board of Education approves the purchase of one 2021 Model Year 54 Passenger Blue Bird Vision School Bus from Hoover Truck & Bus Centers, 149 Gold Mine Road, Flanders, NJ 07836 through the Educational Services Commission of New Jersey Cooperative Bid #ESCNJ 18/19-31 in the amount of \$101,101.57. Funds will be withdrawn from 2018-2019 Excess Extraordinary Aid.

13-BUS Transportation Agreement with Somerset County Educational Commission - approved October 17, 2019

*14-BUS 2018-2019 Annual Audit

MOTION: Move that the Board of Education accepts the Audit as presented by Nisivoccia & Co., LLP, Randolph, NJ in the 2018-2019 Auditor's Management Report.

*15-BUS Park Masonry Project - Revision

MOTION: Move that the Board of Education the Park Masonry Project adopts the following resolution:

WHEREAS, on September 24, 2019, the Board of Education approved the Potter Architects Professional Services Proposal for the Park Masonry Renovations, where the out-of-pocket professional services fees of Phase 2 will be \$56,489; and,

WHEREAS, funds in the amount of \$56,489 were stated to be withdrawn from Capital Reserve, rather than Maintenance Reserve.

NOW, BE IT RESOLVED, that the funds in the amount of \$56,489 will withdrawn from Maintenance Reserve.

BOARD POLICIES

NEW BOARD BUSINESS

OTHER BOARD BUSINESS

- 1-OB (a) Request to Attend Workshops
- (b) Workshop Reports

APPROVAL OF MINUTES

MOTION: Move that the Board of Education approves the minutes listed below:

1. September 12, 2019 – Open Agenda Board Meeting - Executive Session
2. September 12, 2019 - Open Agenda Board Meeting
4. September 21, 2019 – Board Self-Assessment Meeting
3. September 24, 2019 – Regular Public Meeting - Executive Session
4. September 24, 2019 - Regular Public Meeting

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GOOD OF THE ORDER

ADJOURNMENT

MOTION: Move to adjourn

UPCOMING SCHEDULED MEETINGS

Thursday, November 14 - Open Agenda Meeting – 7:30 p.m. – Administration Bldg.
Thursday, November 21 - Regular Public Meeting – 7:30 p.m. – Administration Bldg.
Thursday, December 19 - Regular Public Meeting – 7:30 p.m. – Administration Bldg.

