



**MEMBERS PRESENT**

\_\_\_\_\_Ms. Nancy Bauer  
\_\_\_\_\_Mrs. Amy Boroff  
\_\_\_\_\_Ms. Deb Brody  
\_\_\_\_\_Mrs. Karen Mitchell  
\_\_\_\_\_Ms. Stephanie Suriani  
\_\_\_\_\_Ms. Tonya Williams  
\_\_\_\_\_Ms. Amy Winkler  
\_\_\_\_\_Mr. Evan Murray, Vice President  
\_\_\_\_\_Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was provided in written notice forwarded to The Star Ledger, The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings adopted on August 29, 2019.

**INSTRUCTIONAL UPDATE**

Meeting begins in the Multipurpose Room in Evergreen School then moves to the Board Meeting Room.

- Annual Audit 2018-2019 Presentation by Ms. Kathi Mantell, of Nisivoccia & Co., Inc.
- Recognition of the Marching Band and Color Guard for their 2019-2020 Season

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

### **COMMITTEE REPORTS**

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Shared Services
- Strategic Planning
- Truth, Racial Healing, and Transformation

### **LETTER TO THE BOARD**

1-LET        An email to the BOE dated November 1, 2019 from Deana Aponte inquiring about volunteer hours available to meet her requirements for obtaining her masters degree in education. Referred to Executive Session.

### **SUPERINTENDENT'S REPORT**

\*1-S        Out-of-District Placements

MOTION:    Move that the Board of Education approves the following out-of-district placement and revised out-of-district placement for the 2019-2020 school year:

Case #: 19-08 **Out of District Placement**  
Classification: MD  
Age: 6.8 years old  
Placement: First Children  
Tuition Cost: \$52,038  
Recommend Date of Placement: 10/29/2019  
Transportation: Not Applicable  
Reason for Placement: Student transferred into District with a current ODD placement.

and

Case #: 18-13 **Revised Out of District Placement**  
Classification: AUT  
Age: 14  
Placement: The Phoenix Center  
Tuition Cost: \$94,066.00 – previously approved  
\$46,938.75 – new placement prorated total cost for 19-20 School Year  
Recommend Date of Placement: 11/25/19  
Transportation: Will be made available by Scotch Plains-Fanwood School District  
Reason for Placement: Student requires a more specialized, therapeutic, educational placement.

\*2-S Harassment, Intimidation, and Bullying Report

MOTION: Move that the Board of Education affirms the Superintendent’s decisions in the one October HIB case – 065-1819-19 reported in Executive Session on October 29, 2019.

\*3-S Field Trip Approval

MOTION: Move that the Board of Education approves the following field trip request for the 2019-2020 school year:

- 7th Gr. from Terrill Middle School (212 people including chaperones) to travel to Cinemark Theater Watchung, NJ to view the movie "Harriet" to coincide with the study of Harriet Tubman, the abolitionist movement and to understand the difference that a single person can make in the world. Movie promotes the concepts of justice and equality which are central to our theme of democracy and our goal of cultivating young citizens.

4-S Curriculum Approvals 2019-2020 (Roll Call Vote) – pending Nov. 11 Curriculum Meeting

## **PERSONNEL AGENDA**

\*1-PERS Approval of Superintendent's Personnel Report (Roll Call Vote)

**MOTION:** Move that the Board of Education approve the Superintendent's recommendations for personnel on the Personnel Report dated November 14, 2019 in the areas noted below:

1. Retirements
2. Resignations/Terminations
3. Appointments
4. Change of Status
5. Leaves of Absence
6. Sixth Period Assignments
7. Auxiliary Athletic Events Personnel 2019-2020 School Year
8. Auxiliary Employment
9. Substitute Staff

## **BUSINESS FUNCTIONS**

\*1-BUS 2018-2019 Annual Audit

**MOTION:** Move that the Board of Education accepts the Audit as presented by Nisivoccia & Co., LLP, Randolph, NJ in the 2018-2019 Auditor's Management Report.

\*2-BUS Approval of Staff Training

**MOTION:** Move that the Board of Education approves the Superintendent's recommendations for staff training reimbursements on the report dated November 14, 2019.

\*3-BUS Swing Education Contract

**MOTION:** Move that the Board of Education approves the Swing Education Contract for additional services for substitute teachers and substitute aides at the current substitute pay rates plus an additional 25% service fee. The Swing Education Services are supplemental to the current district substitutes.

4-BUS Budget Review Process – Budget Assumptions and Guidelines 2019-2020

MOTION: Move that the Board of Education acknowledges the receipt of the 2019-2020 Budget Assumptions and Guidelines as presented.

5-BUS Related Services through Private Vendors

MOTION: Move that the Board of Education approves the following private vendor related services for 2019-2020:

<b>Student</b>	<b>Service</b>	<b>Service Provider</b>	<b>Amount</b>
Various Students	Speech	EDU Healthcare	\$18,000

6-BUS Facilities Agreement with Behavior Therapy Associates (BTA)

MOTION: Move that the Board of Education enters into a Facilities Use Agreement with Behavior Therapy Associates (BTA) to run is HI-STEP Summer Program at J. Ackerman Coles Elementary School during the summer 2020.

7-BUS UCESC Agreements – Nonpublic Security Aid

MOTION: Move that the Board of Education approves the Nonpublic Security Aid Program agreements for the participating schools located within this district.

St. Bartholomew Academy	\$ 29,400
JCC of Central NJ	<u>2,700</u>
<b>Total</b>	<b>\$ 32,100</b>

8-BUS Potter Architects Project Proposal

MOTION: Move that the Board of Education approves the following proposal:

<b>School</b>	<b>Work To Be Performed</b>	<b>Amount</b>
Brunner	Gym Floor	

Funds to be withdrawn from **Capital Reserve** for these projects.

9-BUS Sale/Disposal of Equipment - public bid

MOTION: Move that the Board of Education approves the sale/disposal of the following items via public bid sale:

<b>Description</b>	<b>Quantity</b>
Dell 3120 Chromebook	1,020

**WHEREAS**, the Scotch Plains-Fanwood School District is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Scotch Plains-Fanwood School District is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW, THEREFORE, BE IT RESOLVED** by the Scotch Plains-Fanwood Board of Education, County of Union, approves the disposal of listed equipment by public bid sale and reserves the right to accept or reject any bid submitted.

10-BUS Receipt of Security/Fire Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools’ Security and Fire Drill Reports for the month of October, 2019.

11-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledges receipt of the following disbursement listings dated for the month of October, 2019:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity Account
- Middle School Student Activity Accounts (2)
- High School Student Activity Account

12-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of October 31, 2019, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).  
Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending October 31, 2019.

13-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of October 28, 2019 to November 15, 2019 in the amount of \$

**BOARD POLICIES**

**NEW BOARD BUSINESS**

**OTHER BOARD BUSINESS**

- 1-OB (a) Request to Attend Workshops  
(b) Workshop Reports



## **APPROVAL OF MINUTES**

MOTION: Move that the Board of Education approves the minutes listed below:

1. October 10, 2019 – Special Meeting – Board Candidate Interviews
1. October 17, 2019 - Open Agenda Meeting - Executive Session
2. October 17, 2019 - Open Agenda Meeting
3. October 29, 2019 - Regular Board Meeting – Executive Session
4. October 29, 2019 - Regular Board Meeting

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## **GOOD OF THE ORDER**

## **ADJOURNMENT**

MOTION: Move that the Board of Education adjourns.

## **UPCOMING SCHEDULED MEETINGS**

Thursday, November 21, 2019 - Regular Public Meeting – 7:30 p.m. – Administration Bldg.

**No December Open Agenda Meeting**

Thursday, December 19, 2019 - Regular Public Meeting – 7:30 p.m. – Administration Bldg.

Thursday, January 2, 2020 – Reorganization Meeting – 7:30 p.m. – Administration Bldg.

Thursday, January 23, 2020 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.

Thursday, January 30, 2020 – Regular Public Meeting – 7: 30 p.m. – Administration Bldg.