

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Regular Public Meeting Agenda**  
**November 21, 2019**  
**8:00 p.m. Public Session**  
**(7:30 p.m. Executive Session)**

**CALL TO ORDER AND ROLL CALL**                      **p.m.**

**MEMBERS PRESENT**            \_\_\_\_\_ Ms. Nancy Bauer  
   \_\_\_\_\_ Mrs. Amy Boroff  
   \_\_\_\_\_ Ms. Deb Brody  
   \_\_\_\_\_ Mrs. Karen Mitchell  
   \_\_\_\_\_ Ms. Stephanie Suriani  
   \_\_\_\_\_ Ms. Tonya Williams  
   \_\_\_\_\_ Ms. Amy Winkler  
   \_\_\_\_\_ Mr. Evan Murray, Vice President  
   \_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**                      \_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools  
   \_\_\_\_\_ Deborah S. Saridaki, Business Administrator/Board Secretary  
   \_\_\_\_\_ Regina L. Botsford, Interim Assistant Superintendent/  
   Curriculum, Instruction & Technology  
   \_\_\_\_\_ Peter N. Pitucco, Director of Human Resources  
   \_\_\_\_\_ Lisa Rebimbas, Director of Special Services  
   \_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**MOTION:**    **WHEREAS**, the Board of Education must discuss subjects concerning personnel, HIB, and legal matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

\_\_\_\_\_Ms. Nancy Bauer  
\_\_\_\_\_Mrs. Amy Boroff  
\_\_\_\_\_Ms. Deb Brody  
\_\_\_\_\_Mrs. Karen Mitchell  
\_\_\_\_\_Ms. Stephanie Suriani  
\_\_\_\_\_Ms. Tonya Williams  
\_\_\_\_\_Ms. Amy Winkler  
\_\_\_\_\_Mr. Evan Murray, Vice President  
\_\_\_\_\_Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was provided in written notice forwarded to The Star Ledger, The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings adopted on August 29, 2019.

**INSTRUCTIONAL UPDATE**

Recognition of Charlene Hall and Cristiana Garcia for their receipt of the Frederick Hipp Foundation Award for Excellence in Education

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

## COMMITTEE REPORTS

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Shared Services
- Strategic Planning

## SUPERINTENDENT'S REPORT

1-S Out-of-District Placements - approved November 14, 2019

\*2-S Harassment, Intimidation, and Bullying Report

MOTION: Move that the Board of Education affirms the Superintendent's decisions in the two November HIB cases in Executive Session on November 14, 2019. Neither case was determined to be HIB.

085-1920-01  
065-1920-01

3-S Field Trip Approval - approved November 14, 2019

\*4-S Curriculum Approval 2019-2020 (Roll Call Vote)

MOTION: Move that the Board of Education approves the curriculum committee recommendation of adding the following new high school course to the curriculum: Environmental Science, Academic.

**PERSONNEL AGENDA** – will be an addition to the agenda

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**BUSINESS FUNCTIONS**

1-BUS 2018-2019 Annual Audit – approved November 14, 2019

2-BUS Approval of Staff Training – approved November 14, 2019

3-BUS Swing Education Contract – approved November 14, 2019

\*4-BUS Budget Review Process – Budget Assumptions and Guidelines 2019-2020

MOTION: Move that the Board of Education acknowledges the receipt of the 2019-2020 Budget Assumptions and Guidelines as presented.

\*5-BUS Related Services through Private Vendors

MOTION: Move that the Board of Education approves the following private vendor related services for 2019-2020:

<b>Student</b>	<b>Service</b>	<b>Service Provider</b>	<b>Amount</b>
Various Students	Speech	EDU Healthcare	\$18,000

\*6-BUS Facilities Agreement with Behavior Therapy Associates (BTA)

MOTION: Move that the Board of Education enters into a Facilities Use Agreement with Behavior Therapy Associates (BTA) to run its HI-STEP Summer Program at J. Ackerman Coles Elementary School during the summer 2020.

\*7-BUS UCESC Agreements – Nonpublic Security Aid

MOTION: Move that the Board of Education approves the Nonpublic Security Aid Program agreements for the participating schools located within this district.

St. Bartholomew Academy	\$ 29,400
JCC of Central NJ	<u>2,700</u>
<b>Total</b>	<b>\$ 32,100</b>

\*8-BUS Potter Architects Professional Services Project Proposal

MOTION: Move that the Board of Education approves the following Potter Architects Professional Services Proposal not to exceed \$68,700 to design and oversee the Brunner Gymnasium Settlement Repairs.

- Prepare plans and specifications related to the Gymnasium Settlement Repairs at Brunner Elementary School and,
- Submit plans and specifications to the State Department of Education, and,
- Modify the Long Range Facilities Plan (LRFP) for these projects, and,
- Provide construction oversight, and,
- All other services covered in proposal submitted, and,

**BE IT RESOLVED** that the cost for the above referenced professional services not to exceed \$68,700. Funds not to exceed \$68,700 will be withdrawn from Capital Reserve.

**BE IT FURTHER RESOLVED** that the Scotch Plains-Fanwood Board of Education approves:

- amending the Long Range Facilities Plan to include the Brunner Gymnasium Settlement Repairs, and
- the submission of these projects and the Long Range Facilities Plan amendments to the Department of Education, and
- that these projects are “Other Capital” and the Board of Education is not seeking state funding.

\* 9-BUS Sale/Disposal of Equipment - public bid

MOTION: Move that the Board of Education approves the sale/disposal of the following items via public bid sale:

<b>Description</b>	<b>Quantity</b>
Dell 3120 Chromebook	1,020

**WHEREAS**, the Scotch Plains-Fanwood School District is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the Scotch Plains-Fanwood School District is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW, THEREFORE, BE IT RESOLVED** by the Scotch Plains-Fanwood Board of Education, County of Union, approves the disposal of listed equipment by public bid sale and reserves the right to accept or reject any bid submitted.

\*10-BUS Receipt of Security/Fire Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools’ Security and Fire Drill Reports for the month of October 2019.

\*11-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledges receipt of the following disbursement listings dated for the month of October 2019:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity Account
- Middle School Student Activity Accounts (2)
- High School Student Activity Account

**\*12-BUS Business Reports**

**MOTION:** Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of October 31, 2019, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).  
Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending October 31, 2019.

**\*13-BUS Bill List**

**MOTION:** Move that the Board of Education approves bills for the period of October 26, 2019 to November 15, 2019 in the amount of \$4,645,938.60.

**OTHER BOARD BUSINESS**

- 1-OBB (a) Request to Attend Workshops  
(b) Workshop Reports

**\*APPROVAL OF MINUTES**

**MOTION:** Move that the Board of Education approves the minutes listed below:

1. October 10, 2019 – Special Meeting – Board Candidate Interviews
2. October 17, 2019 - Open Agenda Meeting - Executive Session
3. October 17, 2019 - Open Agenda Meeting
4. October 29, 2019 - Regular Board Meeting – Executive Session
5. October 29, 2019 - Regular Board Meeting

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**GOOD OF THE ORDER**

**ADJOURNMENT**

MOTION: Move that the Board of Education adjourns.

**UPCOMING SCHEDULED MEETINGS**

**No December Open Agenda Meeting**

Thursday, December 19, 2019 - Regular Public Meeting – 7:30 p.m. – Administration Bldg.

Thursday, January 2, 2020 – Reorganization Meeting – 7:30 p.m. – Administration Bldg.

Thursday, January 23, 2020 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.

Thursday, January 30, 2020 – Regular Public Meeting – 7: 30 p.m. – Administration Bldg.