

SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION
Regular Public Meeting
December 19, 2019
8:00 p.m. Public Session
(7:30 p.m. Executive Session)

CALL TO ORDER AND ROLL CALL: p.m

MEMBERS PRESENT

- _____ Ms. Nancy Bauer
- _____ Mrs. Amy Boroff
- _____ Ms. Deb Brody
- _____ Mrs. Karen Mitchell
- _____ Ms. Stephanie Suriani
- _____ Ms. Tonya Williams
- _____ Ms. Amy Winkler
- _____ Mr. Evan Murray, Vice President
- _____ Dr. Karen Kulikowski, President

OTHERS PRESENT

- _____ Joan Mast, Ed.D., Superintendent of Schools
- _____ Deborah S. Saridaki, Business Administrator/Board Secretary
- _____ Regina L. Botsford, Interim Assistant Superintendent/
Curriculum, Instruction & Technology
- _____ Peter N. Pitucco, Director of Human Resources
- _____ Lisa Rebimbas, Director of Special Services
- _____ Douglas Silvestro, Esq., Board Attorney

MOTION FOR EXECUTIVE SESSION

MOTION: **WHEREAS**, the Board of Education must discuss subjects concerning Personnel, HIB, Suspension and Detentions, Legal Matters; and,

WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

WHEREAS, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

IT IS THEREFORE RESOLVED that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

MEMBERS PRESENT

_____Ms. Nancy Bauer
_____Mrs. Amy Boroff
_____Ms. Deb Brody
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_____Ms. Amy Winkler
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_____Dr. Karen Kulikowski, President

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION REPORT

BOARD PRESIDENT’S ANNOUNCEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was provided in written notice forwarded to The Star Ledger, The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings adopted on August 29, 2019.

INSTRUCTIONAL UPDATES

- Park Middle School Blue Notes
- Fall Sports Recognition for Varsity Field Hockey, Varsity Girls Soccer, and JV Boys Soccer
- Block Scheduling Update by Dr. David Heisey

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

COMMITTEE REPORTS

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Shared Services
- Strategic Planning

LETTER TO THE BOARD

- 1-LET Letter from Carolyn White received on November 29, 2019 questioning the residency of a SPFHS student. Ms. Rebimbas responded.
- 2-LET Email received dated December 6, 2019 regarding the placement of new students from other country – referred to Executive Session.

SUPERINTENDENT'S REPORT

- *1-S Field Trip Approval

MOTION: Move that the Board of Education approves the following field trip:

- On January 11, 2020 John Gillick is requesting to take the percussion section of the SPFHS Marching Band (15 students) to the Wellmont Theater in Montclair, NJ to perform with the U2 Cover Band "Unforgettable Fire." The experience will give the students insight into how a musical group conducts a rehearsal and give real world concepts regarding performance, sound reinforcement, and stage lighting.

*2-S Harassment, Intimidation, and Bullying Report

MOTION: Move that the Board of Education affirms the Superintendent’s decisions in the five November HIB cases reported in Executive on November 21, 2019. Three cases were determined to be HIB.

HIB Case Number

- 070-1920-01
- 065-1920-02
- 085-1920-02
- 050-1920-02
- 065-1920-03

*3-S Review of Draft 2020-2021 District Calendar

MOTION: Move that the Board of Education approves the draft of the 2020-2021 District Calendar.

*4-S Out-of-District Placements

MOTION: Move that the Board of Education approves the two following revised out-of-district placement for the 2019-2020 school year and one revised out-of-district placement for 2019 ESY School Year:

(a) Case #:	08-13	2019-2020 School Year
Classification:	AUT	
Age:	14	
Placement:	The Phoenix Center	
Tuition Cost:	\$46,938.75 – previously approved 375.51 – additional day 21,546.00 – plus 1:1 aide \$68,860.26 – new total cost	
Recommend Date of Placement:	11/25/19	
Transportation:	Transportation will be made available by the Scotch Plains-Fanwood School District.	
Reason for Placement:	Student requires a therapeutic educational placement.	

and

(b) Case #:	18-23	2019-2020 School Year
Classification:	AUT	
Age:	16.9	
Placement:	ECLC	
Tuition Cost:	\$53,595.00 – previously approved 39,600.00 – plus 1:1 aide \$93,195.00 – new total cost	
Recommend Date of Placement:	9/5/19	
Transportation:	Transportation will be made available by the Scotch Plains-Fanwood School District.	
Reason for Placement:	Student requires a therapeutic educational placement.	

and

(c) Case #:	18-23	2019 ESY School Year
Classification:	AUT	
Age:	16.9	
Placement:	ECLC	
Tuition Cost:	\$5,955.00 – previously approved 4,400.00 – plus 1:1 aide \$10,355.00 – new total cost	
Recommend Date of Placement:	7/8/19	
Transportation:	Transportation will be made available by the Scotch Plains-Fanwood School District.	
Reason for Placement:	Student requires a therapeutic educational placement.	

*5-S Gifts to Schools Report

MOTION: Move that the Board of Education acknowledges receipt of the Bi-Annual Report of Gifts to District Schools submitted by Coles, McGinn, and SPFHS.

PERSONNEL AGENDA

* 1-PERS Approval of Superintendent’s Personnel Report (Roll Call Vote)

MOTION: Move that the Board of Education approves the Superintendent’s recommendations for personnel on the Personnel Report dated December 21, 2019 in the areas noted below:

1. Retirements
2. Resignations/Terminations
3. Appointments
4. Change of Status
5. Leaves of Absence
6. Longevity
7. Co-Curricular Appointments – 2019-2020 School Year
8. Administrative Leave
9. Auxiliary Employment
10. Substitute Staff – As needed for 2019-2020 School Year

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BUSINESS FUNCTIONS

*1-BUS Approval of Staff Training

MOTION: Move that the Board of Education approves the Superintendent’s recommendations for staff training reimbursements on the report dated December 21, 2019.

*2-BUS Middle School Musicals – Director/Producers (B)

MOTION: Move that the Board of Education approves Katherine Lewis as the Director/Producer – Middle School Musical (B) for Park Middle School and Brianna McDonald-Vitale as the Director/Producer – Middle School Musical (B) for Terrill Middle School. Ms. Lewis and Ms. McDonaldVitale will be paid a \$2,899 stipend each from ticket proceeds.

*3-BUS Asset Disposal

MOTION: Move that the Board of Education approves the disposal of the following High School equipment that will be or have been replaced:

Asset #	Item	Purchase (Historical) Cost
3399	2006 Savin Duplicating Machine Model 3260DNP, Serial F0940670135	\$4,245.00

*4-BUS Disposal/Sale of Equipment

MOTION: Move that the Board of Education approves the disposal of the following items due to age and maintenance issues:

Asset #	Item	Cost
22	2007 Ford E350 Van – SN 1FTNS 24L87 DA817 67	\$20,184
14	2005 Ford F250 Crew Cab Pick-Up – SN 1FTSW 21555 EB956 82	\$21,000

WHEREAS, the Scotch Plains-Fanwood School District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Scotch Plains-Fanwood School District is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Scotch Plains-Fanwood Board of Education, County of Union, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Scotch Plains-Fanwood Board of Education.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The surplus property is:
 - 2007 Ford E350 Van (#22) – SN 1FTNS 24L87 DA817 67
 - 2005 Ford F250 Crew Cab Pick-Up (#14) – SN 1FTSW 21555 EB956 82

- (4) The Scotch Plains-Fanwood Board of Education reserves the right to accept or reject any bid submitted.

*5-BUS Maximum Allowable Independent Evaluation Costs

MOTION: Move that the Board of Education approves the following maximum allowable costs for an independent evaluation based on the district’s cost through educational services commissions, jointure commissions, approved clinics or agencies, or private licenses/certified practitioners for the 2019-2020 School Year.

**Maximum Allowable Cost
 Based on Information from Providers in New Jersey
 2019-2020**

Assessment	Maximum Allowable Cost
Educational Evaluation	\$500
Psychological Evaluation	\$500
Neuropsychological Evaluation	\$4,000
Neurodevelopmental Evaluation	\$800
Neurological Evaluation	\$1,000
Psychiatric Evaluation	\$700
Augmentative Communication	\$1,300
Vocational/Transition Assessment	\$500-\$2,200
Assistive Technology	\$1,200
Speech Evaluations	\$600
Physical Therapy Evaluations	\$400
Occupational Therapy Evaluations	\$400
Central Auditory Processing	\$600
Functional Behavioral Assessment	up to \$150/hour for max 10 hours
Audiological Evaluations	\$400-\$500

*6-BUS Feasibility Study – High School

MOTION: Move that the Board of Education approves the professional services proposal by Potter Architects in the estimated amount of \$32,500 for the feasibility study of the High School Courtyard Cafeteria. Funds in the amount of \$32,500 will be withdrawn from the Operating Account.

*7-BUS Receipt of Security/Fire Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools' Security and Fire Drill Reports for the month of November, 2019.

*8-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledges receipt of the following disbursement listings dated for the month of November, 2019:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Park and Terrill Middle School Student Activities
- High School Student Activity

*9-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of November 30, 2019, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending November 30, 2019.

*10-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of November 16, 2019 to December 13, 2019 in the amount of \$3,429,536.48

BOARD POLICIES

NEW BOARD BUSINESS

OTHER BOARD BUSINESS

1-OBB (a) Request to Attend Workshops
(b) Workshop Reports

***APPROVAL OF MINUTES**

MOTION: Recommend that the Board of Education approve the minutes listed below:

1. November 14, 2019 - Open Agenda Meeting - Executive Session
2. November 14, 2019 - Open Agenda Meeting
3. November 21, 2019 - Regular Board Meeting - Executive Session
4. November 21, 2019 - Regular Board Meeting

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GOOD OF THE ORDER

ADJOURNMENT

MOTION: Move that the Board of Education adjourn.

UPCOMING SCHEDULED MEETINGS

Thursday, January 2, 2020 – Reorganization Meeting – 7:30 p.m. – Administration Bldg.
Thursday, January 23, 2020 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.
Thursday, January 30, 2020 – Regular Public Meeting – 7: 30 p.m. – Administration Bldg.
Thursday, February 20, 2020 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.
Thursday, February 27, 2020 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.