

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Open Agenda Meeting Agenda**  
**January 23, 2020**  
**8:00 p.m. Public Session**

**CALL TO ORDER AND ROLL CALL:** p.m

**MEMBERS PRESENT**

- \_\_\_\_\_ Ms. Nancy Bauer
- \_\_\_\_\_ Mrs. Amy Boroff
- \_\_\_\_\_ Ms. Deb Brody
- \_\_\_\_\_ Mrs. Karen Mitchell
- \_\_\_\_\_ Ms. Stephanie Suriani
- \_\_\_\_\_ Ms. Tonya Williams
- \_\_\_\_\_ Ms. Amy Winkler
- \_\_\_\_\_ Mr. Evan Murray, Vice President
- \_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**

- \_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools
- \_\_\_\_\_ Deborah S. Saridaki, Business Administrator/Board Secretary
- \_\_\_\_\_ Regina L. Botsford, Interim Assistant Superintendent/  
Curriculum, Instruction & Technology
- \_\_\_\_\_ Peter N. Pitucco, Director of Human Resources
- \_\_\_\_\_ Lisa Rebimbas, Director of Special Services
- \_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**MOTION:** **WHEREAS**, the Board of Education must discuss subjects concerning Personnel, HIB, Suspension and Detentions, Legal Matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

\_\_\_\_\_Ms. Nancy Bauer  
\_\_\_\_\_Mrs. Amy Boroff  
\_\_\_\_\_Ms. Deb Brody  
\_\_\_\_\_Mrs. Karen Mitchell  
\_\_\_\_\_Ms. Stephanie Suriani  
\_\_\_\_\_Ms. Tonya Williams  
\_\_\_\_\_Ms. Amy Winkler  
\_\_\_\_\_Mr. Evan Murray, Vice President  
\_\_\_\_\_Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was provided in written notice forwarded to The Star Ledger, The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings adopted on August 29, 2019.

**INSTRUCTIONAL UPDATES**

Meeting begins in the Multipurpose Room in Evergreen School then moves to the Board Meeting Room.

- Recognition of 2019-2020 Governor’s Educator of the Year Awards
- Recognition of 2019 New Jersey Exemplary Elementary Educators
- Field Lighting Presentation by Bob Zoeller from Musco Sports Lighting

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

### **COMMITTEE REPORTS**

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Shared Services
- Strategic Planning
- Truth, Racial Healing, and Transformation (TRHT)

### **SUPERINTENDENT'S REPORT**

\*1-S Out-of-District Placement

MOTION: Move that the Board of Education approves the following out-of-district placement for the 2019-2020 school year:

(a) Case #:	10-09	<b>2019-2020 School Year</b>
Classification:	MD	
Age:	15	
Placement:	Bancroft School in Mt. Laurel, NJ	
Tuition Cost:	\$22,680 - \$180 per diem @ 126 days	
Recommend Date of Placement:	11/20/19	
Transportation:	N/A Residential Program	
Reason for Placement:	Student transferred into district on 11/20/19. Previously placed at Bancroft School.	

\*2-S Harassment, Intimidation, and Bullying Report

MOTION: Move that the Board of Education affirms the Superintendent's decisions in the seven December HIB cases. Four cases were determined to be HIB as reported in Executive Session on December 19.

050-1920-3  
050-1920-5  
065-1920-4  
050-1920-4  
070-1920-2  
050-1920-6  
060-1920-1

\*3-S Field Trip Approvals

MOTION: Move that the Board of Education approves the following field trips:

- On April 22, 2020 AP Language and Comp teachers, Mr. Koetzner, Ms. Chopra and Ms. Zarr would like to take approximately 55 people (50 students, 5 chaperones) to see "Hadestown" at the Walter Kerr Theater in NYC. The play employs a litany of rhetorical strategies and how the plot itself is a hybrid of myths, anarchism and allegory that highlights the importance of storytelling. It meets NJSLA RL. 11-12.7 "Analyze multiple interpretations of a story, drama, or poem (e.g. recorded or live production of a play or recorded novel or poetry), evaluating how each version interprets the source text. (e.g. Shakespeare and other authors.)" since it is a retelling of the myth of Orpheus.
- On 1/27/20 and 1/29/20 Physical Education teachers Ashleigh Boyce and Melinda Toto would like to take a total of approximately 40 students (15-20) per day to Metta Casa Yoga Studio. This trip is part of a multi-tiered physical education program that allows students to have more choice and freedom in selecting their physical activity during each marking period. The personal wellness option focuses on a wide variety of activities that incorporates cardiovascular endurance, musical strength, muscular endurance and promoting positive and healthy mental health.
- High School World Language teacher Ilkay Ozdemir would like to take approximately 25 students (from grades 9-12), 2 chaperones and 1 nurse to Quebec City, Canada on 5/1/20-5/4/20. The purpose of the trip is to be educational, memorable and fun for all our students. Every student will arrive back from their trip with new knowledge and an experience that will last a lifetime. Learning through travel engage students, raises interest and curiosity and builds a bridge to life-long learning. Once home they will make a presentation about the trip, comparing French culture and history with France's old colony, Quebec. See Itinerary attached.

4-S Annual Approval of Memorandum of Agreement with Law Enforcement Officials

MOTION: Move that the Board of Education approves the 2019 revisions of the Memorandum of Agreement with Law Enforcement Officials.

5-S Block Schedule Pilot (Roll Call Vote)

MOTION: Move that the Board of Education approves the one-year pilot of the high school block schedule for the 2020-2021 School Year.

6-S Proposed 12-month Employee 2020-2021 Calendar

MOTION: Move that the Board of Education approves the proposed 12-month employee 2020-2021 calendar.

## **PERSONNEL AGENDA**

\* 1-PERS Approval of Superintendent's Personnel Report (Roll Call Vote)

MOTION: Move that the Board of Education approves the Superintendent's recommendations for personnel on the Personnel Report dated January 23, 2020 in the areas noted below:

1. Retirements
2. Resignations/Terminations
3. Appointments
4. Change in Status
5. Leaves of Absences
6. Degree Status Change
7. Temporary Transfer
8. Auxiliary Athletic Events Personnel 2019-2020 School Year
9. Auxiliary Employment
10. Substitute Staff – as needed for the 2019-2020 School Year
11. Volunteers – 2019-2020 School Year

**BUSINESS FUNCTIONS**

\*1-BUS Approval of Staff Training

MOTION: Move that the Board of Education approves the Superintendent’s recommendations for staff training reimbursements on the report dated January 23, 2020.

\*2-BUS Special Education Settlement Agreement – J.K.

MOTION: Move that the Board of Education approves the settlement agreement for J.K. who will be placed at the Cambridge School, in Pennington, NJ, for the remainder of the 2019-2020 school year. The Board shall pay a prorated portion of the annual \$52,012.00 tuition plus related services and for 2020-2021 and 2021-2022 school years, as well as, ESY for 2020, 2021, and 2022. Transportation will be provided by the District. Any additional expenses shall be the sole responsibility of the parents.

\*3-BUS Related Services through Private Vendors

MOTION: Move that the Board of Education approves the following private vendor related services for 2019-2020:

<b>Student</b>	<b>Service</b>	<b>Service Provider</b>	<b>Amount</b>
J.G.	Nursing	A Caring Connection	\$25,000

\*4-BUS Submission of ELLI Grant Application

MOTION: Move that the Board of Education approves submission of the 2020-2021 ELLI Grant Application for preschool plan funding in the amount of \$49,500.

5-BUS Transportation Study Proposal

MOTION: Move that the Board of Education approves the proposal by Ingrid Reitano for the transportation study in the amount of \$

6-BUS Contract Renewal with Jersey Professional Management (JPM)

MOTION: Move that the Board of Education approves the 2020 contract with Jersey Professional Management (JPM) to schedule, coordinate, facilitate, and establish an agenda and record minutes, plus significant in-between telephone and in-person consulting, facilitation and promotion of shared services meetings and subcommittee meetings with the Township of Scotch Plains and the Borough of Fanwood at a fee not to exceed \$2,575 per entity totaling \$7,725 (5.1% increase).

7-BUS GASB75 Actuarial Services for FY 2019-2020

MOTION: Move that the Board of Education approves Aquarius Capital to provide the Actuarial Consulting Services, a postemployment benefits full valuation transition under Government Accounting Standards Board GASB45 to GASB75 for Fiscal Year 2019-2020 at a cost of \$8,500 (no price increase).

8-BUS Contract Renewal with Prevention Specialist, Inc. (PSI) for DOT Testing

MOTION: Move that the Board of Education approves renewal of Agreement with Prevention Specialist, Inc. for transportation personnel during FY2020 for a total cost of \$445:

\$250	services of performing random drug testing plus lab costs which include DOT Random Drug Testing, Non-Randomized Volume Based DOT Drug Tests at Lab Site, and DOT Alcohol Testing
<u>195</u>	new 2020 DOT Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse Program for DOT violations (employer) and DOT RTD test result entry and query searches for CDL employees.
\$445	total

9-BUS Park Masonry Restoration Bid Award

MOTION: Move that the Board of Education approves the lowest bidder of the Park Masonry Restoration Bid opening on January 28, 2020:

10-BUS Receipt of Security/Fire Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools Security and Fire Drill Reports for the month of December, 2019.

11-BUS Acknowledgement of Bus Evacuation Drills (Fall 2019/Winter 2020)

MOTION: Pursuant to NJAC 6A:27-111.2, Board acknowledgement is requested for Fall/Winter evacuation drills that were held between September 2019 and January 2020 for all district routes and students, supervised by district bus drivers at the receiving school locations. Signed documentation of each drill is on file in the Transportation Office.

12-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of December 31, 2019, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending December 31, 2019.

13-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledges receipt of the following disbursement listings for the month of December, 2019:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Middle School Student Activity (Park and Terrill)
- High School Student Activity

14-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of December 14, 2019 to January 24, 2020 in the amount of \$.



## **BOARD POLICIES**

## **NEW BOARD BUSINESS**

## **OTHER BOARD BUSINESS**

- 1-OBB (a) Request to Attend Workshops  
(b) Workshop Reports

2-OBB Black History Month - February

MOTION: Move that the Board of Education adopts the following resolution:

**WHEREAS**, the Scotch Plains-Fanwood Board of Education recognizes the extensive civil, social and religious contributions made by African Americans, including residents of Scotch Plains and Fanwood; and

**WHEREAS**, the Board further recognizes the vital importance of affording all residents of Scotch Plains and Fanwood, especially young persons, the opportunity to study and understand Black History, both nationally and with respect to the communities of Scotch Plains and Fanwood and the County of Union, for the purpose of insuring that our citizens, especially young persons, are fully familiar with the entire history of human experience;

**NOW, THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education hereby proclaims the month of February, 2020 as “Black History Awareness Month.”

3-OBB School Board Recognition Month

MOTION: Move that the Board of Education adopts the following resolution:

**WHEREAS,** The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Scotch Plains-Fanwood Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS,** The Scotch Plains-Fanwood Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED,** That the Scotch Plains-Fanwood Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the Scotch Plains-Fanwood Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

4-OBB 2020 Board Committee Assignments

**MOTION:** Move that the Board of Education approves 2020 Board Committee Assignments as presented:

## 2020 BOARD COMMITTEE ASSIGNMENTS

<b>Community Relations</b>	D. Brody*, T. Williams, N. Bauer, A. Boroff
<b>Curriculum</b>	S. Suriani*, A. Winkler, N. Bauer
<b>Facilities</b>	E. Murray*, T. Williams, A. Boroff
<b>Finance</b>	D. Brody*, E. Murray, K. Mitchell
<b>Personnel</b>	N. Bauer*, A. Winkler, K. Mitchell
<b>Policy</b>	A. Winkler*, T. Williams, S. Suriani, K. Mitchell
<b>Negotiations:</b>	
<b>SPFEA/Board Relations</b>	N. Bauer, D. Brody, T. Williams
<b>Superintendent's Evaluation</b>	K. Kulikowski, E. Murray
<b>Supervisors, Administrators</b>	K. Kulikowski, A. Boroff, K. Mitchell
<b>Teamsters</b>	E. Murray, A. Winkler, S. Suriani
<b>Liaisons:</b>	
<b>Affordable Housing</b>	T. Williams, K. Mitchell (alt.)
<b>Garden State Coalition</b>	N. Bauer, D. Brody (alt.)
<b>Municipal Alliance Committee (MAC)</b>	D. Brody, S. Suriani (alt.)
<b>NJ School Boards Association</b>	A. Boroff, T. Williams (alt.)
<b>PTA Council</b>	A. Winkler

<b>SP-F Shared Services</b>	A. Winkler, D. Brody, K. Kulikowski (alt.)
<b>Truth, Racial Healing, and Transformation (TRHT)</b>	S. Suriani, A. Winkler (alt.)
<b>Union Co. Educational Services Commission (UCESC)</b>	D. Brody, T. Williams (alt.)
<b>Union Co. School Boards Assoc.</b>	A. Winkler, S. Suriani (alt.)
<b>Grievance Teams</b>	
<b>Committee A</b>	K. Kulikowski, D. Brody, K. Mitchell N. Bauer, E. Murray. S. Suriani A. Winkler, T. Williams, A. Boroff
<b>Committee B</b>	
<b>Committee C</b>	

5-OBB      Revision of March Board Meeting Date

MOTION:    Move that the Board of Education approves changing the March Open Agenda Board Meeting date to Thursday, March 12 from Tuesday, March 17.

**APPROVAL OF MINUTES**

MOTION:    Move that the Board of Education approves the minutes listed below:

- December 19, 2019 - Regular Board Meeting – Executive Session
- December 19, 2019 - Regular Board Meeting

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

## **GOOD OF THE ORDER**

## **ADJOURNMENT**

MOTION: Move that the Board of Education adjourns.

## **UPCOMING SCHEDULED MEETINGS**

**Tuesday, February 4 - Coffee with BOE, Park Middle School - 7:30 p.m.**

**Wednesday, March 18 - Coffee with the Superintendent, Park Middle School – 7 p.m.**

Thursday, January 30 – Regular Public Meeting – 7: 30 p.m. – Administration Bldg.

Thursday, February 20 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.

Thursday, February 27 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.

Tuesday, March 17 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.

Thursday, March 26 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.