

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Regular Public Meeting Agenda**  
**January 30, 2020**  
**8:00 p.m. Public Session**

**CALL TO ORDER AND ROLL CALL:** p.m

**MEMBERS PRESENT**

- \_\_\_\_\_ Ms. Nancy Bauer
- \_\_\_\_\_ Mrs. Amy Boroff
- \_\_\_\_\_ Ms. Deb Brody
- \_\_\_\_\_ Mrs. Karen Mitchell
- \_\_\_\_\_ Ms. Stephanie Suriani
- \_\_\_\_\_ Ms. Tonya Williams
- \_\_\_\_\_ Ms. Amy Winkler
- \_\_\_\_\_ Mr. Evan Murray, Vice President
- \_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**

- \_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools
- \_\_\_\_\_ Deborah S. Saridaki, Business Administrator/Board Secretary
- \_\_\_\_\_ Regina L. Botsford, Interim Assistant Superintendent/  
Curriculum, Instruction & Technology
- \_\_\_\_\_ Peter N. Pitucco, Director of Human Resources
- \_\_\_\_\_ Lisa Rebimbas, Director of Special Services
- \_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**MOTION:** **WHEREAS**, the Board of Education must discuss subjects concerning Personnel, HIB, Suspension and Detentions, Legal Matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

\_\_\_\_\_Ms. Nancy Bauer  
\_\_\_\_\_Mrs. Amy Boroff  
\_\_\_\_\_Ms. Deb Brody  
\_\_\_\_\_Mrs. Karen Mitchell  
\_\_\_\_\_Ms. Stephanie Suriani  
\_\_\_\_\_Ms. Tonya Williams  
\_\_\_\_\_Ms. Amy Winkler  
\_\_\_\_\_Mr. Evan Murray, Vice President  
\_\_\_\_\_Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was provided in written notice forwarded to The Star Ledger, The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings adopted on August 29, 2019.

**INSTRUCTIONAL UPDATES**

- Park Blue Notes
- Scotch Plains-Fanwood Alumni of the Scotch Plains-Fanwood Alma Mater

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

## COMMITTEE REPORTS

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Shared Services
- Strategic Planning

## SUPERINTENDENT'S REPORT

1-S Out-of-District Placement – approved January 23

\*2-S Harassment, Intimidation, and Bullying Report

MOTION: Move that the Board of Education affirms the Superintendent's decisions in the six HIB cases reported in Executive Session on January 23, 2020. Three cases were determined to be HIB.

050-1920-7

065-1920-5

060-1920-2

050-1920-8

050-1920-9

080-1920-1

3-S Field Trip Approvals – approved January 23

\*4-S Annual Approval of Memorandum of Agreement with Law Enforcement Officials

MOTION: Move that the Board of Education approves the 2019 revisions of the Memorandum of Agreement with Law Enforcement Officials.

5-S Block Schedule Pilot - approved January 23

\* 6-S Proposed 12-month Employee 2020-2021 Calendar

MOTION: Move that the Board of Education approves the proposed 12-month employee 2020-2021 calendar.

## PERSONNEL AGENDA

1-PERS Approval of Superintendent's Personnel Report – no report as of now

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

## BUSINESS FUNCTIONS

\*1-BUS Approval of Staff Training

MOTION: Move that the Board of Education approves the Superintendent's recommendations for staff training reimbursements on the report dated January 30, 2020.

2-BUS Special Education Settlement Agreement – J.K. – approved January 23, 2020

3-BUS Related Services through Private Vendors - approved January 23

4-BUS Submission of ELLI Grant Application - approved January 23

\*5-BUS Transportation Study Proposal

MOTION: Move that the Board of Education approves the proposal by Ingrid Reitano for the transportation study in the amount of \$

\*6-BUS Contract Renewal with Jersey Professional Management (JPM)

MOTION: Move that the Board of Education approves the 2020 contract with Jersey Professional Management (JPM) to schedule, coordinate, facilitate, and establish an agenda and record minutes, plus significant in-between telephone and in-person consulting, facilitation and promotion of shared services meetings and subcommittee meetings with the Township of Scotch Plains and the Borough of Fanwood at a fee not to exceed \$2,575 per entity totaling \$7,725 (5.1% increase).

\*7-BUS GASB75 Actuarial Services for FY 2019-2020

MOTION: Move that the Board of Education approves Aquarius Capital to provide the Actuarial Consulting Services, a postemployment benefits full valuation transition under Government Accounting Standards Board GASB75 for Fiscal Year 2019-2020 at a cost of \$8,500 (no price increase).

\*8-BUS Contract Renewal with Prevention Specialist, Inc. (PSI) for DOT Testing

MOTION: Move that the Board of Education approves renewal of Agreement with Prevention Specialist, Inc. for transportation personnel during FY2020 for a total cost of \$445:

\$250	services of performing random drug testing plus lab costs which include DOT Random Drug Testing, Non-Randomized Volume Based DOT Drug Tests at Lab Site, and DOT Alcohol Testing
195	new 2020 DOT Federal Motor Carrier Safety Administration (FMCSA) Clearinghouse Program for DOT violations (employer) and DOT RTD test result entry and query searches for CDL employees.
\$445	total

\*9-BUS Park Masonry Restoration Bid Award

MOTION: Move that the Board of Education approves the lowest bidder of the Park Masonry Restoration Bid opening on January 28, 2020:

\*10-BUS Receipt of Security/Fire Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools Security and Fire Drill Reports for the month of December, 2019.

\*11-BUS Acknowledgement of Bus Evacuation Drills (Fall 2019/Winter 2020)

MOTION: Pursuant to NJAC 6A:27-111.2, Board acknowledgement is requested for Fall/Winter evacuation drills that were held between September 2019 and January 2020 for all district routes and students, supervised by district bus drivers at the receiving school locations. Signed documentation of each drill is on file in the Transportation Office.

\*12-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of December 31, 2019, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending December 31, 2019.

\*13-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledges receipt of the following disbursement listings for the month of December, 2019:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Middle School Student Activity (Park and Terrill)
- High School Student Activity

\*14-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of December 14, 2019 to January 27, 2020 in the amount of \$6,752,284.41.

15-BUS Approval of 5-Year Long Range Facilities Plan (LRFP) - approved January 23

## **NEW BOARD BUSINESS**

## **OTHER BOARD BUSINESS**

1-OBB (a) Request to Attend Workshops  
(b) Workshop Reports

\*2-OBB Black History Month - February

MOTION: Move that the Board of Education adopts the following resolution:

**WHEREAS**, the Scotch Plains-Fanwood Board of Education recognizes the extensive civil, social and religious contributions made by African Americans, including residents of Scotch Plains and Fanwood; and

**WHEREAS**, the Board further recognizes the vital importance of affording all residents of Scotch Plains and Fanwood, especially young persons, the opportunity to study and understand Black History, both nationally and with respect to the communities of Scotch Plains and Fanwood and the County of Union, for the purpose of insuring that our citizens, especially young persons, are fully familiar with the entire history of human experience;

**NOW, THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education hereby proclaims the month of February, 2020 as “Black History Awareness Month.”

\*3-OBB School Board Recognition Month

MOTION: Move that the Board of Education adopts the following resolution:

**WHEREAS,** The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS,** The Scotch Plains-Fanwood Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS,** The Scotch Plains-Fanwood Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS,** New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

**WHEREAS,** New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS,** Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED,** That the Scotch Plains-Fanwood Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

**RESOLVED,** That the Scotch Plains-Fanwood Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

\*4-OBB 2020 Board Committee Assignments

**MOTION:** Move that the Board of Education approves 2020 Board Committee Assignments as presented:



## 2020 BOARD COMMITTEE ASSIGNMENTS

<b>Community Relations</b>	D. Brody*, T. Williams, N. Bauer, A. Boroff
<b>Curriculum</b>	S. Suriani*, A. Winkler, N. Bauer
<b>Facilities</b>	E. Murray*, T. Williams, A. Boroff
<b>Finance</b>	D. Brody*, E. Murray, K. Mitchell
<b>Personnel</b>	N. Bauer*, A. Winkler, K. Mitchell
<b>Policy</b>	A. Winkler*, T. Williams, S. Suriani, K. Mitchell
<b>Negotiations:</b>	
<b>SPFEA/Board Relations</b>	N. Bauer, D. Brody, T. Williams
<b>Superintendent's Evaluation</b>	K. Kulikowski, E. Murray
<b>Supervisors, Administrators</b>	K. Kulikowski, A. Boroff, K. Mitchell
<b>Teamsters</b>	E. Murray, A. Winkler, S. Suriani
<b>Liaisons:</b>	
<b>Affordable Housing</b>	T. Williams, K. Mitchell (alt.)
<b>Garden State Coalition</b>	N. Bauer, D. Brody (alt.)
<b>Municipal Alliance Committee (MAC)</b>	D. Brody, S. Suriani (alt.)
<b>NJ School Boards Association</b>	A. Boroff, T. Williams (alt.)
<b>PTA Council</b>	A. Winkler
<b>SP-F Shared Services</b>	A. Winkler, D. Brody, K. Kulikowski (alt.)
<b>Truth, Racial Healing, and Transformation (TRHT)</b>	S. Suriani, A. Winkler (alt.)
<b>Union Co. Educational Services Commission (UCESC)</b>	D. Brody, T. Williams (alt.)
<b>Union Co. School Boards Assoc.</b>	A. Winkler, S. Suriani (alt.)

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**Grievance Teams**

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<b>Committee A</b>	K. Kulikowski, D. Brody, K. Mitchell
<b>Committee B</b>	N. Bauer, E. Murray, S. Suriani
<b>Committee C</b>	A. Winkler, T. Williams, A. Boroff

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5-OBB Revision of March Board Meeting Date – approved January 23

\*6-OBB Board Attorney

MOTION: Move that the Board of Education approves the agreement with The Busch Law Group for Douglas Silvestro, Esq. to serve as Legal Counsel for the Board of Education and other matters as assigned at the same terms of the current retainer and the rate of \$167.00 per hour (1.2% increase), from the period of January 1, 2020 through June 30, 2020 at an estimated cost of \$40,348. This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Public School Contracts Law.

**\*APPROVAL OF MINUTES**

MOTION: Move that the Board of Education approves the minutes listed below:

December 19, 2019 - Regular Board Meeting – Executive Session  
December 19, 2019 - Regular Board Meeting

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**GOOD OF THE ORDER**

## **ADJOURNMENT**

MOTION: Move that the Board of Education adjourns.

## **UPCOMING SCHEDULED MEETINGS**

**Tuesday, February 4 - Coffee with BOE, Park Middle School - 7:30 p.m.**

**Wednesday, March 18 - Coffee with the Superintendent, Park Middle School – 7 p.m.**

Thursday, February 20 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.

Thursday, February 27 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.

Thursday, March 12 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.

Thursday, March 26 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.