

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Open Agenda Meeting Agenda**  
**February 20, 2020**  
**8:00 p.m. Public Session**  
**(7:30 p.m. Executive Session)**

**CALL TO ORDER AND ROLL CALL:** p.m

**MEMBERS PRESENT**

- \_\_\_\_\_ Ms. Nancy Bauer
- \_\_\_\_\_ Mrs. Amy Boroff
- \_\_\_\_\_ Ms. Deb Brody
- \_\_\_\_\_ Mrs. Karen Mitchell
- \_\_\_\_\_ Ms. Stephanie Suriani
- \_\_\_\_\_ Ms. Tonya Williams
- \_\_\_\_\_ Ms. Amy Winkler
- \_\_\_\_\_ Mr. Evan Murray, Vice President
- \_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**

- \_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools
- \_\_\_\_\_ Deborah S. Saridaki, Business Administrator/Board Secretary
- \_\_\_\_\_ Regina L. Botsford, Interim Assistant Superintendent/  
Curriculum, Instruction & Technology
- \_\_\_\_\_ Peter N. Pitucco, Director of Human Resources
- \_\_\_\_\_ Lisa Rebimbas, Director of Special Services
- \_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**MOTION:** **WHEREAS**, the Board of Education must discuss subjects concerning Personnel, HIB, Suspension and Detentions, Legal Matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

- \_\_\_\_\_ Ms. Nancy Bauer
- \_\_\_\_\_ Mrs. Amy Boroff
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- \_\_\_\_\_ Mr. Evan Murray, Vice President
- \_\_\_\_\_ Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was provided in written notice forwarded to The Star Ledger, The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings adopted on August 29, 2019.

**INSTRUCTIONAL UPDATES**

- Transportation Study Update by Ingrid Reitano of Pupil Transportation Solutions, LLC
- 2020-2021 Preliminary Special Ed Budget presented by Mrs. Deborah Saridaki and Ms. Lisa Rebimbas

**February 27**

- 2020-2021 Preliminary Budget/Enrollment, Curriculum, Staffing, and Capital Budgets presented by Mrs. Saridaki and Dr. Joan Mast

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

**PLEASE NOTE:** Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent’s office.

**COMMITTEE REPORTS**

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Shared Services
- Strategic Planning

**SUPERINTENDENT’S REPORT**

\*1-S            Out of District Placement – forthcoming information

\*2-S            Harassment, Intimidation, and Bullying Report

**MOTION:** Move that the Board of Education affirms the Superintendent’s decisions in the four HIB cases reported in Executive Sessions on January 30, 2020. Two cases were determined to be HIB.

**HIB Case Number**

- 080-1819-2
- 080-1920-3
- 065-1920-6
- 050-1920-10

**PERSONNEL AGENDA**

\* 1-PERS Approval of Superintendent’s Personnel Report (Roll Call Vote)

MOTION: Move that the Board of Education approve the Superintendent’s recommendations for personnel on the Personnel Report dated February 20, 2020 in the areas noted below:

1. Retirements
2. Resignation/Terminations
3. Appointments
4. Change in Status
5. Leaves of Absence
6. Longevity
7. Sixth Period Assignments
8. Co-Curricular Appointments – 2019-2020 School Year
9. Auxiliary Employment
10. Substitute Staff – as needed for the 2019-2020

**BUSINESS FUNCTIONS**

\*1-BUS Approval of Staff Training

MOTION: Move that the Board of Education approve the Superintendent’s recommendations for staff training reimbursements on the report dated February 20, 2020.

\*2-BUS Related Services Vendor – forthcoming information

\*3-BUS Potter Architects Professional Services Project Proposal – HS Field Lighting – forthcoming information

4-BUS Culinary Classroom Renovation

MOTION: Move that the Board of Education approves the lowest bidder, TBD., of the Culinary Classroom Renovation Bid opening held on February 13, 2020:

**Bid Results from Culinary Classroom Renovation – 2/13/20**

**Contractors**

**Bid Amount**

5-BUS Educational Data Services, Inc. for 2020-2021 Licensing and Maintenance

MOTION: Move that the Board of Education approves participation in Educational Data Services, Inc. for cooperative bid pricing and licensing and maintenance in the ordering of school supplies process for the 2020-2021 school year for a fee of \$

6-BUS Contract Renewal with Effective School Solutions, LLC for Professional Services

MOTION: Move that the Board of Education approves the renewal of the professional services contract with Effective School Solutions, LLC, Summit, NJ pertaining to in-district clinical services including, but not limited to, therapeutic mental health services for at-risk students with emotional and behavioral problems applicable to the 2020-2021 school year in the amount of \$ per the Board's determined need to render these services in district for students found to be eligible.

7-BUS Receipt of Security/Fire Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools' Fire and Security Drill Reports for the month of January, 2020.

8-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of January 31, 2020, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending January 31, 2020.

9-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledge receipt of the following disbursement listings dated for the month of January, 2020:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Middle School Student Activity (Park and Terrill)
- High School Student Activity

10-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of January 28, 2020 to February 21, 2020 in the amount of \$

## **BOARD POLICIES**

## **NEW BOARD BUSINESS**

## **OTHER BOARD BUSINESS**

1-OBB (a) Liaison Reports  
(b) Request to Attend Workshops  
(c) Workshop Reports

2-OBB Youth Art Month - March

MOTION: Move that the Board of Education adopts the following resolution:

**WHEREAS**, art education contributes powerful educational benefits to all elementary, middle, and secondary students including the following:

- art education develops students' creative problem-solving and critical thinking abilities;
- art education teaches sensibility to beauty, order, and other expressive qualities;
- art education gives students a deeper understanding of multi-cultural values and beliefs;

- art education reinforces and brings to life what students learn in other subjects; and
- art education interrelates student learning in art production, art history, art criticism, and aesthetics.

**WHEREAS**, our national leaders have acknowledged the necessity of including arts experiences in all students' education, and

**WHEREAS**, March is officially recognized as **YOUTH ART MONTH**.

**NOW, THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education does hereby endorse March 2020 as **YOUTH ART MONTH**.

### **APPROVAL OF MINUTES**

**MOTION:** Move that the Board of Education approves the minutes listed below:

- January 2, 2020 - Reorganization Meeting
- January 23, 2020 - Open Agenda Board Meeting– Executive Session
- January 23, 2020 - Open Agenda Board Meeting
- January 30, 2020 - Regular Public Meeting – Executive Session
- January 30, 2020 - Regular Public Meeting

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.**

**PLEASE NOTE:** Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent's office.

**GOOD OF THE ORDER**

**MOTION FOR EXECUTIVE SESSION**

**MOTION:** **WHEREAS**, the Board of Education must discuss the appointment of a HIB matter; and,

**WHEREAS**, the aforesaid subject is not an appropriate subject to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subject to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subject shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

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\_\_\_\_\_Mr. Evan Murray, Vice President  
\_\_\_\_\_Dr. Karen Kulikowski, President

**EXECUTIVE SESSION REPORT**

**ADJOURNMENT**

**MOTION:** Move that the Board of Education adjourns.

**UPCOMING SCHEDULED MEETINGS**

Thursday, February 27 – Regular Public Meeting 7:30 p.m. – Administration Bldg.  
Thursday, March 12 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.  
Thursday, March 26 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.  
Thursday, April 23 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.  
Thursday, April 30 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.