

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Regular Public Meeting Agenda**  
**March 26, 2020**  
**Meeting To Be Held On-Line and Live-Streamed**  
**8:00 p.m. Public Session**  
**(7:30 p.m. Executive Session)**

**CALL TO ORDER AND ROLL CALL:** p.m

**MEMBERS PRESENT**

- \_\_\_\_\_ Ms. Nancy Bauer
- \_\_\_\_\_ Mrs. Amy Boroff
- \_\_\_\_\_ Ms. Deb Brody
- \_\_\_\_\_ Mrs. Karen Mitchell
- \_\_\_\_\_ Ms. Stephanie Suriani
- \_\_\_\_\_ Ms. Tonya Williams
- \_\_\_\_\_ Ms. Amy Winkler
- \_\_\_\_\_ Mr. Evan Murray, Vice President
- \_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**

- \_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools
- \_\_\_\_\_ Deborah S. Saridaki, Business Administrator/Board Secretary
- \_\_\_\_\_ Regina L. Botsford, Interim Assistant Superintendent/  
Curriculum, Instruction & Technology
- \_\_\_\_\_ Peter N. Pitucco, Director of Human Resources
- \_\_\_\_\_ Lisa Rebimbas, Director of Special Services
- \_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**MOTION:**       **WHEREAS**, the Board of Education must discuss subjects concerning Personnel, HIB, Suspensions and Detentions, Legal Matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

\_\_\_\_\_ Ms. Nancy Bauer  
\_\_\_\_\_ Mrs. Amy Boroff  
\_\_\_\_\_ Ms. Deb Brody  
\_\_\_\_\_ Mrs. Karen Mitchell  
\_\_\_\_\_ Ms. Stephanie Suriani  
\_\_\_\_\_ Ms. Tonya Williams  
\_\_\_\_\_ Ms. Amy Winkler  
\_\_\_\_\_ Mr. Evan Murray, Vice President  
\_\_\_\_\_ Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was provided in written notice forwarded to The Star Ledger, The Times, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the revised Annual Notice of Regularly Scheduled Meetings adopted on August 29, 2019.

**IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS. PUBLIC COMMENTS CAN BE MADE BY CALLING 908-232-6161, X-4021.**

**PLEASE NOTE:** Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent’s office.

## **COMMITTEE REPORTS**

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Shared Services
- Strategic Planning

## **LETTERS TO THE BOARD**

- 1-LET Letter dated March 2, 2020 from Sophia Marcovecchio, School One student regarding elementary level sports teams.
- 2-LET Email dated March 24, 2020 from James Romagnano regarding Field and Track Closure.

## **SUPERINTENDENT'S REPORT**

- 1-S Field Trip Approvals – approved March 12
- \*2-S Harassment, Intimidation, and Bullying Report
- MOTION: Move that the Board of Education affirms the Superintendent's decisions in the one Harassment, Intimidation and Bullying case reported in Executive Session on March 12, 2020. The case was not determined to be HIB.

065-1920-7

- 3-S Out-of-District Placement – approved March 12

## **PERSONNEL AGENDA**

\*1-PERS Approval of Superintendent’s Personnel Report

**MOTION:** Move that the Board of Education approves the Superintendent’s recommendations for personnel on the Personnel Report dated March 26, 2020 in the areas noted below:

1. Leaves of Absences
2. Substitute Staff – as needed for the 2019-2020 School Year

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## **BUSINESS FUNCTIONS**

1-BUS Approval of Staff Training – approved March 12

2-BUS EEF Grant Awards – approved March 12

3-BUS Cafeteria Tables for Middle Schools - approved March 12

4-BUS ANS Consultants for HS Field Lighting Project – approved March 12

5-BUS T&M Associates for School One Playground - approved March 12

\*6-BUS Brunner Gymnasium Settlement Repairs Bid

**MOTION:** Move that the Board of Education approves the lowest bidder, H&S Construction & Mechanical, Inc., for the Brunner Gymnasium Settlement Repairs Bid Award. Bid Opening was held on March 24, 2020 and a total of four bids were received:

**Brunner Gymnasium Settlement Repairs - Bid Opening March 24, 2020**

| <b>Contractor</b>            | <b>H&amp;S Construction &amp; Mechanical, Inc.</b> | <b>Spartan Construction, Inc.</b>                | <b>Paragon</b>                             | <b>William Kohl Construction Corp.</b>      |
|------------------------------|----------------------------------------------------|--------------------------------------------------|--------------------------------------------|---------------------------------------------|
| <b>Base Bid</b>              | <b>554,100</b>                                     | 630,000                                          | 728,978                                    | 695,740                                     |
| <b>Unit Price Allowances</b> | <b>100,850</b>                                     | 79,905                                           | 45,680                                     | 87,360                                      |
| <b>Total</b>                 | <b>654,950</b>                                     | 709,905                                          | 774,658                                    | 783,100                                     |
| <b>Address</b>               | <b>721 Bayway Ave<br/>Elizabeth, NJ 07202</b>      | 399 Oak Street, Suite C<br>South Amboy, NJ 08879 | 290-292 Monroe Ave<br>Kenilworth, NJ 07033 | 523 Newman Springs Rd<br>Lincroft, NJ 07738 |

\*7-BUS 2020-2021 Transportation Contract Renewals at 1.70%

MOTION: Move that the Board of Education approves the renewal of district transportation vendors and routes for the 2020-2021 school year:

| <b>Vendor</b>                                   | <b>Route</b> | <b>Cost</b>     |
|-------------------------------------------------|--------------|-----------------|
| Durham School Services,<br>Renewal at 1.70%     | T2           | 24,195.96       |
|                                                 | C1           | 24,195.96       |
|                                                 | T3           | 44,813.09       |
|                                                 | UC           | 25,751.97       |
|                                                 | C3           | 25,751.97       |
|                                                 | H8           | 25,362.96       |
|                                                 | C5           | 25,362.96       |
|                                                 | T5           | 24,195.96       |
|                                                 | C4           | 24,195.96       |
|                                                 | H5           | 18,672.12       |
|                                                 | VT2          | 18,672.12       |
|                                                 | PL           | 18,672.12       |
|                                                 | H1           | 18,672.12       |
|                                                 | VTM          | 18,672.12       |
|                                                 | HL           | 18,672.12       |
|                                                 | H3           | 24,195.96       |
|                                                 | S1           | 24,195.96       |
| H6                                              | 25,362.96    |                 |
| S2                                              | 25,362.96    |                 |
| H7                                              | 24,195.96    |                 |
| B2                                              | 24,195.96    |                 |
| Athletic & Field Trip Buses<br>Renewal at 1.70% | T-B3         | 89.27 per hour  |
|                                                 | T-B4         | 101.19 per hour |
|                                                 | T-V1         | 71.43 per hour  |
|                                                 | T-V2         | 77.38 per hour  |

|                      |                 |
|----------------------|-----------------|
| T-V3                 | 77.38 per hour  |
| T-V4                 | 83.33 per hour  |
| FT-C1 6 hour minimum | 113.12 per hour |
| FT-C2 6 hour minimum | 113.12 per hour |
| FT-C3 6 hour minimum | 141.13 per hour |
| FT-C4 6 hour minimum | 141.13 per hour |

|                                          |            |                 |
|------------------------------------------|------------|-----------------|
| Amaker & Porterfield<br>Renewal at 1.70% | S3         | 221.32 per diem |
|                                          | SOPD1      | 253.13 per diem |
|                                          | BPD        | 140.57 per diem |
|                                          | BPD2       | 199.90 per diem |
|                                          | MPS        | 126.83 per diem |
|                                          | CPS        | 150.87 per diem |
|                                          | BFDK       | 215.44 per diem |
|                                          | B/SO-AM-PK | 206.55 per diem |

|                                          |     |                 |
|------------------------------------------|-----|-----------------|
| K & S Transportation<br>Renewal at 1.70% | MP2 | 208.77 per diem |
|------------------------------------------|-----|-----------------|

and

Special Education  
 transportation with Amaker  
 & Porterfield for the  
 following summer routes:

|       |                              |
|-------|------------------------------|
| ESY 2 | 228.30 per diem (incl. aide) |
| ESY 3 | 228.30 per diem (incl. aide) |
| ESY 4 | 228.30 per diem (incl. aide) |
| ESY 6 | 228.30 per diem (incl. aide) |

\*8-BUS Transportation Services through Union County ESC

MOTION: Move that the Board of Education approves the Agreement for participation in coordinated transportation services with the Union County Educational Services Commission (UCESC) for the 2020-2021 school year at a total amount based on actual contract cost plus 4% administration fee.

\*9-BUS Receipt of Fire/Security Drill Reports

MOTION: Move that the Board of Education acknowledges receipt of the district schools' Security and Fire Drill Reports for the month of February, 2020.

\*10-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of February 29, 2020, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the month ending February 29, 2020.

\*11-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledges receipt of the following disbursement listings for the month of February, 2020:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Middle School Student Activity (2) – Park and Terrill
- High School Student Activity

\*12-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of February 22, 2020 to March 20, 2020 in the amount of \$4,975,425.17.

\*13-BUS Educational Services Commission of NJ Agreement

MOTION: Move that the Board of Education approves the agreement to utilize the services of the Educational Services Commission of NJ for educational services for the period July 1, 2020 through June 30, 2025.

- 14-BUS SEMI Corrective Action Plan – approved March 12
- 15-BUS School One MPR – Kelin Heating and A/C Proposal – approved March 12
- 16-BUS Hogan Security Group - Change Order Proposal – approved March 12
- 17-BUS Shaw Sports Turf – Change Order Proposal – approved March 12
- 18-BUS Related Services through Private Vendor – approved March 12
- 19-BUS Curren Environmental, Inc. Proposal – High School Auto Shop – approved March 12

\*20-BUS Special Education Settlement Agreement – L.R.

MOTION: Move that the Board of Education approves the settlement for L.R. where placement changes from Short Ridge Academy to The White Mountain School. The District’s total contribution will continue to be capped at \$70,000 with additional expenses to be the parents’ responsibility for the remainder of 2019-2020 and for 2020-2021. Payments to both Short Ridge Academy and The White Mountain School will be prorated.

\*21-BUS Hertz Furniture Proposal - Cafeteria Tables for High School

MOTION: Move that the Board of Education approves the proposal by Hertz Furniture for 51 Booth Cafeteria Tables for the High School in the amount of \$49,530. Funds will be withdrawn from the Cafeteria Account. Contract # ESCNJ 17/18-16.

\*22-BUS Approval of Participation Agreement for Cooperative Purchasing of Competitive Communications

MOTION **WHEREAS**, this First Amendment (“Amendment”) is entered into as of July 1, 2020 (“Effective Date”) modifies and amends the Comcast Enterprise Services Sales Order No. NJ-18042-011415-01-NJ-4527110-JMacn-3463931 between Comcast Cable Communications Management LLC (“Comcast”) and Scotch Plains-Fanwood Public Schools (“Customer Affiliate”), pursuant to the Service Agreement (E-Rate) NJ-18042-011415-01, executed by and between Comcast and the Middlesex Regional Educational Services Commission (“Agreement”). Comcast and the Customer Affiliate may be individually referred to herein as “Party” and jointly referred to as “Parties”. All references to “Customer” in the Agreement shall also mean the Customer Affiliate. In the event of an explicit conflict between this Amendment and the Agreement, the terms and conditions of this Amendment shall take precedence in the interpretation of the explicit matter in question. Unless otherwise set forth herein, all capitalized terms set forth herein shall have the same meaning as set forth in the Agreement.



**WHEREAS**, Customer and Comcast have previously entered into the Agreement and whereby Comcast agreed to provide Customer the Services more particularly described therein:

Current Contract – District is paying \$3,317.01 for 1GB Service

New Contract – District will pay \$3,450 for 5GB Service

Contract #NJ DRLAP, BID # RFP#18/19-46, 7/1/19-6/30/22

**NOW, THEREFORE**, the Parties desire to amend the Agreement by this writing to reflect the amended or additional terms and conditions to which the Parties have agreed.

## **OTHER BOARD BUSINESS**

1-OBB (a) Liaison Reports

(b) Request to Attend Workshops

(c) Workshop Reports

2-OBB Administrators' Contract – approved March 12

\*3-OBB National Autism Awareness Month – April

**MOTION:** Move that the Board of Education adopts the following resolution:

**WHEREAS**, autism is a neurodevelopmental disorder that results in difficulties with communication and social interaction, as well as repetitive behaviors;

**WHEREAS**, autism can affect anyone regardless of race, ethnicity, or other factors;

**WHEREAS**, it is both a moral and fiscal imperative that services be made available that maximize the potential of each unique child/adult living with autism to contribute to the greatest extent possible to the society and economy of the United States;

**WHEREAS**, it is well established that early intervention can improve outcomes by significantly improving the cognitive, language, and adaptive skills of people with autism;

**WHEREAS**, a variety of physical, medical, and mental health issues may accompany autism, resulting in marked functional impairment in all activities of daily living;

**WHEREAS**, these conditions may include epilepsy, Down syndrome, fragile X syndrome, gastrointestinal problems, immune-system disorders, sleep disturbance, sensory integration dysfunction, and metabolic disorders;

**WHEREAS**, many individuals on the autism spectrum face co- occurring mental-health challenges, including anxiety, obsessive compulsions, and depression;

**WHEREAS**, individuals living with autism are highly valued and deserve the highest level of dignity and acceptance by society; and

**NOW, THEREFORE BE IT RESOLVED**, April 2020 would be an appropriate month to designate as National Autism Awareness Month to increase public awareness of the need to support individuals with autism and the family members and medical professionals who care for individuals with autism; and

**BE IT FURTHER RESOLVED** that the Board of Education expresses support designating April 2019 as National Autism Awareness Month; recognizes and commends both individuals living with autism and the parents and relatives of those individuals for their sacrifice and dedication.

\*4-OBB Approval of 2020-2021 Schedule of Board Meeting Dates

**MOTION:** Move that the Board of Education approves the following schedule of board meeting dates for the 2020-2021 school year:

**SCOTCH PLAINS – FANWOOD BOARD OF EDUCATION  
JULY 2020 – JUNE 2021  
ANNUAL NOTICE OF REGULARLY SCHEDULED MEETINGS  
(N.J.S.A. 10:4-8d)**

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All Meetings Held At:

Administration Building  
512 Cedar Street  
Scotch Plains, NJ 07076

The Board will meet at 7:30 P.M. to recess into executive session and will return to the public meeting at 8:00 p.m. at which time action may be taken.

**Open Agenda Meetings**

**Regular Public Meetings**

**No July Meetings**

No August Open Agenda Meeting  
No September Open Agenda Meeting  
Thursday, October 15, 2020  
Thursday, November 12, 2020  
No December Open Agenda Meeting  
No January Open Agenda Meeting  
Thursday, February 18, 2021  
Thursday, March 11, 2021  
Thursday, April 22, 2021  
Monday, May 10, 2021  
Thursday, June 17, 2021

Thursday, August 27, 2020  
Wednesday, September 30, 2020  
Thursday, October 29, 2020  
Thursday, November 19, 2020  
Thursday, December 17, 2020  
Thursday, January 21, 2021  
Thursday, February 25, 2021  
Thursday, March 25, 2021  
Thursday, April 29, 2021  
Thursday, May 27, 2021  
Wednesday, June 23, 2021

**Special Meetings**

2021 Annual Organization Meeting – Thursday, January 7

Staff Recognition: Wednesday, May 26, 2021 – 3:30 p.m. – Evergreen, New Gym  
Student Recognition: Monday, June 7, 2021 – 7:30 p.m. – Administration Bldg.

On occasion, the Board will meet in public from 7:00-7:30 p.m. for student or staff recognitions. No actions will be taken during these times.

**\*5-OBB Nisivoccia LLP Agreement**

**MOTION:** Move that the Board of Education approves agreement with Nisivoccia LLP to provide the auditing services for fiscal year ending June 30, 2020 at a cost of \$53,200 (2% increase). If information is delayed from the NJ Division of Pensions, there will be an additional cost of \$2,500. This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Public School Contracts Law.

**\*APPROVAL OF MINUTES:**

**MOTION:** Move that the Board of Education approves the minutes listed below:

1. February 20, 2020 - Open Agenda Meeting - Executive Session
2. February 20, 2020 - Open Agenda Meeting
3. February 27, 2020 - Regular Board Meeting - Executive Session
4. February 27, 2020 - Regular Board Meeting

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**GOOD OF THE ORDER**

**ADJOURNMENT**

**MOTION:** Move to adjourn

**UPCOMING SCHEDULED MEETINGS**

Thursday, April 23 – Open Agenda Meeting – 7:30 p.m. – Administration Bldg.

Thursday, April 30 – Regular Public Meeting – 7:30 p.m. – Administration Bldg.