

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Open Agenda Meeting Agenda**  
**May 10, 2021**  
**Meeting Held On-Line and Live-Streamed**  
**8:00 p.m. Public Session**  
**(7:30 p.m. Executive Session)**

**CALL TO ORDER AND ROLL CALL:** p.m

**MEMBERS PRESENT**

\_\_\_\_\_ Ms. Nancy Bauer  
\_\_\_\_\_ Mrs. Amy Boroff  
\_\_\_\_\_ Ms. Deb Brody  
\_\_\_\_\_ Mrs. Karen Mitchell  
\_\_\_\_\_ Ms. Stephanie Suriani  
\_\_\_\_\_ Ms. Tonya Williams  
\_\_\_\_\_ Ms. Amy Winkler  
\_\_\_\_\_ Mr. Evan Murray, Vice President  
\_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**

\_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools  
\_\_\_\_\_ Deborah S. Saridaki, Business Administrator/Board Secretary  
\_\_\_\_\_ Robert A. McGarry, Ed.D., Assistant Superintendent for  
Curriculum and Instruction  
\_\_\_\_\_ Peter N. Pitucco, Director of Human Resources  
\_\_\_\_\_ Lisa Rebimbas, Director of Special Services  
\_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**MOTION:**       **WHEREAS**, the Board of Education must discuss subjects concerning Personnel and Legal Matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

- \_\_\_\_\_ Ms. Nancy Bauer
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**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**ADDITIONS** – modified after Thursday, May 6

- 4-S Administrator for 2021 Creative Summer Workshops
- 16-BUS PowerSchool Hosting Quote
- 17-BUS Blackboard Contract Renewal

**SUPERINTENDENT’S MESSAGE**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to The Times, The Star Ledger, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the Annual Notice of Regularly Scheduled Meetings as adopted March 26, 2020.

## INSTRUCTIONAL UPDATES

- Recognition of School Nurses

### May 27

- Recognition of Girls Varsity Gymnastics and Girls Varsity Volleyball
- Recognition of PTA Presidents and PTA Council President - for their service

National School Nurse Day: Move that the Board of Education adopts the following resolution in support of National School Nurse Day:  
Nurse Day

**WHEREAS**, students are the future and, by investing in them today, we are ensuring our world for tomorrow; and,

**WHEREAS**, families deserve to feel confident that their children will be cared for when they are at school; and,

**WHEREAS**, all students have a right to have their physical and mental health needs safely met while in the school setting; and,

**WHEREAS**, students today face more complex and life-threatening health problems requiring care in school; and,

**WHEREAS**, the COVID-19 pandemic has emphasized the essential role school nurses play in student health and academic success; and,

**WHEREAS**, school nurses act as liaisons to the school community, families, and healthcare providers on behalf of children's health by promoting wellness and improving health outcomes for our children; and,

**WHEREAS**, school nurses serve a critical role in improving public health and are in a position to make a positive difference for children every day.

**THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education does hereby proclaim May 12, 2021 as National School Nurse Day and acknowledges, celebrates, and recognizes the efforts and accomplishments of our school nurses who meet the needs of today's students and contribute to our community by helping students stay healthy, in school, and ready to learn.

**IF YOU WANT TO MAKE A PUBLIC COMMENT, PLEASE  
GO TO SPFK12.ORG FOR ZOOM LOGIN INFORMATION.**

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS. **If you would like to make a public comment, go to [spfk12.org](https://spfk12.org) for Zoom login information.**

**Callers: Please unmute and state your full name and the town in which you reside.**

PLEASE NOTE: Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent's office.

## **COMMITTEE REPORTS**

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Strategic Planning
- Student Activities and Athletic
- Wellness and Equity

## **LETTER TO THE BOARD**

One email was sent to the board and was addressed by the proper administrator.

**SUPERINTENDENT’S REPORT**

\*1-S Extended School Year Placements Summer 2021 – Private and Public

MOTION: Move that the Board of Education approves the following Private and Public ESY 2021 Placements.

**ESY 2021 - Out of District Tuition & Additional Cost - Private Schools**  
**- Costs may be adjusted when contracts received.**

<u>Case #</u>	<u>Classified</u>	<u>Placement</u>	<u>ESY Cost**</u>	<u>Additional Cost 1:1 Aide**</u>
20-12	AUT	Academy 360 Upper	\$ 10,502.96	
19-09	AUT	Academy 360 Lower	\$ 10,502.96	
15-10	AUT	Academy 360 Upper	\$ 10,502.96	\$ 3,850.00
20-04	AUT	Academy 360 Lower	\$ 10,502.96	\$ 3,850.00
13-03	AUT	Academy 360 Upper	\$ 10,502.96	\$ 3,850.00
11-18	AUT	Academy 360 Upper	\$ 10,315.76	\$ 3,850.00
10-01	AUT	Academy 360 Upper	\$ 10,315.76	
12-16	AUT	Academy 360 Upper	\$ 10,315.76	
16-02	AUT	Academy 360 Upper	\$ 10,315.76	\$ 3,850.00
07-02	AUT	Academy 360 Upper	\$ 10,315.76	
15-08	AUT	Academy 360 Upper	\$ 10,315.76	\$ 3,850.00
17-16	AUT	Arc of New Jersey	\$ 950.00	
19-06	OHI	Bridge Academy	\$ 5,066.40	\$ 3,850.00
16-10	AUT	Calais School	\$ 11,807.40	
12-09	AUT	Calais School	\$ 11,807.40	
19-10	SLD	Cambridge*	\$ 6,356.45	
18-24	SLD	Cambridge*	\$ 6,356.45	
17-18	AUT	Limitless	\$ 5,645.00	
18-21	OHI	Collier School	\$ 10,420.80	
18-16	OHI	Collier HS	\$ 10,420.80	
17-20	OHI	Collier HS	\$ 10,420.80	
18-31	OHI	Collier HS	\$ 10,420.80	
18-14	SLD	Cornerstone Day School	\$ 11,843.89	
20-16	OHI	Cornerstone Day School	\$ 11,843.89	
20-01	MD	Pilar	\$ 9,537.00	
18-25	AUT	Deron School	\$ 10,479.00	\$ 6,100.00
18-08	AUT	Deron School	\$ 10,479.00	\$ 4,800.00
07-08	AUT	Douglas Developmental	\$ 22,217.64	\$ 4,800.00
18-23	AUT	ECLC, Chatham	\$ 6,308.20	
06-18	OHI	ECLC, Chatham	\$ 6,308.20	\$ 4,700.00
20-01	AUT	ECLC, Chatham	\$ 6,308.20	
18-27	AUT	ECLC, Chatham	\$ 6,308.20	
13-02	MD	First Children, LLC, Fanwood	\$ 14,384.76	
19-08	MD	First Children, LLC, Fanwood	\$ 14,384.76	\$ 6,120.00
17-14	AUT	Garden Academy	\$ 18,228.60	\$ 6,120.00
20-15	OHI	Hunterdon Prep	\$ 8,077.80	
16-21	SLD	New Grange School (Ann Robinowitz Ed Ctr)	\$ 3,000.00	
15-15	OHI	Montgomery Academy	\$ 7,739.80	
17-02	OHI	Newmark	\$ 6,001.02	\$ 3,500.00

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20-07	OHI	Newmark	\$	6,001.02		
20-05	AUT	Newmark	\$	6,001.02		
17-13	MD	Newmark	\$	6,001.02		
16-01	AUT	Newmark HS	\$	6,149.88		
18-30	OHI	Newmark HS	\$	6,149.88		
13-05	ERI	Newmark HS	\$	6,149.88		
20-06	OHI	Newmark HS	\$	6,149.88		
11-02	AUT	Newmark HS	\$	6,149.88		
19-04	AUT	New Road School	\$	10,107.60		
20-09	AUT	New Road - Somerset	\$	10,107.60		
08-20	AUT	Phoenix Center	\$	8,222.34	\$	-
08-13	AUT	Phoenix Center	\$	8,222.34	\$	3,480.00
18-11	AUT	Princeton Child Development Inst.	\$	18,101.40	\$	3,480.00
10-09	MD	Sawtelle	\$	6,765.33		
20-08	OHI	Sheppard School	\$	10,072.92	\$	4,000.00
15-19	PSD	Somerset Hills Learning Institute	\$	21,193.80		
20-07	OHI	Center School	\$	8,350.40		
20-19	MD	Rock Brook*	\$	10,554.30		
10-14	AUT	King's Daughters* - Out of State	\$	6,250.00	\$	3,000.00
14-11	AUT	Woods Education - Out of State	\$	42,848.50		
20-17	ERI	Grove School* - Out of State	\$	16,666.66		
20-20	ERI	Grove School* - Out of State	\$	13,900.00		
		*Settlements				
		<b>Total</b>	<b>\$</b>	<b>617,647.27</b>	<b>\$</b>	<b>77,050.00</b>

**ESY 2021 - Out of District Tuition & Additional Cost - Public Schools**  
 - Costs may be adjusted when contracts received.

<u>Case #</u>	<u>Classified</u>	<u>Placement</u>		<u>ESY Cost**</u>		<u>Additional Cost 1:1 Aide**</u>
12-13	MD	DLC, Warren	\$	16,311.00	\$	7,236.67
06-17	MD	DLC, Warren	\$	16,311.00		
07-03	AUT	DLC, Warren	\$	16,311.00		
16-13	AUT	Westfield cost share/DLC, Warren	\$	8,155.41		
07-08	AUT	Douglass Dev. Center (Rutgers)	\$	23,306.74		
20-13	MD	Hackensack Meridian JFK	\$	7,310.00		
21-01	AUT	Hackensack-Meridian JFK	\$	7,310.00		
17-23	OHI	Rutgers Day School	\$	16,794.00		
12-03	AUT	UCESC - Work Readiness	\$	9,685.00		
18-28	AUT	UCESC Work Readiness	\$	9,685.00	\$	4,400.00
18-13	AUT	UCESC Work Readiness	\$	9,685.00	\$	4,400.00
06-03	MID	UCESC Work Readiness	\$	9,685.00		
08-04	AUT	UCESC Work Readiness	\$	9,685.00		
12-11	MD	Westlake - MD Class	\$	6,500.00	\$	4,400.00
17-11	MD	Westlake w/Job Academy	\$	8,980.00	\$	4,400.00
05-09	OHI	Westlake - Autism Class	\$	8,980.00	\$	4,400.00
07-07	AUT	Westlake - Autism Class	\$	8,980.00		
09-18	AUT	Westlake-Autism Class	\$	8,980.00		
19-07	PSD	Bright Beginnings Learning Center	\$	5,294.82		
		<b>Total</b>	<b>\$</b>	<b>207,948.97</b>	<b>\$</b>	<b>29,236.67</b>







Level I Pupil Records Identified by Schools  
 3.4 Personal Identifying Data

Pupil Record	Ident. #	Br	Coles	Evg	McG	One	Park	Terrill	HS
Emergency Contact Card	3.4.1	X	X	X	X	X	X	X	X
Student Registration	3.4.2	X	X	X	X	X	X	X	X
Publicity Release	3.4.3	X	X	X	X	X	X	X	X
Acceptable Use Policy	3.4.4	X	X	X	X	X	X	X	X
Home Language Survey	3.4.5	X	X	X	X	X	X	X	X
Military Recruitment	3.4.6								X

Level I Pupil Records Identified by Schools  
 3.5 Pupil Description and Parent Contact

Pupil Record	Ident. #	Br	Coles	Evg	McG	One	Park	Terrill	HS
Parent – Teacher Conference Report	3.5.1	X	X	X	X	X	X	X	
Intervention & Referral Forms	3.5.2	X	X	X	X	X	X	X	X
Section 504 Forms	3.5.3	X	X	X	X	X	X	X	X
Harassment, Intimidation & Bullying Forms	3.5.4	X	X	X	X	X	X	X	X
Request to Release Pupil Records	3.5.5	X	X	X	X	X	X	X	X
Request for Special Transportation	3.5.6	X	X	X	X	X	X	X	X
Student Discipline	3.5.7	X	X	X	X	X	X	X	X
Bus Conduct Form	3.5.8	X	X	X	X	X	X	X	X

*\*New for the 2020-2021 school year.*

*\*\*During the 2020-2021 school year, some district forms were transferred to online platforms such as Google Forms and PowerSchool. The content of the forms did not change.*

4-S Administrator for 2021 Creative Summer Workshops

MOTION: Move that the Board of Education approves Justin Fiory, School One Principal, to serve as the administrator for the 2021 Creative Summer Workshops.

**PERSONNEL AGENDA**

\*1-PERS Approval of Superintendent’s Personnel Report (Roll Call Vote)

MOTION: Move that the Board of Education approve the Superintendent’s recommendations for personnel on the Personnel Report dated May 10, 2021 in the areas noted below:

1. Retirements
2. Resignations/Terminations
3. Appointments
4. Reappointments
5. Change of Status
6. Leaves of Absence

**BUSINESS FUNCTIONS**

\*1-BUS Related Service Vendor

MOTION: Move that the Board of Education approves related service from the following vendor:

<b>Students</b>	<b>Related Services</b>	<b>Service Provider</b>	<b>Current Year</b>	<b>Hourly Rate</b>
Various Students	Behavioral Consultation	Brett DiNovi & Associates	\$10,400.00	\$130.00

\*2-BUS Submission of the Federal and State Grants

MOTION: Move that the Board of Education approves submission of the Federal CRRSA Act Grants in the following amounts:

<b>Grant</b>	<b>Amount</b>
ESSER II	\$377,287
Learning Acceleration	25,000
Mental Health	45,000

\*3-BUS Renewal of Aetna as Employee Medical Insurance

MOTION: Move that the Board of Education approves the renewal of Aetna Medical Insurance with a 3% rate decrease from the rates paid in 2020-2021. The renewal period is July 1, 2021 through June 30, 2022.

Employee Delta Dental Insurance is completing the first year of a two-year contract where there will be a 0% increase for 2021-2022.

4-BUS Annual Approval to Acquire Services/Purchase Supplies for 2021-2022

MOTION: Move that the Board of Education authorizes the Business Administrator to advertise for bids, requests for proposals and competitive contracting, utilize a state contract or a purchasing coop; e.g., MRESC, Ed Data Services, etc. for the following items during the 2021-2022 school year:

Athletic Supplies & Equipment	Library Supplies
Audiovisual Equipment	Maintenance Equipment
Boiler Cleaning Svc/Repairs	Maintenance Supplies
Community School Brochures	Maintenance/Repair Work, Various Trades, Time, & Material
Copy Equipment	Math Supplies
Copy Machine Repair	Music Supplies & Repair
Custodial Supplies	Office Supplies
Door Hardware & Supplies	Photography Supplies
Electrical Supplies	Physical Education Supplies
Elevators	Playground Equipment
Equipment Lease Purchase	Printed Forms
Fine Arts Supplies	Professional Services
Fire Alarms Svc/Repairs	Robotics
Firm Transportation Gas	Rocketry
Furniture	Science Supplies
Garbage Disposal	Security Alarms Svc/Repairs
General School Supplies	Special Needs Supplies
Glass Service/Repair	Teaching Aids
Grounds Equipment	Technology Equipment & Supplies
Health & Trainer Supplies	Transportation Contracts
HVAC Service/Repair	Vehicles/Transportation Van
HVAC Supplies	Wheel Chair Lift Services/Repairs
Intercom & Clocks	World Languages

5-BUS Contract Renewal with PowerSchool Consultation Services

MOTION: Move that the Board of Education approves RAS Technology Consultants, Inc. of Skillman, NJ to provide consultation services that will include supervision, implementation and training for all PowerSchool activities related to high school and middle school scheduling for the year 2021-2022 and provide technical training and phone support district wide for the cost of \$3,600 (a cost decrease of \$3,000 from last year.)

6-BUS Contract Renewal with Strauss Esmay Associates for 2021-2022

MOTION: Move that the Board of Education approves the renewal of the contract with Strauss Esmay Associates' PASS Services including, but not limited to, policy alerts that provide new and revised Policy and Regulation Guides, monthly issues of *New Jersey School Digest*, Education Law Access for NJ (ELAN), Annual Educational Policy Seminar, unlimited consultation on policy issues, and District and Public Access Online Services at a total fee of \$4,785 (\$50 increase) for the period commencing July 1, 2021 - June 30, 2022.

7-BUS      Transportation Services through Union County ESC

MOTION: Move that the Board of Education approves the Agreement for participation in coordinated transportation services with the Union County Educational Services Commission (UCESC) for the 2021-2022 school year at a total amount based on actual contract cost plus 4% administration fee.

8-BUS      Designation of Official Depositories for the 2021-2022 School Year

MOTION: Move that the Board of Education approves the designation of the following official depositories for the 2021-2022 school year:

- a) that TD Bank, Scotch Plains, New Jersey be designated the official depository for school funds, and that both the checking accounts and savings accounts in this bank be official depositories, listed below:
  1. Operating Checking Account - all checks, drafts and notes will be signed by the President, Secretary and Treasurer of School Monies except in the absence of the President of the Board, the Vice President, may sign in his/her place;
  2. Payroll and Payroll Agency – checks made from these accounts require the Business Administrator and Treasurer of School Monies’ signatures;
  3. Scotch Plains-Fanwood Board of Education State Unemployment Insurance Trust Fund – all checks, drafts and notes will be signed by the Business Administrator and the Supervising Accountant;
  4. Scotch Plains-Fanwood Flexible Spending Account (FSA) – all checks will be signed by the School Business Administrator, or his designee;
  5. Scotch Plains-Fanwood Cafeteria Fund – all checks, drafts and notes will be signed by the School Business Administrator and the Supervising Accountant;
  6. Scotch Plains-Fanwood Community Education Fund – all checks, drafts and notes will be signed by the School Business Administrator and the Community School Coordinator;
  7. Scotch Plains-Fanwood High School Athletic Fund – all checks, drafts, and notes will be signed by the Assistant Principal-Athletics and the School Business Administrator or his designee;
  8. Scotch Plains-Fanwood Student Activity Funds for Scotch Plains-Fanwood High School, Park Middle School and Terrill Middle School – all checks, drafts and notes will be signed by the Principal and the Business Administrator or his designee;

9. Scotch Plains-Fanwood Elementary Student Activity Account – all checks will be signed by the School Business Administrator, or his designee, and the related school principal;
10. Scotch Plains-Fanwood Music Account – all checks will be signed by the Supervisor of Fine Arts and the School Business Administrator; and
11. Scotch Plains-Fanwood Petty Cash Fund – all checks, drafts and notes will be signed by the School Business Administrator and the Supervising Accountant.

b) that TD Bank be designated for investment purposes.

9-BUS 2021-2022 Food Service Management Company – The Pomptonian, Inc.

MOTION: Move that the Board of Education approves the following resolution:

**Scotch Plains-Fanwood Board of Education  
Food Service 2021-2022  
Management Fee and Guarantee Language**

Be it resolved that the Scotch Plains-Fanwood Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2021-2022.

The FSMC shall receive, in addition to the costs of operation, a management fee of [ ] of sales to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the FSMC (2% increase).

The FSMC guarantees the District a minimum profit of fifty thousand dollars (\$50,000.00) for school year 2021-2022.

10-BUS Bid Award for Athletic Equipment Reconditioning 2021-2022 - Bid Award May 26

11-BUS Bid Award for Used Computers – Bid Award May 25

12-BUS Fire and Security Drills

MOTION: Move that the Board of Education acknowledges the receipt of the Fire and Security Drills for the month of April.

13-BUS Business Reports

MOTION: Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of April 30, 2021, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the ending April 30, 2021.

14-BUS Acknowledge Receipt of Disbursement Listings

MOTION: Move that the Board of Education acknowledges receipt of the following disbursement listings for the month of April 2021:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- High School Student Activity
- Middle School Student Activity (2)
- Elementary Student Activity

15-BUS Bill List

MOTION: Move that the Board of Education approves bills for the period of April 24, 2021 to May 21, 2021 in the amount of \$

16-BUS PowerSchool Hosting Quote

MOTION: Move that the Board of Education approves the PowerSchool quote in the amount of \$13,830 for PowerSchool for migration and hosting services effective May 1, 2021 through June 30, 2022.

17-BUS     Blackboard Contract Renewal

MOTION: Move that the Board of Education approves the Blackboard Contract Renewal in the amount of \$15,890 for website and content management software effective July 1, 2021 through June 30, 2022.

## **OTHER BOARD BUSINESS**

1-OBB     Liaison Reports

- Affordable Housing
- Garden State Coalition (GSCS)
- Municipal Alliance Committee (MAC)
- NJ School Boards Association (NJSBA)
- PTA Council
- Presidents Council Meeting
- SP-F Shared Services
- Truth, Racial Healing, and Transformation (TRHT)
- Union County Educational Services Commission (UCESC)
- Union County School Boards Association (UCSBA)

2-OBB     Request to Attend Workshops

## **APPROVAL OF MINUTES**

MOTION: Move that the Board of Education approves the minutes listed below:

1. April 22, 2021 - Open Agenda Meeting - Executive Session
2. April 22, 2021 - Open Agenda Meeting
3. April 29, 2021 - Regular Board Meeting - Executive Session
4. April 29, 2021 - Regular Board Meeting

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#### **UPCOMING SCHEDULED MEETINGS**

Wednesday, May 26 – Staff Recognition – 3:30 p.m. – TBD

Thursday, May 27 – Regular Public Meeting – 7:30 p.m. – TBD

#### **GOOD OF THE ORDER**

#### **ADJOURNMENT**

MOTION: Move to adjourn