

**SCOTCH PLAINS-FANWOOD BOARD OF EDUCATION**  
**Open Agenda Meeting Agenda**  
**June 17, 2021**  
**In-Person Meeting**  
**8:00 p.m. Public Session**  
**(7:30 p.m. Executive Session)**

**CALL TO ORDER AND ROLL CALL:** p.m

**MEMBERS PRESENT**

- \_\_\_\_\_ Ms. Nancy Bauer
- \_\_\_\_\_ Mrs. Amy Boroff
- \_\_\_\_\_ Ms. Deb Brody
- \_\_\_\_\_ Mrs. Karen Mitchell
- \_\_\_\_\_ Ms. Stephanie Suriani
- \_\_\_\_\_ Ms. Tonya Williams
- \_\_\_\_\_ Ms. Amy Winkler
- \_\_\_\_\_ Mr. Evan Murray, Vice President
- \_\_\_\_\_ Dr. Karen Kulikowski, President

**OTHERS PRESENT**

- \_\_\_\_\_ Joan Mast, Ed.D., Superintendent of Schools
- \_\_\_\_\_ Deborah S. Saridaki, Business Administrator/Board Secretary
- \_\_\_\_\_ Robert A. McGarry, Ed.D., Assistant Superintendent for Curriculum and Instruction
- \_\_\_\_\_ Peter N. Pitucco, Director of Human Resources
- \_\_\_\_\_ Lisa Rebimbas, Director of Special Services
- \_\_\_\_\_ Douglas Silvestro, Esq., Board Attorney

**MOTION FOR EXECUTIVE SESSION**

**MOTION:**       **WHEREAS**, the Board of Education must discuss subjects concerning Personnel and Legal Matters; and,

**WHEREAS**, the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS**, the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

\_\_\_\_\_ Ms. Nancy Bauer  
\_\_\_\_\_ Mrs. Amy Boroff  
\_\_\_\_\_ Ms. Deb Brody  
\_\_\_\_\_ Mrs. Karen Mitchell  
\_\_\_\_\_ Ms. Stephanie Suriani  
\_\_\_\_\_ Ms. Tonya Williams  
\_\_\_\_\_ Ms. Amy Winkler  
\_\_\_\_\_ Mr. Evan Murray, Vice President  
\_\_\_\_\_ Dr. Karen Kulikowski, President

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION REPORT**

**SUPERINTENDENT’S MESSAGE**

**BOARD PRESIDENT’S ANNOUNCEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Scotch Plains-Fanwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Board of Education offices located at 512 Cedar Street, Scotch Plains, New Jersey. Such notice was also provided in written notice forwarded to The Times, The Star Ledger, the Township Clerk of Scotch Plains and the Borough Clerk of Fanwood in the Annual Notice of Regularly Scheduled Meetings as adopted March 26, 2020.

**INSTRUCTIONAL UPDATES**

- SSDS and HIB reports September 2020 to December 2020 – Lakendra McFadden

**June 23**

- Recognize District Tech Leaders and Tech Team

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

**Speakers: State your full name and the town in which you reside.**

**PLEASE NOTE: Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent's office.**

### **COMMITTEE REPORTS**

- Community Relations
- Curriculum
- Facilities
- Finance
- Negotiations Update
- Personnel
- Policy
- Strategic Planning
- Student Activities and Athletic
- Wellness and Equity

### **LETTERS TO THE BOARD**

11 emails were sent to the Board. The appropriate administrator responded.

### **SUPERINTENDENT'S REPORT**

\*1-S          Out-of-District Placements

**MOTION:** Move that the Board of Education approves the following 2021-2022 private and public out-of-district placements for the 2021-2022 School Year:

**Private**

| <b>Case #</b> | <b>Classified</b> | <b>Placement</b>                   | <b>SY Cost**</b> | <b>Additional Cost 1:1 Aide</b> |
|---------------|-------------------|------------------------------------|------------------|---------------------------------|
| 20-12         | AUT               | Academy 360 Upper                  | \$72,607.08      | \$32,025.00                     |
| 19-09         | AUT               | Academy 360 Lower                  | 73,924.68        | 32,025.00                       |
| 15-10         | AUT               | Academy 360 Upper                  | 72,607.08        | 32,025.00                       |
| 20-04         | AUT               | Academy 360 Lower                  | 73,924.68        | 32,025.00                       |
| 13-03         | AUT               | Academy 360 Upper                  | 73,924.68        | 32,025.00                       |
| 11-18         | AUT               | Academy 360 Upper                  | 72,607.08        |                                 |
| 10-01         | AUT               | Academy 360 Upper                  | 72,607.08        |                                 |
| 12-16         | AUT               | Academy 360 Upper                  | 72,607.08        | 32,025.00                       |
| 16-02         | AUT               | Academy 360 Upper                  | 72,607.08        |                                 |
| 07-02         | AUT               | Academy 360 Upper                  | 72,607.08        | 32,025.00                       |
| 15-08         | AUT               | Academy 360 Upper                  | 72,607.08        | 32,025.00                       |
| 19-06         | OHI               | Bridge Academy                     | 45,597.60        |                                 |
| 16-10         | AUT               | Calais School                      | 70,844.40        |                                 |
| 12-09         | AUT               | Calais School                      | 70,844.40        |                                 |
| 19-10         | SLD               | Cambridge                          | 55,200.75        | 20,852.37                       |
| 18-24         | SLD               | Cambridge                          | 55,200.75        | 15,550.41                       |
| 17-18         | AUT               | Celebrate the Children             | 74,165.40        | 28,652.82                       |
| 20-07         | OHI               | Center School                      | 75,153.60        |                                 |
| 18-21         | OHI               | Collier School                     | 62,524.80        |                                 |
| 18-16         | OHI               | Collier HS                         | 62,524.80        |                                 |
| 17-20         | OHI               | Collier HS                         | 62,524.80        |                                 |
| 18-31         | OHI               | Collier HS                         | 62,524.80        |                                 |
| 13-11         | ERI               | Collier HS                         | 62,524.80        |                                 |
| 18-14         | SLD               | Cornerstone Day School             | 78,006.31        |                                 |
| 20-16         | OHI               | Cornerstone Day School             | 78,006.31        |                                 |
| 20-01         | MD                | Pillar Elementary School (Horizon) | 68,236.20        | 38,700.00                       |
| 18-25         | AUT               | Deron School                       | 62,874.00        | 29,700.00                       |
| 18-08         | AUT               | Deron School                       | 62,874.00        | 29,700.00                       |
| 20-24         | ERI               | East Mountain                      | 58,242.60        |                                 |
| 18-23         | AUT               | ECLC, Chatham                      | 56,773.80        | 45,777.60                       |
| 20-01         | AUT               | ECLC, Chatham                      | 56,773.80        |                                 |
| 18-27         | AUT               | ECLC, Chatham                      | 56,773.80        |                                 |
| 06-18         | OHI               | ECLC, Chatham                      | 56,773.80        |                                 |
| 13-02         | MD                | First Children, LLC, Fanwood       | 66,600.00        | 33,300.00                       |
| 19-08         | MD                | First Children, LLC, Fanwood       | 66,600.00        |                                 |
| 17-14         | AUT               | Garden Academy                     | 107,820.00       |                                 |
| 20-15         | OHI               | Hunterdon Prep                     | 48,465.00        |                                 |
| 16-21         | SLD               | Laurel School                      | 57,744.24        | 15,606.00                       |
| 15-15         | OHI               | Montgomery Academy                 | 69,658.20        | 31,500.00                       |

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|       |     |                                   |                       |                     |
|-------|-----|-----------------------------------|-----------------------|---------------------|
| 19-04 | AUT | New Road School - Somerset        | 60,645.60             |                     |
| 20-09 | AUT | New Road School - Somerset        | 60,645.60             |                     |
| 17-02 | OHI | Newmark HS                        | 61,498.80             |                     |
| 20-07 | OHI | Newmark                           | 60,010.20             |                     |
| 20-05 | AUT | Newmark                           | 60,010.20             |                     |
| 17-13 | MD  | Newmark                           | 60,010.20             |                     |
| 21-01 | AUT | Newmark                           | 60,010.20             |                     |
| 16-01 | AUT | Newmark                           | 60,010.20             |                     |
| 18-30 | OHI | Newmark                           | 60,010.20             |                     |
| 21-02 | OHI | Newmark                           | 60,010.20             |                     |
| 13-05 | ERI | Newmark HS                        | 61,498.80             |                     |
| 20-06 | OHI | Newmark HS                        | 61,498.80             |                     |
| 11-02 | AUT | Newmark HS (Shared Time)          | 36,899.28             |                     |
| 08-20 | AUT | Phoenix Center                    | 70,477.20             | 31,395.00           |
| 08-13 | AUT | Phoenix Center                    | 70,477.20             | 31,395.00           |
| 18-11 | AUT | Princeton Child Development Inst. | 107,100.00            |                     |
| 10-09 | MD  | Sawtelle                          | 64,092.60             | 41,790.00           |
| 20-08 | OHI | Sheppard School                   | 55,858.92             |                     |
| 15-19 | PSD | Somerset Hills Learning Institute | 102,574.80            |                     |
| 20-07 | OHI | Center School                     | 75,153.60             |                     |
| 18-20 | SLD | Flex*                             | 40,000.00             |                     |
| 20-19 | MD  | Rock Brook*                       | 63,325.80             | 30,000.00           |
| 10-14 | AUT | King's Daughters - Out of State*  | 75,000.00             |                     |
| 14-11 | AUT | Woods Education - Out of State    | 259,278.42            |                     |
| 20-17 | ERI | Grove School* - Out of State      | 100,000.00            |                     |
|       |     | *Settlement                       |                       |                     |
|       |     | <b>Total</b>                      | <b>\$4,460,580.46</b> | <b>\$680,119.20</b> |

**Public**

| <b>Case #</b> | <b>Classified</b> | <b>Placement</b>  | <b>SY Cost**</b> | <b>Additional Cost 1:1 Aide</b> |
|---------------|-------------------|---|------------------|---------------------------------|
| 19-05         | AUT               | DLC-New Providence  | \$97,866.00      | \$89,410.34                     |
| 12-13         | MD                | DLC, Warren   | 97,866.00        | 89,410.34                       |
| 06-17         | MD                | DLC, Warren   | 97,866.00        |                                 |
| 07-03         | AUT               | DLC, Warren   | 97,866.00        |                                 |
| 16-13         | AUT               | Westfield cost share/DLC,<br>Warren<br>Douglass Dev. Center | 48,932.97        |                                 |
| 07-08         | AUT               | (Rutgers)   | 117,622.80       |                                 |
| 20-13         | MD                | Hackensack Meridian JFK                                     | 36,650.00        |                                 |
| 17-23         | OHI               | Rutgers Day School  | 88,200.00        |                                 |
| 16-03         | ERI               | Rutgers Day School  | 88,200.00        |                                 |
| 12-02         | AUT               | UCESC - Project Search                                      | 47,260.00        |                                 |

|              |     |                               |                       |                     |
|--------------|-----|-------------------------------|-----------------------|---------------------|
| 12-03        | AUT | UCESC - Work Readiness        | 60,600.00             |                     |
| 18-28        | AUT | UCESC Work Readiness          | 60,600.00             | 47,750.00           |
| 20-05        | AUT | UCESC Work Readiness          | 60,600.00             | 47,750.00           |
| 18-13        | AUT | UCESC Work Readiness          | 60,600.00             | 47,750.00           |
| 06-03        | MID | UCESC Work Readiness          | 60,600.00             |                     |
| 08-04        | AUT | UCESC Work Readiness          | 60,600.00             |                     |
| 21-01        | AUT | JFK                           | 60,600.00             |                     |
| 12-11        | MD  | Westlake - MD Class           | 55,115.00             | 47,750.00           |
| 17-11        | MD  | Westlake - Job Academy        | 77,700.00             | 47,750.00           |
| 08-19        | AUT | Westlake - Autism Class       | 77,700.00             | 47,750.00           |
| 05-09        | OHI | Westlake - Autism Class       | 77,700.00             | 47,750.00           |
| 07-07        | AUT | Westlake - Autism Class       | 77,700.00             |                     |
| 09-18        | AUT | Westlake-AUT                  | 77,700.00             |                     |
| 11-02        | AUT | UCCTI - Vo Tech (Shared Time) | 4,000.00              |                     |
| <b>Total</b> |     |                               | <b>\$1,690,144.77</b> | <b>\$513,070.68</b> |

\*2-S Out-of-District Placements – additional ESY21

MOTION: Move that the Board of Education approves the following additional ESY21 Private Out-of-District Tuition and also the additional ESY 21 Private Out-of-District Aide Costs where tuition was previously approved:

a) **Private - Additional ESY21 Tuition**

| <u>Case #</u> | <u>Classified</u> | <u>Placement</u> | <u>ESY Cost</u> |
|---------------|-------------------|------------------|-----------------|
| 21-02         | OHI               | Newmark          | 6,334.41        |

b) **ESY 2021 - Out of District Private Schools - Additional Costs for 1:1 Aide (Tuition Previously Approved)**

|       |     |                              |            |
|-------|-----|------------------------------|------------|
| 20-12 | AUT | Academy 360 Upper            | \$3,850.00 |
| 19-09 | AUT | Academy 360 Lower            | \$3,850.00 |
| 12-16 | AUT | Academy 360 Upper            | \$3,850.00 |
| 07-02 | AUT | Academy 360 Upper            | \$3,850.00 |
| 17-18 | AUT | Limitless                    | \$2,300.00 |
| 20-01 | MD  | Pilar                        | \$6,450.00 |
| 13-02 | MD  | First Children, LLC, Fanwood | \$6,120.00 |
| 15-15 | OHI | Montgomery Academy           | \$3,500.00 |
| 08-20 | AUT | Phoenix Center               | \$3,564.00 |
| 20-19 | MD  | Rock Brook* - settlement     | \$3,000.00 |

\*3-S Harassment, Intimidation, and Bullying Report

MOTION: Move that the Board of Education affirms the Superintendent's decisions in the three HIB cases reported in Executive Sessions on May 27, 2021 that were all determined not to be HIB.

**HIB Case Number**

050-2021-03

070-2021-01

070-2021-02

4-S Approval of SSDS and HIB for September 2020 to December 2020 submission to NJDOE

MOTION: Move that the Board of Education approves the submission of HIB and SSDS for the time period of September 2020 to December 2020 to the NJDOE.

5-S Approval of Annual Review of Code of Conduct

MOTION: Move that the Board of Education approves the Annual Code of Conduct as reviewed by the Administrative Team for the 2021-2022 school year.

6-S Danielson Rubric and Marshall Rubric

MOTION: Move that the Board of Education approves the Danielson Rubric for Teacher Evaluation and the Marshall Rubric for Administrator Supervisor Evaluation for 2021-2022 school year.

7-S Curriculum Approval (Roll Call Vote)

MOTION: Move that the Board of Education approves the Student 2021 Summer Assignments.

8-S Bi-Annual Gifts to Schools Report

MOTION: Move that the Board of Education acknowledges receipt of FY 2021 bi-annual gifts to the SPFHS Music Department of the following donated musical instruments: Multiple Percussion, Trumpets, and Ukuleles.

9-S Superintendent to Take Action While Board is in Recess

MOTION: Move that the Board, in cases where action must be taken within the school system including the hiring of personnel while the board is in recess, The Superintendent is authorized and shall be expected to act. The Superintendent's decisions shall be subject to review and approval, when appropriate, by the Board, and it is the Superintendent's duty to inform the Board promptly of such action.

**PERSONNEL AGENDA**

\*1-PERS Approval of Superintendent's Personnel Report (Roll Call Vote)

MOTION: Move that the Board of Education approve the Superintendent's recommendations for personnel on the Personnel Report dated June 17, 2021 in the areas noted below:

1. Resignations/Terminations
2. Appointments
3. Reappointments
4. Change of Status
5. Leaves of Absence
6. Coaching Appointments
7. Auxiliary Employment
8. Substitute Staff

\*2-PERS Appointment of Board Officials (Roll Call Vote)

MOTION: Move that the Board Education approves the following Board Officials appointed/reappointed for the 2021-2022 school year noted below:

|   |                                 |
|---|---------------------------------|
| Board Secretary – until July 31, 2021               | Deborah Saridaki                |
| Board Secretary – after July 31, 2021               | Christopher Jones               |
| Affirmative Action Officer for Employment Practices | Peter Pitucco                   |
| Affirmative Action Officer for Educational Programs | Dr. Robert McGarry              |
| AHERA & Asbestos Management Compliance Officer      | Anthony Miranda                 |
| Indoor Air Quality Officer                          | Anthony Miranda                 |
| Integrated Pest Management (IPM) Coordinator        | Anthony Miranda                 |
| Right to Know Contact Person                        | Anthony Miranda                 |
| ADA/504 Officer                                     | Lisa Rebimbas                   |
| Public Agency Compliance Officer                    | Christopher Jones               |
| Custodian of Public Records                         | Christopher Jones               |
| School Safety Specialist                            | Jeanne Cleary                   |
| Health and Safety Officer                           | Lisa Rebimbas & Anthony Miranda |
| Title IX Compliance Officer                         | Ryan Miller                     |



School Physician

Dr. Susan Kaye, Atlantic Health System  
(AHS) Hospital Corp./Overlook Medical  
Center

Football Physician

Saint Barnabas Medical Center - “Morahan  
Center”

Anti-Bullying Specialists

|                   |                    |
|-------------------|--------------------|
| April Chestang    | Kristina Krasovsky |
| Jason Cross       | Lori Lidofsky      |
| Cailin Frantz     | Lauren Markovitz   |
| Amanda Giangeruso | Lakendra McFadden  |
| Kristine Iarussi  | Amanda Wolf        |

## **BUSINESS FUNCTIONS**

### **2020-2021**

\*1 - BUS Staff Training  
(20-21)

MOTION: Move that the Board of Education approves the staff training report dated June 17, 2021.

2-BUS Used Computer Public Sale – Bid Opening – June 22

3-BUS Transfer of Current Year Surplus to Reserve  
(20-21)

MOTION: Move that the Board of Education adopts the following resolution:

**WHEREAS**, N.J.S.A. 18A:21-2, NJSA 18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Scotch Plains-Fanwood Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account in the amount of \$3,000,000 or to the maximum extent possible at year end, and

**WHEREAS**, the Scotch Plains-Fanwood Board of Education wishes to transfer unanticipated excess current year revenue or unexpended

appropriations from the general fund into a Maintenance Reserve account in the amount of \$1,000,000 or to the maximum extent possible at year end, and

**WHEREAS**, the Scotch Plains-Fanwood Board of Education has determined that (an amount not to exceed) \$3,000,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED** by the Scotch Plains-Fanwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

4-BUS Business Reports  
(20-21)

**MOTION:** Move that the Board of Education acknowledges receipt of Board Secretary's Reports, Treasurer of School Fund Reports, and Budget Adjustments:

Pursuant to N.J.A.C. 6A:23A-16.10(c), the Board Secretary certifies that as of May 31, 2021, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a); and that pursuant to N.J.A.C. 6A:23A-16.10(c), the Scotch Plains-Fanwood Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports, certifies that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b).

Therefore, Be It Resolved that the Board of Education approves receipt of Budget Adjustments, the Board Secretary's Report and the Treasurer of School Monies Report for the period ending May 31, 2021.

5-BUS Acknowledge Receipt of Disbursement Listings  
(20-21)

**MOTION:** Move that the Board of Education acknowledge receipt of the following disbursement listings for the month of May 2021:

- Creative Summer Workshop
- Cafeteria
- Payroll Agency Account
- Petty Cash
- Music Account
- Athletic Account
- Elementary Student Activity
- Middle School Student Activity (2)
- High School Student Activity

6-BUS Bill List  
( 20-21)

MOTION: Move that the Board of Education approves bills for the period of May 22, 2021 to June 18, 2021 in the amount of \$.

**2021-2022**

\*1-BUS Bid Award for Custodial and Electrical Supplies 2021-2022 – Bid Award on June 17  
(21-22)

\*2-BUS Bid Award for Lease Purchase 2021-2022– Bid Award on June 17  
(21-22)

\*3-BUS Bid Award for Athletic Reconditioning 2021-2022– Bid Award on June 17  
(21-22)

4-BUS District General Insurance  
(21-22)

MOTION: Move that the Board of Education authorizes the Business Administrator to purchase the following insurance for the District for 2021-2022 at an annual cost of \$.

**Arthur J. Gallagher & Co.**

|   | <b>Cost</b> | <b>% Increase</b> |
|---|-------------|-------------------|
| Multi-Peril Package Insurance ( <i>Utica</i> )      |             |                   |
| Student Accident Insurance ( <i>Bollinger</i> )     |             |                   |
| Bonds ( <i>Selective</i> )                          |             |                   |
| Auto ( <i>Utica</i> )                               |             |                   |
| Excess Umbrella ( <i>Utica</i> )                    |             |                   |
| Flood Coverage ( <i>Voyager</i> )                   |             |                   |
| Environmental Liability ( <i>Beazley</i> )          |             |                   |
| CAP Supplements Liability ( <i>Fireman's Fund</i> ) |             |                   |
| Cyber Liability ( <i>Lloyd's</i> )                  |             |                   |
| International ( <i>ACE</i> )                        |             |                   |
| Workers' Compensation Coverage - ( <i>NJSIG</i> )   |             |                   |
| <b>Total</b>  |             |                   |

5-BUS Renewal of Facilities Applications for 2021-2022  
 (21-22)

MOTION: Move that the Board of Education approves submission to the county office for approval of the following Facilities Applications for renewal in 2021-2022:

- a) Renewal Application for Temporary Instructional Space (Park MS Modulars)
- b) Renewal Application for Temporary Instructional Space (Terrill MS Modulars)
- c) Renewal Application for Temporary Instructional Space (Brunner Elementary)
- d) Toilet Room Facilities for Early Intervention, Pre-K and Kindergarten Classrooms (Brunner and Coles ES)

6-BUS PaySchools for Cafeteria QSP System  
 (21-22)

MOTION: Move that the Board of Education approves PaySchools for annual software licensing, depot hardware software support for the QSP system used in the district’s school cafeterias for a total cost of \$8,804.38 for the 2021-2022 school year.

7-BUS Frontline Renewals  
 (21-22)

MOTION: Move that the Board of Education approves Frontline Renewals at a cost of \$79,109.85 for the 2021-2022 school year in the following areas:

| Area                      | Amount             | Increase<br>from SY 20-21 |
|---------------------------|--------------------|---------------------------|
| Absence & Substitute Mgmt | \$21,262.59        | 3%                        |
| Applicant Tracking        | 4,559.28           | 3%                        |
| IEP – Direct              | 22,086.44          | 3%                        |
| Employee Evaluation Mgmt  | 21,027.92          | 3%                        |
| Professional Learn Mgmt   | 10,173.62          | 3%                        |
| <b>Total</b>              | <b>\$79,109.85</b> | <b>3%</b>                 |

8-BUS Systems 3000 Renewals  
 (21-22)

MOTION: Move that the Board of Education approves Systems 3000 Renewals at a total cost of \$46,924 for the 2021-2022 school year in the following areas:

| Area   | Amount           | Increase<br>from SY 20-21 |
|--|------------------|---------------------------|
| Professional Services, Support, and License for Visual Fund Accounting, Personnel, and Payroll Modules | \$ 31,046        | 4%                        |
| Hosting and Backup Recovery Fee for Systems 3000 Software Package                                      | 6,210            | 4%                        |
| Employee Portal Check Stub and W-2 Portal Upload Fee (estimated - based on W2 count)                   | 9,886            | 0%                        |
| Employee Portal 1095c Upload Fee (estimated - based on 1095c count)                                    | 854              | 0%                        |
| <b>Total</b>   | <b>\$ 47,996</b> | <b>3%</b>                 |

9-BUS (21-22) Renewal of Professional Services Contract with Energy for America, Inc. for 2021-2022

MOTION: Move that the Board of Education accepts the proposal for renewal of contract with Energy for America (EFA), Inc., for professional engineering services for the Facilities Management Program at a cost of \$7,740 per month (total \$94,740) for the 2021-2022 school year (2%).

10-BUS (21-22) 2021-2022 Tuition Agreement w/Union County Vo-Tech Schools

MOTION: Move that the Board of Education approves the Tuition Agreement with Union County Vocational-Technical Schools for the 2021-2022 school year (0% increase) effective September 1, 2020 to June 30, 2021.

11 - BUS (21-22) UCESC 2021-2022 Agreements

MOTION: Move that the Board of Education approves the following Agreements with UCESC:

a) **Special Education Tuition Contract 2021-2022**

**BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education enter into a Special Education Tuition Contract/Agreement with the Union County Educational Services Commission (UCESC) to cover any and all students attending one or more schools operated by the commission during the 2021-2022 school year.

b) **Special Education Tuition Contract - ESY**

**BE IT RESOLVED** that the Board of Education approves the Special Education Tuition Contract Agreement with Union County Educational Services Commission for the Extended School Year from July 1, 2021 through August 12, 2021.

c) **Professional Services**

**WHEREAS**, the Scotch Plains-Fanwood Board of Education has resources currently committed to child study teams during the 2021-2022 school year, which resources include, but are not limited to, child study team members; and

**WHEREAS**, the child study team members perform various functions including but not limited to, the conduct of child study team evaluations, and

**WHEREAS**, the Board is in need of professional assistance in connection with the conducting of initial evaluations, reevaluations, and IEP meetings; and

**WHEREAS**, the Board wishes to engage the professional services of the Commission to render said services for the period from July 1, 2021 through June 30, 2022 (the “Work”); and

**WHEREAS**, the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. does not require professional service contracts to be advertised for bid; and

**WHEREAS**, the Board and the Commission do hereby wish to enter into this Agreement for Professional Services (the “Contract”),

**NOW, THEREFORE**, the Board and the Commission mutually agree to the Scope of Services and the fees for various services as stated in the Agreement.

d) **Nonpublic School Textbooks**

**WHEREAS** 18A:58-37-1 et seq. as amended by Chapter 121, Laws of 1984, requires that the State and local community purchase and loan textbooks upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district.

**WHEREAS** no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aid; and

**WHEREAS** the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

**THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within Scotch Plains Township and Fanwood Borough for the 2021-2022 school year, in accordance with 18A:58-37.1 et seq; and

**BE IT FURTHER RESOLVED** that the Scotch Plains-Fanwood Board of Education pays a surcharge equal to 10% of the allocation for nonpublic textbooks to cover the Commission's costs for administering the program. The Commission will bill the district for services rendered throughout the 2021-2022 school year. There will be a 10% surcharge on these invoices.

e) **Nonpublic School Technology**

**WHEREAS**, the New Jersey Nonpublic School Technology Initiative Program has been authorized for Fiscal Year 2021-2022.

**WHEREAS**, funding for the Nonpublic School Technology Initiative Program shall be paid to school districts and allocated for nonpublic school pupils at the state aid rate per pupil in a manner that is consistent with the provisions of the federal and state constitutions, and

**WHEREAS**, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

**WHEREAS**, it is the responsibility of the chief school administrator of the public school district or designee (UCESC) to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school, and

**WHEREAS**, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, and

**WHEREAS**, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

**WHEREAS**, the Union County Educational Services Commission has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

**NOW, THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education enter into an agreement with the Union County Educational Services Commission, whereby the Commission will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within its boundaries for the 2021-2022 school year; and

U.C.E.S.C. will bill the public school district for services rendered to the nonpublic school including a 5% administrative fee. In the event a public school district fails to remit funds to the U.C.E.S.C. within the schedule set forth, the U.C.E.S.C. shall have the right to give notice of discontinued services.

f) **Chapter 226 Nonpublic School Nursing**

**WHEREAS**, P.L. 1991, Chapter 226, requires that each Board of Education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full time in the nonpublic school; and

**WHEREAS**, the Union county Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

**THEREFORE, BE IT RESOLVED** that the Scotch Plains-Fanwood Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for those full-time students enrolled in the nonpublic school(s) located within Scotch Plains and Fanwood for the 2021-2022 school year, in accordance with applicable law; and,

**BE IT FURTHER RESOLVED** that the Scotch Plains-Fanwood Board of Education will remit payment based on monthly billing statements to the Commission to be billed monthly starting on October 1, 2021 and ending on July 1, 2022. The Commission will retain six percent (6%) of the entitlement as an administrative fee received by the Scotch Plains-Fanwood Board of Education as State aid, per pupil, pursuant to said enactment.

g) **Nonpublic Security Aid Program Agreement**

**WHEREAS**, A-2689/5754, requires the State and local community purchase of nonpublic security aid program upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools



located within the local school district. From the amount appropriated for Nonpublic Security Aid, the Commissioner of Education shall provide State aid to each school within the district identified by the district for security services, equipment, or technology to ensure a safe and secure school environment for nonpublic school students.

**WHEREAS**, the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school security aid program, security services, equipment, or technology for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

**THEREFORE, BE IT RESOLVED**, that the Scotch Plains-Fanwood Board of Education enters into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic security aid program for those eligible students attending nonpublic schools located within Scotch Plains and Fanwood for the 2021-2022 school year, in accordance with A-2689/5754; and

**BE IT FURTHER RESOLVED**, that the Scotch Plains-Fanwood Board of Education pays a surcharge equal to 12% of the allocation for nonpublic school security to cover the Commission's costs for administering the program. The Commission will bill the district for services rendered throughout the 2021-2022 school year. There will be a 12% surcharge on these invoices.

h) **Nonpublic IDEA-B**

**WHEREAS**, the Scotch Plains-Fanwood Board of Education enters into a contract with the Union County Educational Services Commission to administer the district's Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) funds Basic pursuant to the requirements of the Individuals with Disabilities Education Act and Grant Application on behalf of the Scotch Plains-Fanwood Board of Education, effective July 1, 2021 until June 30, 2022; and

**WHEREAS**, the Board agrees to pay the Commission for services provided in accordance with rates specified in Schedule A; and

**WHEREAS**, billing shall commence in October and shall continue until the funds are depleted.

**NOW, THEREFORE**, it is understood that the Commission will provide services for all of the eligible Nonpublic schools identified by the district's grant application.

i) **Chapters 192-193 Services**

**WHEREAS**, N.J.S.A. 18A:46-6, 8, 19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1 et seq. (Laws of 1977, Chapter 192) require that

the State and local community identify and provide auxiliary and handicapped services for students who attend nonpublic schools; and

**WHEREAS**, the cost of providing these services is funded entirely by the State of New Jersey; and,

**WHEREAS**, the Union County Educational Services Commission has agreed to provide these services to eligible students who attend non-public schools in Scotch Plains-Fanwood Board of Education;

**THEREFORE, BE IT RESOLVED**, that the Scotch Plains-Fanwood Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will provide services during the 2021-2022 for those students who attend nonpublic schools in Scotch Plains Township and Fanwood Borough pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7; and,

**BE IT FURTHER RESOLVED**, that projected cost will be based on the most recent notification of the Department of Education, Division of Finance and Regulatory Services setting forth anticipated aid to the Public School District pursuant to N.J.S.A. 18A:46A-12 and N.J.S.A. 18A46-19.8.

Invoices shall begin in October and continue for nine (9) successive months based on eligible students. The cost of services provided by the Union County Educational Services Commission shall not exceed the funds provided by the State.

12-BUS McKinney-Vento Education of Homeless Children and Youth Program

**MOTION:** Move that the Board of Education approves the district's intent to collaborate with the applicant regional McKinney-Vento Education of Homeless Children and Youth Project for 2021-2022, if awarded, as follows:

- 1) Utilize resources and information provided by the lead applicant to support the federal and state required supplemental academic and support services to identified homeless children and youth;
- 2) Participate in partnerships with local, county, and regional non-educational agencies (e.g., community-based organizations, social service organizations, faith-based institutions) established by the lead applicant, if awarded, in providing supplemental services;
- 3) Provide district level data to support the lead applicant in identifying the academic and non-academic needs of homeless students for reporting to the New Jersey Department of Education; and
- 4) Address the academic, non-academic, and emergent needs of homeless children and youth.

- 5) For Title I Districts Only: Collaborate with the regional McKinney-Vento project director on the use of the Title I reserve for homeless students in non-Title I attendance areas.

13-BUS Approval of Independent E-rate Consultant  
(21-22)

MOTION: Move that the Board of Education retains Donald J. Dietrich under contract as an Independent Consultant to assist the district in working with all e-rate issues for funding years through 2021 including areas of telecommunications, internet services, internal connections and maintenance, and also assisting in compliance issues and forms preparation as required for a fee not to exceed \$4,800. (0% increase)

14-BUS Appointment of Insurance Risk Manager  
(21-22)

MOTION: Move that the Board of Education reappoints Arthur J. Gallagher Risk Management Services, Inc./E. J. Lawton, Area Executive Vice President, as the Insurance Risk Manager for the District during the 2021-2022 school year as an Extraordinary Unspecified Service (EUS).

15-BUS Appointment of Employee Benefit Agent  
(21-22)

MOTION: Move that the Board of Education reappoints Centric Benefits Consulting/Edward Gunther as the Employee Benefit Agent for the district during the 2021-2022 school year as an Extraordinary Unspecified Services (EUS).

16-BUS Appointments of Architect of Record  
(21-22)

MOTION: Move that the Board of Education appoints the following as Architect of Record for the 2021-2022 school year. Fees will be established based on projects.

| <b>Architect</b>  | <b>Address</b>                             |
|-------------------|--|
| EI Associates     | 8 Ridgedale Avenue, Cedar Knolls, NJ 07927 |
| Potter Architects | 410 Colonial Avenue, Union, NJ 07083       |

17-BUS Appointment of Bond Counsel  
(21-22)

MOTION: Move that the Board of Education reappoints Phoenix Advisors, LLC as the Bond Counsel and Independent Registered Municipal Advisor (IRMA) firm to provide specialized legal services and planning strategy and structure, coordinate financing process, execute financing as necessary in connection with the authorization and the issuance of bonds or notes by the Board of Education; fee is \$ for the 2021-2022 school year.

18 - BUS Related Services Vendors  
(21-22)

MOTION: Move that the Board of Education approves the following related service vendors for 2021-2022.

19-BUS Workplace and Ambulatory Medicine for Medical Services  
(21-22)

MOTION: Move that the Board of Education will utilize the Atlantic Health Systems, Urgent and Specialty Care, located at 140 Central Avenue, Clark, NJ 07066 used primarily, but not exclusively, for the following services at the cost of \$.

New Employee Physicals  
CDL Physicals  
Hepatitis B Titers & Vaccines  
Drug Screens with MRO Services  
PPD

20-BUS School Physician  
(21-22)

MOTION: Move that the Board of Education approves the retainer agreement with Dr. Susan Kaye of Atlantic Health System (AHS) Hospital Corp./Overlook Medical Center to serve as School Physician for consultation services from July 1, 2021 through June 30, 2022 at an annual cost of \$, payable in two equal payments of \$ - December 2021 and June 2022. This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Public School Contracts Law.

21-BUS Football Physician Payment

MOTION: Move that the Board of Education approves the Saint Barnabas Medical Center - the “Morahan Center” to support the High School as the on-site team physician for up to four home games at the rate of \$.

**Procedural**

1-BUS Payment of Invoices through August 2021  
(Procedural)

MOTION: Move that the Board of Education authorizes the Business Administrator to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting, and that the Business Administrator is authorized to process invoices for July with Board confirmation at the August meeting.

2-BUS Parliamentary Procedures  
(Procedural)

MOTION: Move that the Board of Education approves that the Board of Education, to the extent consistent with State Law, Policies and By-Laws of the Board, will be guided by “Roberts Rules of Order”.

3-BUS Uniform Minimum Chart of Accounts  
(Procedural)

MOTION: Move that the Board of Education authorizes the use of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2021-2022 school year.

4-BUS Collection and Maintenance of Student Records  
(Procedural)

MOTION: Move that the Board of Education approves the collection and maintenance of student records in the authorized categories and will regulate access, pursuant to NJAC Title 6A:32-7, to insure the educational welfare of the students of this district.

5-BUS Authorization of Budget Transfers  
(Procedural)

MOTION: Move that the Board of Education authorizes the Superintendent or designee to approve such line item budget transfers as are necessary between Board of Education meetings, and such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

6-BUS Establish Imprest Petty Cash Fund Account  
(Procedural)

MOTION: Move that the Board of Education authorizes the Board Secretary to establish the following imprest petty cash fund account for the period of July 1, 2021 through June 30, 2022 in accordance with NJSA 18A:19-13. Amount of fund to be set at \$1,000 with no individual expenditure to exceed \$150.

7-BUS Approve 403(b) Tax Shelter Annuity Brokers  
(Procedural)

MOTION: Move that the Board of Education approves the following 403(b) tax shelter annuity brokers:

- AXA Equitable
- First Investors Corp.
- FTJ Fund Choice
- Lincoln Financial
- Lincoln Investment Planning, Inc.
- Valic

8-BUS Approval of 457 Tax Shelter  
(Procedural)

MOTION: Move that the Board of Education approves the following 457 Tax Shelter Annuity Broker:

- AXA
- FTJ Fund Choice
- Metlife Insurance Co.

9-BUS           Mandatory Direct Deposit Program  
(Procedural)

MOTION:       Move that the Board of Education approves the continuation of a mandatory direct deposit program in accordance with N.J.S.A. 52:14-15h and adopts a resolution that TD Bank will be the banking institution handling the direct deposit process.

10-BUS           Report of Awarded Contracts  
(Procedural)

MOTION:       Move that the Board of Education approves the following resolution:

Pursuant to PL 2015, Chapter 47, the Scotch Plains-Fanwood Board of Education intends to renew, award, or permit to expire contracts awarded by the board of education (list will be provided for June 27 meeting). These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Title 6A:23, and Federal Procurement Requirements 2CFR, Part 200, 317 et. seq.

11-BUS           Board Policy Manual – Re-adoption  
(Procedural)

MOTION:       Move that the Board of Education re-adopts all current written policies, by-laws and rules/regulations in the official Policy Manual of the Scotch Plains-Fanwood School District for the period from July 1, 2020 until June 30, 2021 unless modified by the Board of Education in accordance with those applicable policies, by-laws and rules/regulations.

12-BUS           Existing Master Agreements  
(Procedural)

MOTION:       Move that the Board of Education accepts the existing master agreements with the following units:

- Scotch Plains-Fanwood Education Association (SPFEA)
- Scotch Plains-Fanwood Administrative Group
- Scotch Plains-Fanwood Supervisors Association
- International Brotherhood of Teamsters-Local 469

## **BOARD POLICIES**

## **NEW BOARD BUSINESS**

## **OTHER BOARD BUSINESS**

### 1-OBB Liaison Reports

- Affordable Housing
- Garden State Coalition (GSCS)
- Municipal Alliance Committee (MAC)
- NJ School Boards Association (NJSBA)
- PTA Council
- Presidents Council Meeting
- SP-F Shared Services
- Truth, Racial Healing, and Transformation (TRHT)
- Union County Educational Services Commission (UCESC)
- Union County School Boards Association (UCSBA)

### 2-OBB Request to Attend Workshops

### 3-OBB Adoption of Resolution for Negotiating Services

**MOTION:** Move that the Board of Education approves the following resolution:

**WHEREAS**, there exists a need for negotiating services, and,

**WHEREAS**, the Public School Contracts Law (NJSA 18A:18A-1 et seq) requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be adopted publicly,

**NOW THEREFORE BE IT RESOLVED** by the Scotch Plains-Fanwood Board of education as follows:



1. The President and Board Secretary are hereby directed to execute an agreement with for the 2021-2022 school year at an annual consulting fee of \$
2. This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Public School Contracts Law.

4-OB B Appointment of Treasurer of School Monies

MOTION: Move that the Board of Education appoints Richard Barre as Treasurer of School Monies for the 2021-2022 school year for an annual fee of \$9,600 (3.2% increase). This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Public School Contracts Law.

5-OB B Legal Counsel for Special Education

MOTION: Move that the Board of Education approves the agreement with Scarinci Hollenbeck LLC for Nathanya G. Simon, Esq. to serve as Legal Counsel for Special Education and other matters as assigned per the same terms of current retainer and rate will be \$170.00 per hour, from July 1, 2021 through June 30, 2022 at an estimated annual cost of \$55,000 (0% increase). This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Public School Contracts Law.

6-OB B Board Attorney

MOTION: Move that the Board of Education approves the agreement with The Busch Law Group for Douglas Silvestro, Esq. to serve as Legal Counsel for the Board of Education and other matters as assigned per the same terms and rates of current retainer, \$167.00 per hour, from July 1, 2021 through June 30, 2022 at an estimated annual cost of \$55,000 (0% increase). This contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Public School Contracts Law.

**APPROVAL OF MINUTES**

MOTION: Move that the Board of Education approve the minutes listed below:

1. May 10, 2021 - Open Agenda Meeting - Executive Session
2. May 10, 2021 - Open Agenda Meeting
3. May 27, 2021 - Regular Board Meeting - Executive Session
4. May 27, 2021 - Regular Board Meeting

IN ACCORDANCE WITH SCOTCH PLAINS-FANWOOD PUBLIC SCHOOLS BYLAWS #0164 and 0165, THE MEETING WILL BE OPENED FOR 15 MINUTES FOR PUBLIC COMMENTS. (MAXIMUM 3 MINUTES PER SPEAKER.) SPEAKERS ADDRESSING SUPERINTENDENT ITEMS, BUSINESS FUNCTIONS, AND OTHER BOARD BUSINESS WILL BE HEARD FIRST. IF TIME REMAINS, SPEAKERS MAY ADDRESS OTHER MATTERS.

**Speakers: State your full name and the town in which you reside.**

**PLEASE NOTE: Board Members cannot respond regarding concerns with individual students or staff members. Such matters should be addressed with the Superintendent's office.**

### **UPCOMING SCHEDULED MEETINGS**

Thursday, August 26 – Regular Public Meeting – 7:30 p.m. – Administrative Building  
Wednesday, September 22 - Open Agenda Meeting 7:30 p.m. – Administrative Building  
Wednesday, September 29– Regular Public Meeting – 7:30 p.m. – Administrative Building

### **GOOD OF THE ORDER**

### **MOTION FOR EXECUTIVE SESSION**

**MOTION: WHEREAS,** the Board of Education must discuss subjects concerning the superintendent evaluation; and,

**WHEREAS,** the aforesaid subjects are not appropriate subjects to be discussed in a public meeting; and,

**WHEREAS,** the aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in private session pursuant to P.L. 1975, Chapter 231,

**IT IS THEREFORE RESOLVED** that the aforesaid subjects shall be discussed in private recess by this Board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

**MEMBERS PRESENT**

\_\_\_\_\_ Ms. Nancy Bauer  
\_\_\_\_\_ Mrs. Amy Boroff  
\_\_\_\_\_ Ms. Deb Brody  
\_\_\_\_\_ Mrs. Karen Mitchell  
\_\_\_\_\_ Ms. Stephanie Suriani  
\_\_\_\_\_ Ms. Tonya Williams  
\_\_\_\_\_ Ms. Amy Winkler  
\_\_\_\_\_ Mr. Evan Murray, Vice President  
\_\_\_\_\_ Dr. Karen Kulikowski, President

**EXECUTIVE SESSION REPORT**

**ADJOURNMENT**

MOTION: Move to adjourn.